## ECONOMIC DEVELOPMENT COMMISSION MINUTES January 10, 2017 Waverly City Hall – Council Chambers 7:00 a.m.

## A. Call to Order

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| Voting Members Present:      | Deb Schroeder, Chairperson<br>Mark Hanawalt   |
|------------------------------|---|
|                              | Gene Lieb                                     |
|                              | Troy Miller                                   |
|                              | Ann Rathe                                     |
| Voting Members Absent:       | Steve Egli, Vice Chairperson                  |
|                              | Heidi Abben                                   |
|                              | Tammy McKenzie                                |
|                              | Jim Willis                                    |
| Non-Voting Partners Present: | Chuck Infelt, Mayor                           |
|                              | Ed Klamfoth, W-SR Schools                     |
|                              | Dan McKenzie, City Council Liaison            |
| Non-Voting Partners Absent:  | Linda Allen, Hawkeye Community College        |
|                              | Jim Atty, Waverly Health Center               |
|                              | Darrel Colson, Wartburg                       |
|                              | Heidi Solheim, Waverly Health Center          |
|                              | Travis Toliver, Waverly Chamber               |
|                              | Darrel Wenzel, Waverly Utilities              |
| Staff Present:               | James Bronner, City Administrator             |
| o. <i>«</i>                  | Bill Werger, Economic Development Director    |
| Staff Absent:                | Connie Tolan, Economic Development Specialist |

2. Approval of Agenda:

Motion By:LiebSeconded By:MillerMove that the agenda be approved as printed.Yes:5No:0Absent:4

3. Approval of Previous Minutes:

Motion By:MillerSeconded By: LiebMove that the minutes of the December 13, 2016 Economic Development CommissionMeeting be approved.Yes: 5No: 0Absent: 4

## B. Regular Business

1. Review of the Economic Development Assistance Strategy

Werger led a discussion on the Economic Development Assistance Strategy which is mean to be a guideline. The general consensus of the commission was that it looks great and will be a helpful tool as the City moves forward.

Motion By: Hanawalt

Seconded By: Rathe

Recommend to the Waverly City Council that the Economic Development Assistance Strategy be approved.

Yes: 5 No: 0 Absent: 4

2. Per Chapter 33 of the Waverly Municipal Code, the first organizational meeting of the Economic Development Commission held each year is the time and place to elect a chairperson and vice-chairperson. The elected officers shall serve concurrent terms of one (1) year.

Motion By: HanawaltSeconded By: LiebMove that Deb Schroeder be elected Chairperson of the Economic Development Commission for<br/>the 2017 term.<br/>Yes: 5No: 0Yes: 5No: 0Absent: 4Motion By: MillerSeconded By: Rathe<br/>Move that Steve Egli be elected Vice-Chairperson of the Economic Development Commission for<br/>the 2017 term.<br/>Yes: 5No: 0Yes: 5No: 0Absent: 4

3. Terex Update

Werger led a discussion of CMI Roadbuiling purchasing the old Terex building. CMI is headquartered in Oklahoma. They will bring in all their equipment and hope to start manufacturing by the end of the year. We are unsure of the number of jobs at this point, but will probably be adding jobs incrementally. CMI manufactures a wide variety of equipment.

4. Updates from Participants

Members asked if the new housing has made a difference in the hiring pool. Miller and Hanawalt stated that they have not hired recently, but they have heard positive outcomes with the new housing.

C. Mayor's Roundtable Discussion

Mayor wants to know what is going on in the community. Where is Waverly going? What do the commission members hear about Waverly. What is going on with the schools? Klamfoth wants to go back to the new housing. He has had staff move to town after the new housing came to Waverly. These staff members were previously commuting. By moving to Waverly, it helps increase the retention of staff. People want to move to Waverly and that really speaks volumes about Waverly as a community. Miller stated TDS is looking to hire 2-3 people, but are struggling to find quality candidates. Hanawalt mentioned UEA is not hiring right now. The external perception of Waverly is great. Quality of life is key to recruiting people to Waverly. Ann stated that WHC has a larger hiring list than normal. Many employees commute from surrounding communities. As an employer, they would rather have their employees in town to be a part of the community.

D. Next Meeting Date

The next meeting is scheduled for Tuesday, February 14, 2017 at 7:00 a.m. in the Civic Center at Waverly City Hall.

## E. Adjournment

The Economic Development Commission meeting was adjourned. Economic Development Commission Minutes January 10, 2017