#### **ECONOMIC DEVELOPMENT COMMISSION MINUTES**

June 9, 2020 Zoom Meeting 7:00 a.m.

The Governor of Iowa has declared a Public Emergency because of the COVID-19 outbreak. The Mayor has determined that an in-person meeting of the City Council is impossible or impractical without violating the Governor's mandates therefore; the Commission would be treated the same way.

When an in-person meeting is "impossible or impractical," lowa Code Section 21.8 permits a governmental body to conduct a meeting by electronic means.

The meeting was conducted by video conference using ZOOM.

A. Call to Order

1. Voting Members Present: Brittney Diercks, Chairperson

Paula Stevenson, Vice Chairperson

Steve Egli Gary Grace Mark Hanawalt

Gene Lieb

Voting Members Absent: Crystol Harms

Troy Miller

Deb Schroeder

Non-Voting Partners Present: Bob Buckingham, Waverly Utilities Board of Trustees

Darrel Colson, Wartburg Ed Klamfoth, W-SR Schools

Matthew Schneider, City Council Liaison Heidi Solheim, Waverly Health Center Travis Toliver, Waverly Chamber

Jim Atty, Waverly Health Center

Adam Hoffman, Mayor

Sharina Sallis, CUNA Mutual (Largest Employer)

Darrel Wenzel, Waverly Utilities

Staff Present: James Bronner, City Administrator

Bill Werger, Economic Development Director Connie Tolan, Economic Development Specialist

2. Approval of Agenda:

Motion By: Egli Seconded By: Stevenson

Move that the agenda be approved as printed.

Yes: 6 No: 0 Absent: 3

3. Approval of Previous Minutes:

Non-Voting Partners Absent:

Motion By: Stevenson Seconded By: Hanawalt

Move that the minutes of the February 11, 2020 Economic Development Commission Meeting be approved.

Yes: 6 No: 0 Absent: 3

# B. Regular Business

## 1. Housing Update

Werger led a discussion regarding housing in Waverly. Available lots and new housing permits were discussed.

A housing study is in the process of being completed.

## 2. Red Fox Update

Werger led a discussion regarding the former Red Fox Inn property. The City is in the process of acquiring this property through Chapter 657A. The plan will be to seek a developer for redevelopment of the property. Demolishing the structures would be very costly and redevelopment would be a more desirable outcome.

### 3. COVID-19 - Updates from Participants

Stevenson has been busy with streetscape. She said the trees are going in. The planters are in place and flowers are planted which look great.

Klamfoth stated that the schools have to submit a plan by the end of the month.

Toliver provided Chamber updates. Concerts in Kohlmann have been cancelled. June 18<sup>th</sup> is the retail Re-Open House. The golf outing has been moved to July 21<sup>st</sup>. The City and Chamber partnered to create a business reopening tool kit for businesses.

Solheim stated that construction is moving along well at the WHC. You can follow the progress on Waverly Health Center – Building for You on Facebook. The WHC is open 100%, but not close to the normal volumes. Many precautions are put in place.

Hanawalt stated they are about 2 months away from completion of their renovations at UEA. The pandemic has them rethinking the new normal and future need and configuration of office space.

# 4. Community Branding Initiative Update

Tolan stated the Kick-Off event had been postponed due to COVID, but is tentatively scheduled for July 23<sup>rd</sup>. The digital and TV marketing will start at the end of July.

#### C. New Business

None

#### D. Next Meeting Date

The next meeting is scheduled for Tuesday, July 14, 2020 at Waverly City Hall.

#### E. Adjournment

The meeting was adjourned.