



## B. Regular Business

### 1. Prepare for presentation to City Council on March 28, 2016:

- Housing Strategy and proposed actions steps  
Bill Werger shared building permit statistics. The commission reviewed the Housing Strategy that will be presented to City Council at the Study Session on March 28.
- Economic Development Update – Review of 2015 activity and goals for 2016  
Connie Tolan shared the Economic Development Annual Report for FY 14-15 which includes activities and results for 2015 and goals and objectives for 2016. Chairperson Schroeder volunteered to present the Economic Development Update to the City Council on March 28.
- SWOT Analysis  
The City Council will be completing the same SWOT Analysis that the Economic Development Commission completed in December. Results from both will be presented to City Council on March 28 by INRCOG staff.

### 2. Election of Officers

Per Chapter 33 of the Waverly Municipal Code, the first organizational meeting of the Economic Development Commission held each year is the time and place to elect a chairperson and vice-chairperson. The elected officers shall serve concurrent terms of one (1) year.

Motion By: Willis

Seconded By: Egli

Move that Deb Schroeder be elected Chairperson of the Economic Development Commission for the 2016 term.

Yes: 5

No: 0

Absent: 4

Motion By: Willis

Seconded By: Reed

Move that Steve Egli be elected Vice-Chairperson of the Economic Development Commission for the 2016 term.

Yes: 5

No: 0

Absent: 4

### 2. Updates from Participants

Travis Toliver reported that Waverly was one of six communities selected by Main Street Iowa for a 2.0 Market Analysis Study which is an opportunity for Waverly to get updated numbers as well as a professional development

opportunity for Toliver. The last analysis was done in 2009. He might reach out to members of this commission to participate in some capacity.

Deb Schroeder shared that Bartels Lutheran Retirement Community will be adding a 20-unit assisted living memory care unit as part of their growth plan. These will be household model units and a great addition to the community. They plan to break ground in the fall.

Mayor Infelt reported that the City Council passed the FY 2016-17 budget at their meeting last night.

C. Mayor's Roundtable Discussion

None

D. Old Business

None

E. New Business

None

F. Next Meeting Date

The next meeting date is scheduled for Tuesday, April 12, 2016 at 7:00 a.m. in the Civic Center at Waverly City Hall.

G. Adjournment

Motion By: Willis

Seconded By: Reed

That the Economic Development Commission meeting be adjourned.

Yes: 5

No: 0

Absent: 4