

A special study session meeting of the Waverly City Council was held on January 4, 2018 at 6:00 p.m. in the Civic Center at City Hall. Mayor Soash presided. Council members present: Birgen, Kangas, McKenzie, Rathe, and Sherer. Absent: Waldstein
Late: Drenkow arrived at 6:24 P.M.

A. Mayor Soash called the meeting to order.

B. Moved by Birgen, seconded by Rathe to approve the agenda as presented.
Motion passed. Yes: 5 No: 0 Absent: 2

C. Special Agenda Business.

1. Discussion of Fiscal Year 2018 – 19 budget planning with emphasis on infrastructure, new employee positions, and vegetation management.

- City Administrator James Bronner reviewed a list of future projects. This includes the completion of Bremer Avenue Reconstruction of which the first payment may have to be paid to the I.D.O.T. in the spring of 2019 and would possibly be paid through a Water Revenue Bond. Other projects that would need Council direction on whether to move forward would primarily include: Cedar River Parkway, 20th Street NW improvements, Cedar Lane reconstruction, Memorial Park, 4th Street SW (Burger King to Dairy Queen) connection, and Water Pollution Control facility improvements. Adams Parkway Bridge improvements is planned and funded through Local Option Sales and Service Tax (L.O.S.S.T.). The priority in which the aforementioned projects are completed will need to be decided by Council. This would include the future of a 3rd Street SE Bridge. Mr. Bronner added that valuations have been received from the county auditor's office and were not as positive as we had hoped. There was growth within the City, however, reductions in the overall value are due to the residential rollback. Multi-residential rollback is decreased by 4% each year until it is even with residential. If Council chooses to borrow funds in order to proceed with some of the future projects, there would be approximately \$11 Million available before we would go over the City self-imposed 80% of the legal debt limit. However, it would need to be decided how those monies would be re-paid. The City has already invested approximately \$1.2 Million in the Cedar River Parkway project. An additional \$9.5 to \$10 Million would be needed to complete the project. The railroad construction portion of 20th Street NW is estimated at \$1.5 to \$1.6 Million and an additional \$1.5 to \$1.6 for the residential portion of 20th Street NW. Cedar Lane is estimated to cost about \$900,000 and the Adams Parkway Bridge is estimated at \$350,000 with L.O.S.S.T. dollars factored in for the Adams Parkway Bridge. It is unsure of the total commitments for Champions Ridge at this time. It is planned to have the Champions Ridge Committee on the agenda for January 22. Mayor Soash asked Council to list a few of their top priority projects.

Councilmember Drenkow arrived at 6:24 P.M.

They ranked as follows:

Cedar Lane	6
20 th Street NW to Eisenach	5
Adams Parkway Bridge	4
Completion of Bremer Avenue	3
Cedar River Parkway	3
Water Pollution Control Facility Updates	1
3 rd Street SE Bridge	1
4 th Street SW (Burger King to Dairy Queen)	1

- * These are ranked in how they were mentioned by Council members, not necessarily by order of importance.
 - Council has concerns for the bidding timeline coming up before the budget is approved. This presents a struggle since January and February seem to be the peak bidding time for contractors as they plan for the upcoming construction season.
 - Staff reviewed the proposed vegetation management 1.4 full time position(s) and the budget affects as previously presented at the November 16 meeting. Dollars from Road Use Tax (RUT) funds would be used to help offset costs. Staff also reviewed the desire to add a full or part-time human resource position.
2. Discussion of Rules of Procedure and Ethical Conduct Code presented at the January 20, 2014 City Council meeting.
- Council expressed that the documents presented will need a few changes, but overall, they are very good. Council will revisit the documents at a later study session meeting.
- D. Moved by Kangas, seconded by Birgen to adjourn. Motion passed and City Council adjourned at 7:15 p.m. **Yes: 6 No: 0 Absent: 1**

Dean Soash, Mayor

ATTEST:

Carla Guyer, City Clerk