

Regular Meeting Minutes – September 12, 2016
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on September 12, 2016 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members were present: Reznicek, Waldstein, Lampe, McKenzie, Sherer, and Kangas Absent: Gade

- A. Mayor Infelt called the meeting to order.
- B. Mayor Infelt led in Pledge of Allegiance.
- C. Mayor Infelt led in prayer.
- D. Moved by Kangas, seconded by Sherer to approve the agenda as amended by striking Regular Business Item number 2.
Motion passed. Yes: 6 No: 0 Absent: 1
- E. Moved by McKenzie, seconded by Reznicek to approve the August 15, 2016 Regular Meeting Minutes and the August 22, 2016 Study Session Minutes.
Motion passed. Yes: 6 No: 0 Absent: 1
- F. Council welcomed Matthew Steuer as Guest Council Member for September.
- G. Public Comments on Items Not on the Agenda.
 - Fire Chief Dennis Happel thanked Council for their support for the 2016 Iowa Firefighters Convention. Mr. Happel reported that he felt the event was a great success. Visitors enjoyed themselves and commented how hospitable Waverly is. Council thanked the Chief and the entire Waverly Volunteer Fire Department for their efforts in coordinating the event.
- H. Consent Calendar
 1. Pay Request from McClure Engineering Co. for the Waverly Municipal Airport Runway Rehabilitation 2014 for \$20,036.83.
 2. Pay Request from McClure Engineering Co. for the Waverly Municipal Airport Runway Rehabilitation 2014 for \$6,294.12.
 3. Pay Request from McClure Engineering Co. for the Waverly Municipal Airport Runway Rehabilitation 2014 for \$3,085.00.
 4. Pay Request from WHKS & Co. for the 3rd Street SE Bridge Repair for \$16,875.38.
 5. Pay Request from WHKS & Co. for the Waverly- IA Hwy 3 (Bremer Avenue) Reconstruction for \$1,403.12.
 6. Pay Request from Peterson Contractors Inc. for the Dry Run Creek Improvements for \$190,069.31.
 7. Pay Request from Blacktop Service Co. for the 2016 Bituminous Seal Coat Program for \$122,507.44.
 8. Pay Request from Paul Miller Design, Inc. for the Golf Course Pond Project Phase 2 for \$1,000.00.Moved by Reznicek, seconded by Lampe to approve the Consent Calendar.
Motion passed. Yes: 6 No: 0 Absent: 1

I. Regular Business.

1. Moved by Kangas, seconded by Waldstein to approve the purchase of eight (8) VISTA HD Extended Capacity Wearable Cameras, VISTA Transfer Station, Evidence Library, and VISTA Licensing from Watch Guard of Allen, Texas for the Waverly Police Department for the purchase price of \$11,945.00.

Motion passed. Yes: 6 No: 0 Absent: 1

- The cameras will aid in safety for both officers and citizens while capturing footage. This will cover one-half of the number needed and is a budgeted item. There will be a policy for use of the cameras implemented. The policy will dictate at which times the cameras shall be in use. A grant will be applied for in the spring to purchase the other eight cameras. If the grant is not awarded for the cameras, they will be budgeted for. Pricing for the cameras is similar to other vendors, but after field testing, the VISTA HD cameras were found to be the most durable and have better battery life. The wearable cameras would have similar open records requirements as the mobile units in car cameras. Currently, the City and County share a server that is set aside for video storage. The policy will also include a retention policy that will help manage the amount being stored.

2. Approve the purchase of the Spaulding 4TLRMV Asphalt Hauler from Spaulding Mfg. of Saginaw, Michigan.

- **This item was removed as amended in Item D of the agenda.**

3. Moved by McKenzie, seconded by Sherer to approve Resolution 16-72 Approving the Street Finance Report for FY 2015-16.

Motion passed. Yes: 6 No: 0 Absent: 1

- This report is required by the State of Iowa and mainly reports the City's use of Road Use Tax dollars.

4. Moved by Sherer, seconded by Waldstein to approve Resolution 16-73 Approving the request for the assistance of the staff of the Iowa Northland Regional Council of Governments (INRCOG) to review and evaluate the Comprehensive Plan for the City of Waverly.

Motion passed. Yes: 6 No: 0 Absent: 1

- The City contracted with INRCOG to create the last Comprehensive Land Use Plan in 2011. This document should be reviewed and a new document created every five years in order to best guide the City's decisions on rezoning and land use requests such as future roadways. In lieu of a new land use plan, City staff is recommending INRCOG to facilitate discussion on and propose updates to the current plan and assess the entire plan through facilitated meetings with Planning and Zoning Commission and other commissions as deemed necessary. The result will be text amendments to the plan, and a revised Future Land Use Map to be generated by INRCOG. This is a proposed not-to-exceed contract amount of \$3,000 in the approved City Budget. This is a smaller task than what is usually undertaken. This would only involve the revision of the current document and not the creation of a new one. A full revision usually is estimated to cost \$50,000.

5. Moved by McKenzie, seconded by Sherer to approve Resolution 16-74 Approving the Cable Access Operations and Production Agreement with Wartburg College for the anticipated expenditure required for fiscal year 2016-17 of \$25,075.00 and the anticipated expenditure for fiscal year 2017-18 of \$31,075.00.
Motion passed. Yes: 4 No: 2 (Reznicek, Lampe) Absent: 1
 - The expiration date of the current agreement is August 31, 2016 and automatically renews if left unchanged. The Council and Staff desire to improve current services including cablecasting local events (sports, etc.) and public service announcements (P.S.A.s). Additional programming would be part of the new agreement. Council discussed the option of waiting until the citizen survey was complete and tabulated to make decisions on this agreement. While Staff has heard from Mediacom that they anticipate paying the franchise fee until May of 2023, the City expects it to terminate in May of 2017.
6. Moved by Waldstein, seconded by Kangas to approve Resolution 16-75 Approving Change Order No. 1 for the Outdoor Pool Slide Renovation Project for the increased cost of \$6,800.00 to recoat the open flume slide with re-gel coating to Fischer Bros. LLC of Eau Claire, WI.
Motion passed. Yes: 6 No: 0 Absent: 1
 - The re-coating process has been completed. This could have been done anytime from August 23, 2016 to April, 2017. Contractor was available now. The project was completed now to avoid any possible delays in the spring which could potentially affect timing of opening day for the 2017 swimming pool season. The re-gel re-coating will extend the life of the slide by 15 – 20 years.
7. Moved by Reznicek, seconded by Waldstein to approve Resolution 16-76 Accepting the 2016 Bituminous Seal Coat Program as complete and approving Change Order No. 1 of a \$2,082.30 decrease and Pay Estimate No. 2 of \$6,447.76 as final pay request to Blacktop Services Co. of Humboldt, IA.
Motion passed. Yes: 6 No: 0 Absent: 1
8. Moved by Waldstein, seconded by McKenzie to approve the Review and Approval of the Waverly Citizen Survey 2016.
Motion passed. Yes: 6 No: 0 Absent: 1
 - The survey is a follow-up to the 2013 Citizen Survey on a larger scale to allow for more citizens' input on various City services. The intent is to help determine if the City has progressed over the past three years. City staff received a list of property owners within the City from the Bremer County Assessor's office. The Mayor, Council, City Administrator, and City Department Heads were eliminated from the list, as well as business owners and any property owners that live out of town.
9. IA Highway 3 (Bremer Avenue) Reconstruction- Council Update #5.
 - Nick Humpal from the Iowa Department of Transportation (IDOT) was present to give a follow-up presentation regarding the reconstruction. Previous discussions have focused on public safety benefits and expected crash rates. Mr. Humpal showed diagrams of how three-lanes of traffic would work safely with tractors/combines traveling along Bremer Avenue. Mr. Humpal also addressed the concern of possible delays in response time for emergency vehicles.

Mr. Humpal reached out to Sioux Center to find out the functionality they have experienced in regards to emergency vehicles. They responded by saying vehicles move to the right. The vehicles in the left turn lane try to make their way over to the right as well. Waverly's downtown traffic lights become directional when sirens sound, and the sirens create a constant green light in order to keep traffic flowing.

- Tony Zelinkas of WHKS & Co. reviewed a video that was recorded by the Public Works Dept. showing traffic flow at the 4th Street SW / Bremer Avenue intersection. Mr. Zelinkas also reviewed how a three-lane geometry with dedicated left-turn lanes and protected turning movements provided opportunities for reducing delays and improving the flow of traffic at signalized intersections. Traffic signal timing can be adjusted; however, it is a judgment to be made relative to the 4th Street SW / Bremer Avenue intersection since a traffic engineer refers to as "levels of service". Levels of service is rated on the degree of delay. A high rating is given for little delays, and if there are long delays, they might be rated at a level D or F. A level of service C is what is strived for given all movements of the intersection.

- Carolina Wilson said she supports converting the road to a 3-lane. She rides her bicycle a lot and would appreciate Bremer Avenue being more bicycle user friendly.

- Steve Egli asked WHKS representative Nick Humpal about a follow-up with the I.D.O.T. to Bremer County Sherriff Dan Picket and Fire Chief Dennis Happel regarding response time being longer with a 3-lane road. Mr. Humpal responded that Mr. Picket did talk with the police chief from Sioux Center and compared cross sections between Sioux Center and Waverly. Waverly's cross section is two feet more narrow. This difference is shown in the left turn lane making it 14 feet in Waverly and 16 feet in Sioux Center. There is no railroad track in Sioux Center. Mr. Egli also expressed that he feels safety should be looked at more seriously and added that not all accidents have been fender benders. One accident resulted in a fatality of a pedestrian within that past decade.

10. Review Larry Kurtz of AHTS Architects ideas for Streetscape on Bremer Avenue.

- City Attorney Bill Werger presented ideas for Streetscape prepared by Larry Kurtz of AHTS Architects. Some of the main points were:

- > The Streetscape committee has been working to coordinate with Waverly Utilities for lighting.

- > The committee anticipates bump-outs on the west side of the rail trail (east side of 4th Street). 3rd, 2nd and 1st Street intersections would also have bump-outs on all four corners and the same on the west side of the bridge except where drivers will turn off of Bremer Avenue onto a side street. Bump-outs will be roll-over type bump-outs.

- > They will be using the same bricks, but in a different way. There will possibly be a 4 foot strip along the curb instead of the 8 foot wide squares that are in the middle of the sidewalk now. This will be similar to what Maquoketa has.

- > Currently, they are planning two antique lights per block on the east and part of the west side of Bremer Avenue in the downtown area.
- > The current plan shows 2 to 3 trees per block, and they are looking at different types of trees.
- > Small planters at each intersection are also planned. The hopes would be that the planters will act as pedestrian refuge/barriers if a case would arise that a car would veer in that direction.
- > The committee has reviewed benches, and although they have not been ruled out, they are not being put into the budget for Streetscape at this time.

11. Moved by Kangas, seconded by Sherer to approve Mayoral Reappointment of Tara Harn to the Cable Commission.

Motion passed. Yes: 6 No: 0 Absent: 1

J. Reports from Boards and Commissions

1. Monthly Financial Report; July, 2016; Rec'd into record.
2. Library Board of Trustees Minutes; July 12, 2016; Rec'd into record.
3. Economic Development Commission Minutes; August 9, 2016; Rec'd into record.
4. Leisure Services Commission Minutes; August 18, 2016; Rec'd into record.
5. Waverly Senior Calendar; September, 2016; Received into record.

K. Staff Comments

- There were none.

L. City Council Comments

- Councilmember McKenzie noted that he had been asked by members of the public regarding full attention of the councilmembers during voting times.

M. Mayor's Comments

- There were none.

N. EXECUTIVE SESSION.

1. Moved by Reznicek, seconded by Sherer to enter into Executive to discuss collective bargaining strategy for upcoming Public Safety Unit and Public Safety Unit negotiations as provided by Section 20.17(3) of the Code of Iowa.

Motion passed. Yes: 6 No: 0 Absent: 1

Moved by McKenzie, seconded by Lampe to reenter into open session.

Motion passed. Yes: 6 No: 0 Absent: 1

O. Moved by Kangas, seconded by Lampe to adjourn. Motion passed and Council meeting adjourned at 9:48 P.M.

Motion passed. Yes: 6 No: 0 Absent: 1

Charles Infelt, Mayor

ATTEST:

Carla Guyer, City Clerk