

A special session meeting of the Waverly City Council was held on November 16, 2017 at 6:00 p.m. in the Council Chambers at City Hall. Mayor Pro-Tem Kangas presided. Council members present: Kangas, McKenzie, Sherer, and Waldstein. Absent: Gade, Lampe, and Reznicek and Mayor Infelt

A. Mayor Pro-Tem Kangas called the meeting to order.

B. Moved by McKenzie, seconded by Sherer to approve the agenda as presented.

**Motion passed. Yes: 4 No: 0 Absent: 3**

C. Special Agenda Business.

1. Discussion of Fiscal Year 2018 – 19 budget planning.

- City Administrator James Bronner reviewed that there are some challenges for the coming year. 411 and IPERS contributions increased this year. Residential rollbacks dropped causing less taxes based on the same household. Multi-residential dropped again according to the plan. Agriculture increased significantly which should help at the County level, but not so much at the City level. There has been no communication on back-fill for this fiscal year as of yet. Mr. Bronner continued by reviewing the departmental budgets. The Fire Department will be looking at purchasing a new pumper truck in partnership with the Rural Fire Department. The City's portion (50%) will be approximately \$250,000. There will be about \$100,000 in reserves to help with the purchase of the pumper. The Ambulance Department is looking at purchasing a new ambulance. This will replace a 2009 ambulance. There are three ambulances in the fleet. They are rotated out of the fleet every three years. The ambulance scheduled for replacement currently has 222,000 miles on it. There will be \$200,000 in reserves for FY 2019 to purchase a new ambulance, and it is expected to receive an estimated \$10,000 for the trade-in. The Police Department will look at replacing three of the squad cars. Leisure Services will be looking at renovating South Riverside Park; Request for Proposals (RFPs) have been sent out to consultants. The hospital would like to utilize the space where the Golf Maintenance Facility (Turf Care Center) is located as additional parking for the hospital. The Leisure Services Commission and Staff are looking at alternative locations for the facility. Alternatives will be clearer as the future of the fairground facilities becomes more definite. Leisure Services has almost doubled the amount of acres that are cared for by City Staff and more than doubled in the number of buildings that are cared for. This being the reason for Leisure Services to be looking into an Integrated Roadside Vegetation Management division. This division would oversee care of trails, detention basins, medians, prairies, trees, etc and will be phased in at different levels. The addition of this division would require transferring some labor hours from Leisure Services and Public Works and one additional full-time staff would need to be hired. Other departments do not anticipate any large budget changes in operations or employees. Mr. Bronner added that much of the budget would be impacted by the infrastructure that is planned for this fiscal year. There are many projects being planned currently. He focused on projects that have been talked about as possible high priority projects. Some of those projects would include: Bremer Avenue Reconstruction which

will be \$4.5 to 5 million when completed and will be billed in three payments over a three year period of time; 20<sup>th</sup> Street NW improvements can be done in two phases with the first phase being approximately \$1.5 million with the anticipation of doing improvements from the railroad crossing to Knight Avenue with the total proposed project being estimated at \$3.2 million; Adams Parkway Bridge deck repair is a smaller project, however, the timing is sensitive to Bremer Avenue and Cedar Lane projects; Cedar River Parkway construction project is estimated at \$10.7 million with \$1.2 million already funded; Streetscape is another smaller project, although, it will still need to be funded; and the Cedar Lane reconstruction project is designed and will need the bids on this project to be accepted once the Bremer Avenue project is complete. There was discussion regarding the amount of dollars that would possibly be invested from Local Option Sales Tax (LOST) money on an industrial street. Determining the need for residential street repair is important and those streets need to be looked at in terms of which streets need improvement and in which order.

- D. Moved by McKenzie, seconded by Sherer to adjourn. Motion passed and City Council adjourned at 7:25 p.m.      **Yes: 4    No: 0    Absent: 3**