

Study Session Meeting Minutes – July 25, 2016
Ivan “Ike” Ackerman Council Chambers

A Study Session Meeting of the Waverly City Council was held on July 25, 2016 at 7:00 P. M. at City Hall. Mayor Infelt was absent. Mayor Pro Tem Kangas presided and the following Council Members were present: Waldstein, Lampe, McKenzie, Sherer and Kangas. Absent: Reznicek and Gade.

- A. The meeting was called to order by Mayor Pro Tem Kangas.
- B. Moved by McKenzie, seconded by Waldstein to approve agenda as presented.
Motion passed. **Yes: 5 No: 0 Absent: 2**
- C. Moved by McKenzie, seconded by Sherer to approve the July 11, 2016 regular meeting minutes
Motion passed. **Yes: 5 No: 0 Absent: 2**
- D. Public Comments on Items Not on the Agenda.
 - There were none.
- E. Study Session Calendar.
 - 1. Discussion of Streetscape items
 - Travis Toliver of the Waverly Chamber of Commerce and Main Street Program and Steve Egli, member of Waverly Chamber of Commerce and member of the Streetscape Steering Committee, presented a proposal to Council to be incorporated into the Hwy. 3/Bremer Avenue reconstruction project streetscaping. Mr. Toliver reviewed that various information was gathered by looking at other communities and by speaking face to face with business owners on the north and south sides of both east and west sides of Downtown Bremer Avenue and receiving comments from those businesses. Streetscaping could add more convenience, safety, and overall value to the downtown retail district. Upon approval, the steering committee will work alongside with WHKS, Inc. to create a more formal design rendering to be presented at a later date. The 2012 Downtown Concept Plan served as a base to start from and refer to throughout the process. Functionality, practicality, and safety from the curb to the front of the buildings remained important during the process. The number of street lanes was not the focus of the committee. Streetscape usually refers to elements such as street furniture like benches, trash receptacles, bicycle racks, etc. It also looks at landscaping, water features, informational and directional signs, public art, lighting, sidewalks, and gathering spaces. Steve Egli presented several different topic items. Curb extensions, also known as bump-outs, provide for a safer environment for both pedestrians and bicyclists. The bump-outs are proposed to be located at the intersections along Bremer Avenue, at 10th Street West, 8th Street West, 6th Street West, 4th Street West, 1st Street West, 1st Street East, 2nd Street East, 3rd Street East, and 4th Street East. Enhanced crosswalks are being proposed, and the committee will work with WHKS, Inc. in determining color and/or textured options that will withstand weather and snow removal elements such as salt, snow plows, etc. The enhanced crosswalks will be included with all the bump-out intersections along both East and West Bremer. The committee also looked at repositioning and re-using the brick design in the sidewalks with the sidewalks going right up to the store fronts. They are also considering light poles with banners/flags that can be changed out to reflect the seasons. Businesses, especially on the north side of Bremer Avenue, would like trees planted again as they miss the shade. Other features being considered are: bicycle racks, benches, and trash & recycling receptacles.

F. Reports from Boards and Commissions

1. Airport Commission Minutes; April 14, 2016; Received into record.
2. Library Board of Trustees Minutes; June 14, 2016; Received into record.

G. Staff Comments

- City Administrator James Bronner said that there is a goal setting session being planned for late October.
- City Attorney/Economic Development Director Bill Werger noted that City staff has been working diligently with agencies throughout the state and many other employers to find ways to absorb the displaced Terex employees in other employment opportunities. Staff is adding many employment opportunities to the City of Waverly web site. Staff will also help the displaced employees navigate through the internet. Waverly Public Library staff will also help those in need of assistance on the internet. Iowa Workforce Rapid Response Team will hold meetings on July 28 at the Waverly Civic Center at 10:00 a.m. and 1:00 p.m. Iowa Workforce, Hawkeye College, and Waverly Economic Development are planning a job fair on August 23 at the Waverly Civic Center. Employers that wish to participate should contact Waverly Economic Development. There will also be another job fair scheduled for Waterloo.
- City Engineer/Public Works Director Mike Cherry informed Council that WHKS, Inc. is wrapping up the preliminary design work for the 3rd Street SE bridge. Once plans have been completed, the project will move to letting process. The boring logs have been completed, and it is anticipated that WHKS, Inc. will receive the technical report. Casey Faber of WHKS, Inc. will be at the August 15 Council meeting to provide an update on the design process as well as the results of the boring logs and whether there could possibly be an impact on the project going forward. Mr. Faber will also be discussing a marketing plan that would identify qualified, competent contractors for this type of project. Currently, there is a very tough bidding environment and there is concern for whether contractors will have interest in more specialized projects such as the bridge. Mr. Cherry also said that the Dry Run Creek Improvements Project it is on schedule and estimated to be completed around Labor Day.

(Councilmember Sherer dismissed himself at 8:01 p.m.)

H. City Council Comments

- Staff informed Councilmember McKenzie that crosswalks will be painted in downtown areas again this year even with the Hwy. 3/Bremer Avenue Reconstruction Project approaching next year.
- Staff informed Councilmember Waldstein that the intersection at Bremer Avenue and 9th Street NW is not a designated crosswalk. Mrs. Waldstein also thanked staff for all the work and the quick response they have demonstrated for the former employees of Terex.
- Councilmember Lampe also thanked staff for the quick response to former Terex employees.

I. Mayor's Comments

- With Mayor Infelt absent, Mayor Pro-Tem Kangas commented on safety being extra important around the fairground area during the Bremer County Fair and people should be aware of the extra traffic. Mr. Kangas also reminded citizens of National Night Out on August 2.

J. Moved by Waldstein, seconded by Lampe to adjourn. Motion passed and Council meeting adjourned at 8:04 P.M.

Yes: 4 No: 0 Absent: 3

Timothy C. Kangas, Mayor Pro-Tem

ATTEST:

Carla Guyer, City Clerk