

Regular Meeting Minutes – September 10, 2018
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on September 10, 2018 at 7:00 P. M. at City Hall. Mayor Soash presided.

- A. Mayor Soash called the meeting to order.
- B. Roll Call
 - Birgen, Drenkow, Kangas, McKenzie, Rathe, Sherer were present.
Waldstein was absent.
- C. Mayor Soash led in the Pledge of Allegiance.
- D. Moved by Birgen, seconded by Drenkow to approve the agenda as presented.
Motion passed. Yes: 6 No: 0 Absent: 1
- E. Moved by Kangas, seconded by Rathe to approve the August 16, August 17, and August 18, 2018 strategic planning session minutes, the August 20, 2018 regular meeting minutes, and the August 27, 2018 study session minutes.
Motion passed. Yes: 6 No: 0 Absent: 1
- F. Council welcomed Lynn Wingo as Guest Councilmember for September.
- G. City Administrator James Bronner presented a Plaque of Appreciation to Von Blunt for his participation on the Airport Commission.
- H. Public Comments on Items Not on the Agenda
 - Matthew Schneider spoke in regards to wanting Bremer Avenue to remain a 4-lane road and gave an example of Seaside, Oregon.
- I. Consent Calendar
 1. Pay Request from AHTS Architects for the Waverly South Riverside Park Master Plan for \$3,000.00.
 2. Pay Request from Stanley Consultants, Inc. for the Cedar River Parkway, Phase 2-Final Design, for the amount of \$1,597.00.
 3. Pay Request from Stanley Consultants, Inc for the Cedar River Parkway Construction Services for the amount of \$98,035.09.
 4. Pay Request from Cramer and Associates, Inc. for the Cedar River Parkway (East) Improvements 2018 for the amount of \$172,023.11.
 5. Pay Request from McClure Engineering Co. for the 20th Street NW Reconstruction Project for the amount of \$7,334.56.
 6. Pay Request from Croell, Inc. for the 20th Street NW Reconstruction RR Crossing Improvements at 20th Street and 5th Avenue NW Project-2018 for the amount of \$227,125.88.
 7. Pay Request from Chicago Central & Pacific for the 20th Street NW Reconstruction RR Crossing Improvements at 20th Street and 5th Avenue NW Project-2018 for the amount of \$16,262.98.
 8. Pay Request from Blacktop Service Co. for the 2018 Bituminous Seal Coat Program for the amount of \$176,618.69.
 9. Pay Request from Central Tank Coatings for the West Water Tower riser repairs for the amount of \$13,700.00.
 10. Pay Request from Waverly Real Estate, LLC for the remaining reimbursement balance for the public infrastructure in Highpoint Second Addition for the amount of \$6,475.46.
 11. Approve purchase of three (3) traffic signal vehicle detection cameras from General Traffic Controls of Spencer, Iowa for the quoted amount of \$53,550.00.
 12. Special Class C Liquor License for the Waverly Oktoberfest.

13. Change of Ownership for Fareway Stores, Inc #561.
Moved by Sherer, seconded by Birgen to approve the Consent Calendar.
Motion passed. Yes: 6 No: 0 Absent: 1

J. Regular Business.

1. Moved by Drenkow, seconded by Kangas to approve Resolution 18-129, a Resolution approving a 1-year contract extension effective March 1, 2019-February 28, 2020 with the Bremer County Fair Association to lease the property commonly known as Memorial/Fairgrounds Park to accommodate the 2019 Bremer County Fair event.
Motion passed. Yes: 6 No: 0 Absent: 1
- Staff clarified that even though 2020 is a Leap Year that it was fine for the agreement to end the 28th day of February, 2020. Staff confirmed that the Bremer County Fair Association is aware that 4th Street SW will be under construction during 2019 and may not be available for use during the fair. Council would also like to be confident that Heritage Days will be able to use the grounds and buildings during the 2019 Heritage Days event. Staff also confirmed for Council that the ultimate goal is for the Bremer County Fair Association to move to the Champions Ridge site and will look at the lease on a year by year basis.
2. Moved by Birgen, seconded Rathe to approve Resolution 18-130, a Resolution approving the Waverly Integrated Roadside Vegetation Funding and authorizing City Administrator James W. Bronner or a designee to sign the grant agreement.
Motion passed. Yes: 6 No: 0 Absent: 1
3. Moved by Rathe, seconded by Birgen to approve Resolution 18-131, a Resolution accepting the 2018 Bituminous Seal Coat Program as complete and approving Change Order No. 1 for the final adjustment of quantities in the amount of a \$1,845.41 increase and final pay request in the amount of \$9,295.72 to Blacktop Services Co. of Humboldt, Iowa.
Motion passed. Yes: 6 No: 0 Absent: 1
4. Moved by Sherer, seconded by Drenkow to approve Resolution 18-132, a Resolution approving a contract with Iowa Appraisal and Research Corporation of Des Moines, Iowa for appraisal of property for acquisition for the Airport Safety Zone Project for the estimated cost of not to exceed \$3,500.00.
Motion passed. Yes: 6 No: 0 Absent: 1
- City Attorney/Community Development Director Bill Werger reviewed a map of the property acquisition. Initially, the City sought just an easement on the south part of their property with no removal of buildings just removal of trees in the easement area. That offer was rejected by the Schmidts. The easement is still offered, and if it is unacceptable to the Schmidts, then, the City must move to the acquisition process.
5. Moved by Drenkow, seconded by McKenzie to approve Resolution 18-133, a Resolution approving a contract with A & R Services, Inc. of Ames, Iowa for assistance with relocation services in acquiring property for the Airport Safety Zone Project for the estimated cost of not to exceed \$6,000.00.
Motion passed. Yes: 6 No: 0 Absent: 1
- Staff informed Council that it is required for the City to offer relocation services. The relocation company will perform a search for replacement properties in close proximity to the parcel being acquired. FAA requires relocation within the acquisition process. The family did not want to do the easement only because they didn't want to remove the trees. The trees offer a sound buffer. There are 57 trees all ranging from a height of 20 feet to over 40 feet.

6. Moved by Birgen, seconded by Rathe to approve Resolution 18-134, a Resolution approving Contract Modifications No. 1 of a \$960.00 increase, No. 2 of a \$638.40 increase, No. 3 of a \$17,245.00 decrease, No. 4 of a \$1,113.50 decrease, and No. 5 of a \$322,046.40 decrease all to Cramer & Associates of Grimes, Iowa for the Cedar River Parkway (East) Improvements 2018 project.

Motion passed. Yes: 6 No: 0 Absent: 1

- City Engineer Mike Cherry reviewed what the change orders are for. Contract Modifications 1 through 4 reflect miscellaneous changes to contract quantities resulting from field adjustments. Contract Modification 5 reflects changes to the contract that were the result of negotiated property acquisition settlements. Additionally, pile driving test results for Piers 2, 3 & 5 indicated favorable site conditions allowing for standard H -pile and the deletion of drilled rock sockets which resulted in a significant cost savings. Mr. Cherry also explained that the \$600 for cold weather protection was due to having a much colder than normal April. Pictures were also shared of the trucks delivering the 136 feet long beams for the Cedar River Parkway bridge.

K. Reports from Boards and Commissions

1. Historic Preservation Commission Minutes; June 25, 2018; Received into record.
 - There is one correction to the minutes. Changing NE, Waverly to SE, Waverly where it references the 3rd Street SE (Green Bridge).
2. Economic Commission Minutes; July 10, 2018; Received into record.
3. Golf Commission Minutes; August 14, 2018; Received into record.

L. Staff Comments

- There were none.

M. City Council Comments

- Councilmember Birgen reiterated his invitation for citizens to meet him at the Pour House following the Council meeting.
- Councilmember Sherer congratulated Mike Cherry on completing another Ironman race.
- Councilmember Rathe shared that she recently traveled to Virginia and West Virginia and saw many round-a-bouts in Virginia all of which worked fine. She also traveled on a lot of 3-lane roads with the center, designated turning lane with most being on windy West Virginia State Highways and some national highways and didn't see any traffic jams.
- Councilmember McKenzie said that Fire Chief Dennis Happel would likely attend at a later date to update with more details and added that there were around 600 campers with about ten tractors pulling them through the mud after about 10 – 12 inches of rain. It was very challenging.

N. Mayor's Comments

- Mayor Soash congratulated the Waverly Volunteer Firefighters Association on a successful 140th convention despite the issues caused by weather. There was a total of around two and a half box trucks full of cans, 800 pounds of can tabs and a pooled donation of approximately \$1,000 donated to the neighborhood for a shelter house from the firefighters.

- O. Moved by Kangas, seconded by Rathe to adjourn. Motion passed and Council meeting adjourned at 7:44 P.M. **Yes: 6 No: 0 Absent: 1**

Dean Soash, Mayor

ATTEST:

Carla Guyer, City Clerk