

Regular Meeting Minutes – August 1, 2016  
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on August 1, 2016 at 7:00 P. M. at City Hall. Mayor Pro-Tem Kangas presided and the following Council Members were present: Reznicek, Waldstein, Lampe, McKenzie, Sherer, and Kangas. Absent: Mayor Infelt and Councilmember Gade. Councilmember Sherer dismissed himself at 8:01 p.m.

- A. Mayor Pro-Tem Kangas called the meeting to order.
- B. Mayor Pro-Tem Kangas led in Pledge of Allegiance.
- C. Mayor Pro-Tem Kangas led in prayer.
- D. Moved by Waldstein, seconded by Lampe to approve agenda as presented.  
**Motion passed. Yes: 6 No: 0 Absent: 1**
- E. Moved by Waldstein, seconded by Sherer to approve the July 18, 2016 Regular Meeting Minutes.  
**Motion passed. Yes: 6 No: 0 Absent: 1**
- F. Council welcomed Guest Councilmember Chuck Mashek as the August Guest Councilmember.
- G. Moved by Reznicek, seconded by Waldstein to approve a Proclamation Proclaiming National Night Out as Tuesday, August 2, 2016 for the City of Waverly.  
**Motion passed. Yes: 6 No: 0 Absent: 1**
- H. Public Comments on Items Not on the Agenda.
  - There were none.
- I. Consent Calendar.
  - 1. Pay Request from Global Appraisal Services for the Waverly Municipal Airport Land Acquisition 2012 for \$900.00.
  - 2. Pay Request from Benchmark Agribusiness, Inc. for the Waverly Municipal Airport Land Acquisition 2012 for \$500.00.
  - 3. Pay Request from TEAM Services, Inc. for the Waverly Municipal Airport Runway 11/29 Rehabilitation 2014 for \$354.80.
  - 4. Pay Request from WHKS, Inc. for the Dry Run Creek Improvements Project for \$45,887.18.
  - 5. Pay Request from Heartland Asphalt, Inc. for the 16<sup>th</sup> St. SW Reconstruction for \$190,019.06.
  - 6. Pay Request from Peterson Contractors, Inc. for the Dry Run Creek Improvements Project for \$224,774.01.
  - 7. Approval of June, 2016 Cash Disbursements.
  - 8. Class B Liquor License for the Waverly Hotel Group, LLC.Moved by McKenzie, seconded by Lampe to approve the Consent Calendar.  
**Motion passed. Yes: 6 No: 0 Absent: 1**
- J. Regular Business.
  - 1. Moved by Reznicek, seconded by Waldstein to approve Resolution 16-65 Approving the Replacing of Resolution 16-64 (Proposing that the question of imposition of a Local Option Sales and Services Tax of not-to-exceed one percent (1%) be submitted to the qualified electors of the City of Waverly, Iowa at the November 8, 2016 General Election) and Submitting the question of the imposition/renewal of a local sales and services tax to the qualified electors of the City of Waverly, Bremer County, Iowa and approving ballot question for local sales and services tax election.  
**Motion passed. Yes: 6 No: 0 Absent: 1**

- This resolution is necessary since the timing from when the current ballot language expires, which is July 1, 2019, and when the new ballot language would begin was in question. It has been confirmed with the Bremer County Auditor that the new ballot language would not begin until July 1, 2019 at the time the current language expires. This change also removes from the new ballot language what was added to accommodate the last two bond payments of the fire station. That language is no longer necessary since the current ballot will be in effect until the bond payments are complete.
2. Moved by McKenzie, seconded by Lampe to approve Resolution 16-66 Approving to move forward with the engineering needed to begin construction for Phase 1 of Cedar Lane, Phase 1 of 20<sup>th</sup> Street NW, and the Cedar River Parkway expansion for the estimated costs of \$1,145,600.

- Councilmember Sherer made a friendly amendment to Resolution 16-66 by changing the wording at the beginning of the second line of the third “WHEREAS” from more quicker to much more quickly.

**Motion passed. Yes: 6 No: 0 Absent: 1**

- City Administrator James Bronner explained that there are several projects being looked at for completion in the future. After reviewing the three projects listed above, they became identified as the projects with the most priority. Many elements were considered when determining the priority of the projects such as: what engineering would be required, safety for pedestrians and drivers, costs, and how much engineering would be required. The timing of Hwy. 3 / Bremer Avenue reconstruction was also a factor considered. Working with Iowa Department of Transportation and the railroad company, installation of traffic lights and gates were also among the elements considered. If the engineering work is done on any one or all three of these projects, they would be ready for letting as funding becomes available. Even though staff is recommending these projects have engineering completed on them, we would still need to wait and see what the costs of the 3<sup>rd</sup> Street SE Bridge and Highway 3/Bremer Avenue reconstruction are. Engineering will be good at later dates unless design specifications are changed. There is federal aid for collector streets; however, Cedar Lane and 20<sup>th</sup> Street are not collector streets. Cedar Lane is already a budgeted item and not as much engineering is required. Staff will continue to work on prioritizing future projects. Goal setting is planned with Council this fall. There is commitment by the Council to do both projects.

- Resident of Eisenach Village, Mary French, stated reasons why 20<sup>th</sup> Street N improvements should be at the top of the priority list such as: safety for pedestrians and drivers; there are no shoulders because of the ditches; if you walk on the east side, you are 5 feet off of the side of the road due to slope of the road, and there has been nothing done on that road for years. 20<sup>th</sup> Street NW Improvements have been on the five year plan since 2008, and it is still on the five year plan. Forty-six units are occupied with ten more sold and expected to be occupied by end of the year, and there will be thirty to thirty-five more coming.

- Resident on Cedar Lane, Pete Lampe, expressed why he felt Cedar Lane improvements should be at the top of the priority list which included: reconstruction of this road has been in the plan for over thirty years and there has been little done over that time; increasing amounts of foot and bicycle traffic (including cross country teams); the sub-base of the road was never properly put in; and there are over 150 existing homes whose residents drive on Cedar Lane every day with more lots that are opening up at Prairie Park Addition.

3. Moved by McKenzie, seconded by Sherer to approve Resolution 16-67 Approving the Professional Services Agreement with VJ Engineering of Cedar Falls, Iowa for the preparation of plan documents for the Cedar Lane Reconstruction 2017 project for the not-to-exceed fee of \$70,600.

**Motion passed. Yes: 6 No: 0 Absent: 1**

- This engineering agreement is for Phase I of the Cedar Lane Reconstruction 2017 Reconstruction Project. This is to reconstruct Cedar Lane from 2<sup>nd</sup> Avenue NE to Brown Lane with a full-depth concrete pavement. Phase 2 is proposed for a later date and will cover Brown Lane to Horton Road and the replacement of a box culvert by Pelikan Park. A pedestrian / bicycle lane can also be marked as such.

4. Review Traffic Study and Lane Geometry for IA Highway 3 (Bremer Avenue) Reconstruction

- Project Manager Scott Sweet of WHKS, Inc. was in attendance to provide an update on the Highway 3/Bremer Avenue Reconstruction project. Mr. Sweet explained specific elements within the traffic study. A “Road Diet” of going from a four lane road to a three lane road may improve safety, convenience, and functionality. Traffic counts were performed on fourteen different intersections which helped to establish turning movements, identify pedestrians, and trucks. Items factored in on the traffic study included: traffic volume and level of service. It was determined that a three lane would deliver adequate level of service. Other items looked at included: pedestrian crossings, crash data, and crash rate. It will be the recommendation from WHKS to the IDOT to move forward with a three lane conversion. The conversion would not change the width of the road. If it were decided to reverse the conversion in the future, it could be done with painted markings since painted markings is how it will be converted to a three lane. The reconstruction of Iowa Highway 3 (Bremer Avenue) is an Iowa Department of Transportation project. The third and final public information meeting is scheduled for Monday, August 22, 2016 from 5:00 p.m. to 7:00 p.m. in the Civic Center at City Hall.

K. Reports from Boards and Commissions

1. Monthly Financial Report; June, 2016; Received into record.
2. Planning and Zoning Commission Minutes; July 7, 2016; Received into record.
  - Due to no quorum this meeting was moved to August.
3. Board of Adjustment Minutes; July 11, 2016; Received into record.
  - Councilmember Kangas reported there were three members that were present; only two were able to act on the conflict of interest topic so with no quorum causing the item to be delayed until the August meeting. A variance request for a garage to be built on a corner lot was denied due to setback requirements.
4. Golf Commission Minutes; July 14, 2016; Received into record.
  - Leisure Services Director Tab Ray said that Foot Golf started Saturday. It is, currently, a nine hole course, but will possibly extend to eighteen holes in the future. The cost is \$5 per nine holes and \$10 per eighteen holes.

L. Staff Comments

- City Attorney/Community Development Director noted that there will be a meeting on Wednesday, August 3 with WHKS and the Streetscape Committee regarding streetscape beyond the curb. No configuration issues will be talked about. The IDOT required a lighting study to determine how many lumens per block are needed. Waverly Utilities has received this and the Streetscape Committee will work with them on what is needed.

- M. City Council Comments
- There were none.
- N. Mayor's Comments
- Mayor Pro-Tem Kangas reiterated that folks are invited out to participate in the National Night Out event on Tuesday, August 2, at Kohlmann Park. Mr. Kangas also commented on the success of the Bremer County Fair and Heritage Days.
- O. Communications
1. Ash Tree updates
- Leisure Services Director Tab Ray said that he wrote four articles for the Waverly Newspaper regarding the Emerald Ash Borer. The first article was about how to identify Ash Trees in your yard. The second was regarding the symptoms and treatments regarding effects from the Emerald Ash Borer. The third was what the City is doing to respond to the Emerald Ash Borer; and the fourth was what private residents should be doing. One of the most serious mistakes people have made, was to deny the problem until infestations are present and more difficult and more costly to remove. It is safe to say that every Ash Tree in Waverly has E.A.B. (Emerald Ash Borer) at some level of infestation. It is the City's recommendation to start now and remove potentially affected and dangerous Ash Trees to insure the safety of the citizens and their property.
- P. Moved by McKenzie, seconded by Sherer to adjourn. Motion passed and Council meeting adjourned at 9:04 P.M. Yes: 6 No: 0 Absent: 1

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Timothy C. Kangas, Mayor Pro-Tem

ATTEST:

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Carla Guyer, City Clerk