

ECONOMIC DEVELOPMENT COMMISSION MINUTES
December 8, 2020
Zoom Meeting
7:00 a.m.

The Governor of Iowa has declared a Public Emergency because of the COVID-19 outbreak. The Mayor has determined that an in-person meeting of the Economic Development Commission is impossible or impractical without violating the Governor's mandates therefore; the Commission would be treated the same way.

When an in-person meeting is "impossible or impractical," Iowa Code Section 21.8 permits a governmental body to conduct a meeting by electronic means.

The meeting was conducted by video conference using ZOOM.

A. Call to Order

1. Voting Members Present:
 - Brittney Diercks, Chairperson
 - Paula Stevenson, Vice Chairperson
 - Gary Grace
 - Mark Hanawalt
 - Crystal Harms
 - Gene Lieb
 - Troy Miller
 - Deb Schroeder

- Voting Members Absent: Steve Egli

- Non-Voting Partners Present:
 - Jim Atty, Waverly Health Center
 - Bob Buckingham, Waverly Utilities Board of Trustees
 - Darrel Colson, Wartburg
 - Adam Hoffman, Mayor
 - Ed Klamfoth, W-SR Schools
 - Matthew Schneider, City Council Liaison
 - Heidi Solheim, Waverly Health Center
 - Darrel Wenzel, Waverly Utilities

- Non-Voting Partners Absent:
 - Sharina Sallis, CUNA Mutual (Largest Employer)
 - Travis Toliver, Waverly Chamber

- Staff Present:
 - James Bronner, City Administrator
 - Connie Tolan, Economic Development Specialist
 - Bill Werger, Economic Development Director

2. Approval of Agenda:
 - Motion By: Schroeder Seconded By: Grace
 - Move that the agenda be approved as printed.

Yes: 8 No: 0 Absent: 1

3. Approval of Previous Minutes:

Motion By: Stevenson Seconded By: Hanawalt

Move that the minutes of the November 10, 2020 Economic Development Commission Meeting be approved.

Yes: 8 No: 0 Absent: 1

B. Regular Business

1. Continued discussion of the role of the Economic Development Commission

Diercks opened up the discussion of the commission. How do we help lead and move things forward?

Buckingham presented ideas on what the Economic Development Commission can do. He thought one function would be taking a little long-term view of where we want to see Waverly in the future. He thinks the commission could generate a report after discussions that would be provided to the City and Council as a guide.

Others agreed, but it depends on what the City and Council want from the commission.

The commission discussed how to be proactive and what happens when leads are received.

Buckingham created an outline that leads through the framework he discussed earlier. He is willing to share that with the commission to review. The commission can have a discussion to determine if they want to try to make it in some kind of report to Council as a vision for Waverly.

The outline is like a work plan that the commission would continually review to make sure we are still on track with our vision.

2. Economic Indicators

Tolan mentioned the economic indicator reports that are available on our website.

The commission discussed some of the indicators.

3. Updates from Participants

Miller said GMT is looking to hire for multiple positions.

C. New Business

None

D. Next Meeting Date

The next meeting is scheduled for Tuesday, January 12, 2021 at Waverly City Hall or via Zoom

E. Adjournment

The meeting was adjourned.