#### **ECONOMIC DEVELOPMENT COMMISSION MINUTES**

June 14, 2016 Waverly City Hall – Civic Center 7:00 a.m.

## A. Call to Order

1. Voting Members Present: Deb Schroeder, Chairperson

Steve Egli, Vice Chairperson

Patsy Reed Troy Miller Gene Lieb Heidi Abben

Voting Members Absent: Jim Willis

Mark Hanawalt Tammy McKenzie

Non-Voting Partners Present: Ed Klamfoth, W-SR Schools

Jim Atty, Waverly Health Center Travis Toliver, Waverly Chamber

Darrel Colson, Wartburg Chuck Infelt, Mayor

Non-Voting Partners Absent: Linda Allen, Hawkeye Community College

Darrel Wenzel, Waverly Utilities

Heidi Solheim, Waverly Health Center Dan McKenzie, City Council Liaison

Staff Present: James Bronner, City Administrator

Bill Werger, Economic Development Director Connie Tolan, Economic Development Specialist

2. Approval of Agenda:

Motion By: Lieb Seconded By: Egli

Move that the agenda be approved as printed.

Yes: 6 No: 0 Absent: 3

3. Approval of Previous Minutes:

Motion By: Egli Seconded By: Reed

Move that the minutes of the May 10, 2016 Economic Development Commission Meeting be

approved.

Yes: 6 No: 0 Absent: 3

#### 4. Communication Items:

Werger discussed the University of Northern Iowa's Regional Entrepreneurship Project. This is in the early stages, but wanted this commission to have it on their radar. We want to get multiple businesses included. More information will be coming in August.

## B. Regular Business

1. Discuss structure and agenda for joint meeting with City Council in July

A discussion took place regarding information the commission would like to be discussed at the joint meeting. Council has not verified which date works for the joint meeting. The discussion of a joint meeting came up after the SWOT analysis, but topics for the meeting are open to anything. Atty mentioned that the Commission needs to know where we fit in and how we connect with Council. Egli asked about the taskforce that was created 3 years ago that set all the goals and objectives. Do we still have this document? Are we using it as guidance? Werger stated that staff still has and uses the taskforce document. We used it a lot with discussions regarding housing. Maybe we need to use that document as a discussion point to see how the objectives and goals will be accomplished. The commission needs to know what information Council wants from us and how they want it presented. Another agenda topic would be discussion of tax incentives and investing money in infrastructure or acquisition of land. Where should the commission put our energy? Consensus is that we need the meeting in July so we know which direction the commission should push towards.

# 2. Updates from participants

None

## C. Mayor's Roundtable Discussion

None

# D. Old Business

None

#### E. New Business

None

## F. Next Meeting Date

The next meeting date is to be determined.

## G. Adjournment

The Economic Development Commission meeting was adjourned.