

Regular Meeting Minutes – July 11, 2016
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on July 11, 2016 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members were present: Reznicek, Lampe, McKenzie, Gade, Sherer, and Kangas. Absent: Waldstein.

- A. Mayor Infelt called the meeting to order.
- B. Mayor Infelt led in Pledge of Allegiance.
- C. Mayor Infelt led in prayer.
- D. Moved by Lampe, seconded by McKenzie to approve agenda as presented.
Motion passed. Yes: 6 No: 0 Absent: 1
- E. Moved by Reznicek, seconded by Lampe to approve the June 27, 2016 study session minutes as corrected by changing the vote on Regular Business number 9 to Yes: 5 No: 1 (Gade) Absent: 1 from Yes: 6 No: 1 (Gade) Absent: 1.
Motion passed. Yes: 6 No: 0 Absent: 1
- F. Guest Councilperson
 - The Guest Councilmember for July will be Beth Olson. Ms. Olson was unable to attend tonight; however, she plans to attend next meeting on July 18.
- G. Public Hearing
 1. This was the date, time and place for a public hearing on Ordinance 1014, an ordinance amending the Zoning Ordinance of Waverly, Iowa, providing for Rezoning of property from Single Family Residential District (R-1) and Commercial District (C-2) to Commercial District (C-2A) and amending the City Future Land Use Plan from Government and Mixed Use to Commercial for two properties totaling 2.49 acres located on the southeast corner of 4th Street SW and Cedar River Parkway in the 300 block of the Cedar River Parkway.
 - There were no written or verbal public comments.**The public hearing was then closed.**
 - Steve Troski of C J Engineers of Marshalltown gave a brief overview of possible site plans. Mr. Troski reviewed a rough schematic design of what a possible site might look like. Since the tenants are unknown at this time, a final layout is not available. There will be no driveways off of 4th Street SW. City staff is working with the developer about installing a 6 foot sidewalk on the south side of Cedar River Parkway. There is already one sidewalk on the north side. A sidewalk on the south side would allow for connectivity and walkability. There will be a four-way intersection on Cedar River Parkway to be used as the main ingress-egress to the site. There will be no driveways off of 4th Street SW. Moved by McKenzie, seconded by Sherer to approve the Second Reading of Ordinance 1014, an ordinance amending the Zoning Ordinance of Waverly, Iowa, providing for Rezoning of property from Single Family Residential District (R-1) and Commercial District (C-2) to Commercial District (C-2A) and amending the City Future Land Use Plan from Government and Mixed Use to Commercial for two properties totaling 2.49 acres located on the southeast corner of 4th Street SW and Cedar River Parkway in the 300 block of the Cedar River Parkway.
Motion passed. Yes: 6 No: 0 Absent: 1

H. Public Comments on Items Not on the Agenda.

- There were none.

I. Consent Calendar

1. Pay Request from TEAM Services, Inc. for the Waverly Municipal Airport Runway Rehabilitation 2014 for \$1,638.68.
2. Pay Request from TEAM Services, Inc. for the Waverly Municipal Airport Runway Rehabilitation 2014 for \$4,393.60.
3. Pay Request from Paul Miller Design, Inc. for the Golf Course Pond Project for \$1,151.09.
4. Pay Request from Heartland Asphalt, Inc. for the 16th St. SW Reconstruction for \$88,783.63.
5. Pay Request from Feldman Concrete for the Citywide Ped Ramp Construction 2016 for \$24,445.22.
6. Class B Beer Permit for the Bremer County Fair Association.
7. Class C Beer Permit for Kwik Star #286.

Moved by Sherer, seconded by Lampe to approve the consent calendar.

Motion passed. Yes: 6 No: 0 Absent: 1

J. Regular Business.

1. Historic Preservation Commission Update
 - Historic Preservation Commission Chair Don Meyer invited everyone to a special event this Saturday in the Downtown Historic District. You can obtain a map at the Chamber of Commerce. The map will show you buildings that are being highlighted. There are posters displayed at those buildings that share the history of each building. There will be a presentation at 3:00 p.m. in the upper story of East Bremer Diner where they will be providing homemade pie. Waverly now has three residential historic districts and one downtown historic district. Funding received from FEMA made this possible. Architectural Historians helped discover the districts. The commission will be working on updating the commission's portion of the website including what it means to be in a historic district on the National Historic District, what tax credits are available, and how they work. There will be signage in the historic districts to identify where the districts are located within the City. The commission will continue to work on neighborhood pride, City of Waverly pride, and pride in our town's history. Mayor and Council thanked Mr. Meyer and the commission for their leadership, hard work, and time invested.
2. Planning and Zoning Commission Update
 - Planning and Zoning Commission Chair Hank Bagelmann reviewed the primary task of the commission is to determine land uses such as residential and industrial to ensure new development is located according to the Comprehensive Land Use Plan and to promote quality development. There are nine members on the commission who are appointed by Mayor and Council. The Comprehensive Land Use Plan is probably the largest contribution to long term health of Waverly. This planning guides long term, physical health within the community. The purpose of the plan is to involve residents in discussing the future of the community, to establish land use patterns that are logical, to protect pride in the

public investment, and to comply with the Iowa Smart Planning Act 2010. Smart planning requires communities to consider Smart Plan Principles when developing or amending a comp. plan. Mayor and Council thanked Mr. Bagelmann and the commission for their leadership, hard work, and time invested.

3. Moved by Kangas, seconded by Sherer to approve Resolution 16-55 approving the acceptance of 25 feet of Right-of Way dedication along 4th Street in exchange for the City installing sidewalk within the Right-of-Way.

- This will help in making this area walk-able and connected to other sidewalks. A few other properties will remain to have their sidewalks completed in that area.

Motion passed. Yes: 6 No: 0 Absent: 1

4. Moved by Reznicek, seconded by McKenzie to approve Resolution 16-56 approving a donation by the City of Waverly of asphaltic millings from the 2016 reconstruction of 16th Street SW to the Waverly-Shell Rock Soccer Complex.

- Staff recommends donating the millings to the WSR Soccer Complex since they are in immediate need for more parking. It was discussed whether it would be a good idea to allow the Volunteer Fire Association to use it for the Firemen's Convention. The Soccer Complex would be responsible for transporting the material to the soccer complex site. If the millings were used for the Firemen's Convention, they would inevitably be contaminated with soil leaving the material unsuitable for use in the parking lot. It is required by ordinance that parking facilities be treated for dust control through either asphalt paving, concrete paving or seal coating. The soccer complex has seal coated parking facilities.

Motion passed. Yes: 6 No: 0 Absent: 1

5. Moved by Sherer, no second to Cancel the City Council Study Session meetings for July and August 2016.

Motion died due to lack of second.

6. Moved by Kangas, seconded by McKenzie to approve the Mayoral Appointments of Adam Hagensich to the Planning and Zoning Commission and re-appointment of John Kurtt to the Cable / Telecommunications Commission.

Motion passed. Yes: 6 No: 0 Absent: 1

K. Reports from Boards and Commissions

1. Economic Development Commission Minutes; June 14, 2016; Rec'd into record.
2. Golf Commission Minutes; June 14, 2016; Rec'd into record.
 - Beginning the end of July or beginning of August, the golf course will have foot golf. Players will use soccer balls and will play nine holes in the rough areas.
3. Leisure Services Commission Minutes; June 16, 2016; Rec'd into record.
4. Waverly Senior Calendar; July, 2016; Rec'd into record.

L. Staff Comments

- City Attorney/Economic Development Director Bill Werger noted there will be a joint meeting with Council and the Economic Development Commission on Monday, July 18 immediately following Council's regular meeting session.

- City Engineer/Public Works Director Mike Cherry invited everyone to the Fly-in breakfast at the Municipal Airport on Sunday, July 17 from 7:30 a.m. until 12:30 p.m. The runway opened July 1.
- Leisure Services Director Tab Ray reminded everyone about the Heritage Days Parade on July 16. There are five Enough for Everyone receptacles placed around town. Everyone can put canned goods in the round hole and dried products in the rectangular hole. The receptacles were designed by middle-school students, built by high-school students, painted by professional artists, and made possible with a grant from the Iowa Arts Council.

M. City Council Comments

- Councilmember Lampe raised a couple of ideas on how to remember the Bur Oak Tree outside of City Hall including a tree trunk timeline and some sort of furniture. Leisure Services Director Tab Ray responded there have been a number of ideas submitted.
- Councilmember Kangas highlighted thankfulness of our police department and all they do for the community.
- Councilmember Sherer also extended his thankfulness to the police officers.
- Councilmember McKenzie reflected that we are fortunate to reside in a community where the police chief and officers are looked up to and respected rather than looked down at. Kudos to the police force.
- Councilmember Gade highlighted all the Heritage Days festivities coming up.

N. Mayor's Comments

- There were none.

O. Moved by Kangas, seconded by McKenzie to adjourn. Motion passed and Council meeting adjourned at 8:03 P.M.

Yes: 6 No: 0 Absent: 1

Timothy C. Kangas, Mayor Pro-Tem

ATTEST:

Carla Guyer, City Clerk