ECONOMIC DEVELOPMENT COMMISSION MINUTES April 10, 2018 Waverly City Hall – Civic Center

Waverly City Hall – Civic Center 7:00 a.m.

A. Call to Order

1. Voting Members Present: Steve Egli, Chairperson

Brittney Diercks, Vice Chairperson

Gary Grace Gene Lieb Troy Miller Deb Schroeder

Voting Members Absent: Mark Hanawalt

Rebecca Smith Paula Stevenson

Non-Voting Partners Present: Ed Klamfoth, W-SR Schools

Dan McKenzie, City Council Liaison

Dean Soash, Mayor

Heidi Solheim, Waverly Health Center Travis Toliver, Waverly Chamber Darrel Wenzel, Waverly Utilities

Non-Voting Partners Absent: Linda Allen, Hawkeye Community College

Jim Atty, Waverly Health Center

Darrel Colson, Wartburg

Staff Present: James Bronner, City Administrator

Bill Werger, Economic Development Director Connie Tolan, Economic Development Specialist

2. Approval of Agenda:

Motion By: Schroder Seconded By: Diercks

Move that the agenda be approved as printed.

Yes: 6 No: 0 Absent: 3

3. Approval of Previous Minutes:

Motion By: Lieb Seconded By: Grace

Move that the minutes of the March 13, 2018 Economic Development

Commission Meeting be approved.

Yes: 6 No: 0 Absent: 3

B. Regular Business

 Review and recommend that City Council approve Economic Development Agreement with Cohen-Esrey Affordable Partners, LLC for the Waverly Historic Lofts Project. Werger led a discussion of the Development Agreement between the City of Waverly and Waverly Historic Lofts, LLC.

Motion By: Diercks Seconded By: Schroeder

Recommend to the Waverly City Council that the Development Agreement with Cohen-Esrey Affordable Partners, LLC be approved for the Waverly Historic Lofts project.

Yes: 6 No: 0 Absent: 3

2. Amperage proposal update

The marketing piece was removed from the AMPERAGE proposal. The revised proposal was approved by Council. Everything has been turned in to AMPERAGE and we are ready to begin the process. The goal is the be completed in September/October 2018, so it can tie in to the City's strategic planning this fall.

3. Updates from Participants

i. Waverly Utilities

Wenzel discussed what has been happening at Waverly Utilities. Telecom is doing very well. A meeting is taking place April 18th for the Community Solar Garden. They are preparing for the switch of billing from City of Waverly to Waverly Utilities on July 2nd.

ii. Other

Tolan provided updates on leads that came in and initiatives such as community tours and Education and Manufacturing Partnership.

Mayor Soash provided updates of the City's projects.

Werger provided updated on the Bremer Ave Reconstruction project. The railroad tracks will be closed April 30th.

Toliver mentioned Waverly Ladies Night Out is April 12th and the next Learn Over Lunch is April 26th.

C. Old Business

None

D. New Business

None

E. Next Meeting Date

The next meeting is scheduled for Tuesday, May 8, 2018 at Waverly City Hall.

F. Adjournment

The Economic Development Commission meeting was adjourned.