



Minutes
of the Meeting of the
Board of Trustees

December 15, 2003
Following the Joint Meeting of the
Board of Trustees and the Medical Staff
Carstensen/Gruben Room

Members Present:
Susan Vallem, - Chair
Karen Thalacker – Secretary
Gary Burke
John Johnston
Darold Wolff

Speakers Present:
Mike Trachta, CEO
Mary Conway, COO
Anne Mardorf, CFO
Ivy Sprague
Carol Stone

Guests Present:
Karen Buls
Rhonda DeBuhr
Dan Rigel
Jennie Waller

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 8:00 p.m.	
II. Approval of minutes	A motion was made to approve the minutes of the 11/24/03 meeting as written.	1 st – Wolff 2 nd – Johnston Approved
III. Construction Update	<p>Trachta presented a recommendation from Darrin Gillett, Construction Manager to award the contract for Bid Package 16 to Jim’s Floor Covering – Carpet One at a contract amount of \$143,900. A motion was made to approve the contract as recommended.</p> <p>Trachta presented a recommendation from Gillett, Construction Manager to award the contract for Caisson Work – Phase 2 to Blackhawk Foundation Co. Inc. at a contract amount of \$24,500. A motion was made to approve the contract as recommended.</p> <p>Trachta presented a project progress report from Gillett as distributed to the Board members.</p>	<p>1st – Johnston 2nd – Thalacker Approved</p> <p>1st – Thalacker 2nd – Burke Approved</p>
IV. Financial and Statistical Report - Preliminary <ul style="list-style-type: none"> • Operating Statement • Balance Sheet • Investment Reports • Ambulance Reports 	<p>Mardorf presented the preliminary financial and statistical report for November. A motion was made to approve the financial and statistical report as written.</p> <p>Mardorf presented the ambulance report for November as distributed to the Board members.</p>	<p>1st – Johnston 2nd – Burke Approved</p> <p>Accepted</p>
V. Committee Reports <ul style="list-style-type: none"> • Performance Improvement Committee 	Stone presented the Performance Improvement report as included in the Board packets.	Accepted
VI. C.E.O.’s Report	Trachta reported that he is interested in utilizing Press, Ganey Assoc. Inc. for patient and employee satisfaction surveys. Sprague presented the costs and benefits of the patient surveys. Buls presented the costs and benefits of the employee surveys. The Board expressed support for entering into a relationship with Press, Ganey for survey services.	
VII. Medical Staff Report	No report.	

<p>VIII. Old Business</p> <ul style="list-style-type: none"> • Purchase of Property • Physician Recruitment 	<p>Trachta reported that the purchase of property will be brought back to the Board in January when a purchase agreement has been prepared.</p> <p>Trachta reported investigation into physician recruitment is ongoing.</p>	
<p>IX. New Business</p> <ul style="list-style-type: none"> • Resignation from Medical Staff: <ul style="list-style-type: none"> ▪ Michael Farris, M.D. • Appointments to Medical Staff: <ul style="list-style-type: none"> ▪ Chad Gonzales, M.D. ▪ Eric Opheim, D.O. ▪ Richard Pretorius, M.D. ▪ Robert Winchell, D.O. ▪ E. Anthony Otoadese, M.D. • Further Delineation of Privileges: <ul style="list-style-type: none"> ▪ Gustavo Lopera, M.D. ▪ K. Mohan Pamulapati, M.D. ▪ E. Anthony Otoadese, M.D. ▪ Kalyana Sundaram, M.D. • Medical Staff Bylaws, Rules & Regulations – Revisions • Personnel Committee 	<p>Trachta presented the resignation from Medical Staff, the appointments to Medical Staff, and the further delineation of privileges for the Cardiologists as listed at left. A motion was made to approve the preceding as individually considered.</p> <p>Trachta presented the revisions to the Medical Staff Bylaws, Rules & Regulations as included in the Board packets. A motion was made to approve the changes as written pending Medical Staff approval.</p> <p>Trachta reported that the Personnel Committee met prior to this meeting and selected Rich McAlpine for January's Employee of the Month.</p>	<p>1st – Wolff 2nd – Burke Approved</p> <p>1st – Burke 2nd – Wolff Approved</p>
<p>X. Closed Session – Personnel Evaluation</p>	<p>A motion was made to move into closed session to discuss personnel evaluation.</p>	<p>1st – Wolff 2nd – Johnston Approved</p>
<p>XI. Open Session</p>	<p>A motion was made to return to open session.</p>	<p>1st – Johnston 2nd – Burke Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made adjourn the meeting at 9:00 p.m.</p>	<p>1st – Johnston 2nd – Wolff Approved</p>

Next meeting will be held
January 26, 2003
7:00 p.m.
Carstensen/Gruben Room