

Regular Meeting Minutes – January 4, 2016
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on January 4, 2016 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members present were: Reznicek, Waldstein, Lampe, McKenzie, Sherer, and Kangas. Absent: Gade

- A. Mayor Infelt called the meeting to order.
- B. Mayor Infelt led in Pledge of Allegiance.
- C. Mayor Infelt led in prayer.
- D. Moved by Lampe, seconded by Kangas to approve the agenda as presented.
Motion passed. Yes: 6 No: 0 Absent: 1
- E. Moved by McKenzie, seconded by Sherer to approve December 18, 2015 special work session minutes, December 19, 2015 special work session minutes, and December 21, 2015 regular meeting minutes. Motion passed.
Yes: 6 No: 0 Absent: 1
- F. Proclamation
 1. Moved by Reznicek, seconded by Lampe to proclaim January as “Mentoring Month” on behalf of Big Brothers Big Sisters of Northeast Iowa.
Motion passed. Yes: 6 No: 0 Absent: 1
- G. Presentation of Plaque of Appreciation
Mayor and Council presented a plaque of appreciation to Chris Neuendorf for his service as 4th Ward Councilmember.
- H. Guest Councilperson
Council welcomed Guest Councilmember for January Tony Michael.
- I. Public Hearings
 1. This was the date, time and place for a Public Hearing on Ordinance 1008 amending the Zoning Ordinance of Waverly, Iowa, providing for Rezoning of property from Multiple Family Residential District (R-4) to Commercial District (C-3) located at 350 1st Avenue NW.
 - Duane Liddle commented that Waverly is fortunate to have a developer that is interested in utilizing this space without any incentives offered by the City.
The public hearing was then closed.Moved by Kangas, seconded by Lampe to approved the second reading of Ordinance 1008 amending the Zoning Ordinance of Waverly, Iowa, providing for Rezoning of property from Multiple Family Residential District (R-4) to Commercial District (C-3) located at 350 1st Avenue NW. Motion passed.
Yes: 6 No: 0 Absent: 1
- J. Public Comments on Items Not on the Agenda
 - Staff informed Duane Liddle that we currently have two active contracts with WHKS and one is for the Dry Run Creek the other is for the 3rd Street SE bridge. The City employs approximately half a dozen different consulting firms. Staff told Duane Liddle that MidAmerican is informed of the gas line under the 3rd Street SE bridge. Staff explained to Mr. Liddle that there was one house affected by the sanitary sewer line back-up in the northeast quadrant of the City caused by fiber optic conduit bored in and going through one of the sanitary sewer mains.

K. Consent Calendar

1. Pay Request from McClure Engineering Co. for the Waverly Municipal Airport Runway Rehabilitation 2014 for \$4,727.21.
2. Pay Request from BerganKDV for the communication systems for the Public Services Center for Operations and Disaster Response for \$22,920.75.
3. Class B Native Wine Permit for Tiedt Nursery, Ltd.
4. Class C Liquor License for Big Ben Pour House.

Moved by Waldstein, seconded by Sherer to approve the Consent Calendar. Motion passed.

Yes: 6 No: 0 Absent: 1

L. Regular Business.

1. Moved by McKenzie, seconded by Waldstein to approve Resolution 16-01 approving the Iowa Northland Regional Transportation Authority Surface Transportation Program Programming Agreement for the 16th Street SW Reconstruction project.

Motion passed. Yes: 6 No: 0 Absent: 1

- Chris Neuendorf expressed that this would be a favorable project for the residents in this neighborhood and that he is in favor of the project himself.

- Council and staff discussion reviewed that access for Rolling Meadows Apartments will be staged at separate times to enable residents passage. Traffic flow expectations will be communicated to the residents.

After discussion that there has been money spent on this project for the design and preparation of construction documents with federal funds which have is no guarantee if they would be there at a later date having already been applied for and approved, it was decided that this project should go forward. Council would need to scrutinize future projects in more depth while trying to determine the future of the 3rd Street SE bridge.

2. Moved by Waldstein, seconded by McKenzie for Setting the Public Hearing date to review project Plans, Specifications, Form of Contract and Estimated Cost for the 16th Street SW Reconstruction 2016 for January 18, 2016 at 7:00 p.m. in the Council Chambers of City Hall. Motion passed.

Yes: 6 No: 0 Absent: 1

3. Moved by McKenzie, seconded by Kangas to approve Resolution 16-02 approving the Final Plat, Construction Plans, and Performance and Maintenance Guarantee for Prairie Park Second Addition. Motion passed. Yes: 6 No: 0 Absent: 1

4. Moved by Kangas, seconded by Waldstein to approve the First Reading of Ordinance 1009, an Ordinance Amending Chapter 100 of the Waverly Municipal Code adding provisions for setbacks on decks, steps, and window wells. Motion passed.

Yes: 6 No: 0 Absent: 1

5. Moved by Waldstein, seconded by Lampe to approve the Third and Final Reading of Ordinance 1007, an Ordinance Amending Chapter 100 of the Waverly Municipal Code providing for Fuel Storage Tank Setbacks of 75 feet in Light Industrial (M-1) District and Heavy Industrial (M-2) District. Motion passed.

Yes: 6 No: 0 Absent: 1

6. Rental Ordinance Procedure Review

- There have only been 5 or 6 complaints generated by tenants to the City since July 1 when the ordinance came into effect. With each complaint the tenants are asked if they have been in contact with the landlord. City Attorney Bill Werger will set up a meeting with the landlords, City Administrator James Bronner and himself to review the complaint driven process that is now practiced.

7. Moved by Waldstein, seconded by Sherer to approve the Mayoral appointments of Brad Gade to the Golf Commission and Emily Neuendorf to the Waverly Utilities Board of Trustees. Motion passed. Yes: 6 No: 0 Absent: 1

8. Housing Grant Discussion

- Councilman Reznicek reviewed that the City received letters from the State Ombudsman's office and stated that he felt the group could learn something from this experience to make sure we are following process.

9. Discussion of Snow Removal and Downtown Parking

- Public Services Superintendent Brian Sullivan explained that this particular snow fall was challenging since it came after a holiday weekend and a bad spill of liquefied biosolids. Crews began clearing during the day on Monday trying to keep snow routes and emergency routes open and any hill areas that could present travel issues. Some crew was kept on throughout the night to keep snow routes clear while others went home to rest before their next shift began. Parking lots became an issue due to some contracted work being done in an alleyway and the first big snowfall testing a new 24 hour parking ordinance. There was also a double garbage pick-up route that day that was not interrupted. Staff learned from this incident and will try to keep traffic flow going within the parking lots. Communication needs to improve for the upper story tenants and businesses with changes such as the 24 hour parking. Council thanked Mr. Sullivan and his crews for the efficient snow removal. Councilman McKenzie again urged citizens to adopt a fire hydrant aid in keeping them clear to enable fire and rescue emergency access.

M. Reports from Boards and Commissions

1. The W Monthly Revenue; November, 2015; Received into record
2. Golf Commission Minutes; December 8, 2015; Received into record
3. Economic Development Commission Minutes; December 8, 2015; Received into record
 - Councilman McKenzie urged public and co-council to take a look at the Strength, Weaknesses, Opportunities and Threats (S.W.O.T) analysis in depth.

N. Staff Comments

- Finance Director Jenifer Mein reviewed a proposed budget session calendar. The consensus of Council was to have the first budget work session on January 30 and the second budget work session on February 13.
- City Clerk Carla Guyer also received Council input to put a formal motion on the agenda for January 18 to move the 1st meeting in February from the 1st to the 8th.
- City Engineer Mike Cherry reviewed efforts for clean up and repair of the liquefied biosolids spill was underway and expected to complete by Wednesday afternoon. Further review will take place to look at remedies to reduce opportunities of this happening again. Hydrated lime will be applied to impacted areas which raise PH levels and helps disinfect the area. Mr. Cherry also encouraged the public to adopt a storm intake to increase flow into the intakes during expected weather of rain, ice and snow over the next few days.

O. City Council Comments

- Councilmember Reznicek stated he would like the Economic Development Commission to review the Strength, Weaknesses, Opportunities and Threats (S.W.O.T.) analysis at a study session.

- Councilmember Sherer thanked fellow Councilmembers for their time in serving on Council while fulfilling expectations of full time jobs.

P. Mayor's Comments

- There were none.

Q. Adjournment

Moved by Kangas, seconded by Waldstein to adjourn. Motion passed and Council meeting adjourned at 8:41 P.M. Motion passed. Yes: 6 No: 0 Absent: 1

Charles D. Infelt, Mayor

ATTEST:

Carla Guyer, City Clerk