

Regular Meeting Minutes – January 18, 2016
Ivan “Ike” Ackerman Council Chambers

A Regular Meeting of the Waverly City Council was held on January 18, 2016 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members present were: Reznicek, Waldstein, Lampe, McKenzie, and Sherer. Absent: Gade and Kangas

- A. Mayor Infelt called the meeting to order.
- B. Moved by Reznicek, seconded by Lampe to approve the agenda as presented.
Motion passed. Yes: 5 No: 0 Absent: 2
- C. Moved by Sherer, seconded by McKenzie to approve the January 4, 2016 minutes as presented.
Motion passed. Yes: 5 No: 0 Absent: 2
- D. Public Hearings
1. This was the date, time and place for a Public Hearing on project Plans, Specifications, Form of Contract and Estimated Cost for the 16th Street SW Reconstruction 2016.
 - Staff informed Duane Liddle that administration costs are estimated using actual hourly labor costs of City staff.

The public hearing was then closed.

 - Staff further informed Council that hours are charged to a given project as time is incurred as staff is assigned to various tasks related to each project.

Moved by McKenzie, seconded by Sherer to approve Resolution 16-03 approving the Plans, Specifications, Form of Contract and Estimated Cost for the 16th Street SW Reconstruction 2016 project.
Motion passed. Yes: 5 No: 0 Absent: 2
- E. Public Comments on Items Not on the Agenda
- Staff informed Duane Liddle that issues with the Adams Parkway (Horton Road) Bridge have been identified and addressed. Staff further informed Mr. Liddle that WHKS has met with MidAmerican regarding the gas line on the 3rd Street SE bridge which is now in the hands of MidAmerican.
- F. Consent Calendar
1. Pay request from Design Alliance for the Waverly Public Services for Operations and Disaster Response for \$1,906.25.
 2. Pay request from McClure Engineering Co. for the Waverly Municipal Airport Runway Construction Administration for \$4,729.31.
 3. Class C Liquor License for Joe’s Knight Hawk, Inc.
 4. Class C Liquor License for Waverly Area Veterans Post.
 5. Approval of December, 2015 Cash Disbursements.
- Moved by Waldstein, seconded by Lampe to approve the Consent Calendar.
Motion passed. Yes: 5 No: 0 Absent: 2
- G. Regular Business.
1. Review the 3rd Street SE Bridge Study 2015 by WHKS & Co.
Casey Faber of WHKS & Co. reviewed 14 options to aid in moving forward on determining what the future of the 3rd Street SE Bridge would be.
 2. Moved by McKenzie, seconded by Waldstein to approve Change Order No. 1 for the Dry Run Creek Improvements 2014 project for the net increase of \$34,017.90 which was a result of a variety of additions or changes for unforeseen conditions or design directives from the IDOT or IDNR and approve pay application No. 12 in the amount of \$205,961.21 to Peterson Contractors, Inc.
Motion passed. Yes: 5 No: 0 Absent: 2

- City Engineer Mike Cherry explained the additions were for unforeseen items not figured into the original contract. The D.O.T. required building the three lanes in three sections so the saw joints matched up with the lane lines, and they also added sub-drains to that section. The DNR required that the water main have a special gasket that is resistant to oils and gasoline since this old part of town has had gas stations in it. There are several items that contributed to the \$34,017.90 increase. Overall, the project is running under budget by approximately \$60,000 below adjusted contract amount. To help keep the project moving forward, a change order is typically used at times when the scope of the project has been altered.
3. Dry Run Creek Improvements 2014 – Review Staging versus Detouring Bremer Avenue.
 - Staging is anticipated to begin on or around March 21 and would require directing traffic to two lanes within about a one block area on West Bremer Avenue. At that point, one half of a box culvert would be built and then, the process would be reversed for the other half. This is estimated to take about five months to conclude. If the project is not staged, it would require complete closure for those few blocks and would take an estimated three months. In effect, there will be two box culverts needing to be removed which is another unforeseen expense and will add to the total cost.
 4. Moved by Reznicek, seconded by Waldstein to approve Resolution 16-04 approving the minor subdivision plat for the creation of Parcel Z for Commercial Property in Lot A of Rolling Meadow Subdivision Phase 2a located on north side and in the 1300 block of 10th Avenue SW. Motion passed. Yes: 5 No: 0 Absent: 2
 5. Review of FY 2015 City of Waverly Audit by Jeff Peters from Williams & Company
 - Jeff Peters of Williams & Company reviewed the audit ending fiscal year 2015. Mr. Peters stated the City is in good shape financially and has followed all the accounting rules. The City is at about 72-74% bonding capacity leaving approximately \$9 Million of general obligation bonding capacity.
 6. Moved by Sherer, seconded by McKenzie to approve the Second Reading of Ordinance 1009, an Ordinance Amending Chapter 100 of the Waverly Municipal Code adding provisions for setbacks on decks, steps, and window wells. Motion passed. Yes: 5 No: 0 Absent: 2
 7. Moved by Waldstein, seconded by Lampe to approve the Third and Final Reading of Ordinance 1008, an Ordinance Amending the Zoning Ordinance of Waverly, Iowa, providing for Rezoning of property from Multiple Family Residential District (R-4) to Commercial District (C-3) located at 350 1st Avenue NW. Motion passed. Yes: 5 No: 0 Absent: 2
 8. Moved by Lampe, seconded by Sherer to approve the rescheduling the February 1, 2016 regular council meeting to February 8, 2016. Motion passed. Yes: 5 No: 0 Absent: 2
 9. Moved by McKenzie, seconded by Lampe to approve and appoint James W. Bronner as the new City Administrator for the City of Waverly. Motion passed. Yes: 5 No: 0 Absent: 2
 10. Moved by Reznicek, seconded by Waldstein to approve Resolution 16-05, approving the City Administrator Employment Contract. Motion passed. Yes: 5 No: 0 Absent: 2
 11. Moved by Waldstein, seconded by Sherer to approve Tim Kangas as the Mayor Pro-Tem for 2016. Motion passed. Yes: 5 No: 0 Absent: 2

12. Moved by Reznicek, seconded by Lampe to approval Council Liaisons to the Boards and Commissions.

Commission or Board	Council 2016
CABLE TELECOMMUNICATIONS COMMISSION	Tim Kangas
MUNICIPAL HOUSING COMMISSION	Mike Sherer
ECONOMIC DEVELOPMENT COMMISSION	Dan McKenzie
WAVERLY SENIOR CENTER	Dan McKenzie
ELECTRIC UTILITY BOARD OF TRUSTEES	Edith Waldstein
PUBLIC SAFETY BOARD - <i>voting member</i>	Dan McKenzie and Mike Sherer
VETERANS TRIBUTE	
WAVERLY HERITAGE DAYS	Dan Lampe
HAZARD MITIGATION - RIVER USE COMMISSION	
WAVERLY CHAMBER OF COMMERCE	Dan McKenzie and Charles Infelt
WAVERLY MUNICIPAL BAND	
COMMUNITY ENERGY ADVISORY TEAM	Dan McKenzie
WAVERLY PUBLIC LIBRARY BOARD	David Reznicek
AIRPORT COMMISSION	Tim Kangas
HISTORIC PRESERVATION COMMISSION	Wes Gade
GOLF COURSE COMMISSION	Wes Gade
LEISURE SERVICES COMMISSION	David Reznicek
W - ADVISORY BOARD - <i>voting member</i>	Mike Sherer
PLANNING AND ZONING COMMISSION	Edith Waldstein
ZONING BOARD OF ADJUSTMENTS	Tim Kangas

Motion passed. Yes: 5 No: 0 Absent: 2

13. Moved by Reznicek, seconded by Sherer to approve the Mayoral Appointments of Kelsey Setzkorn for Leisure Services Commission and Clark Wilharn for the Municipal Housing Commission.

Motion passed. Yes: 5 No: 0 Absent: 2

H. Reports from Boards and Commissions

1. Senior Center Calendar; January 2016; Received into Record

I. Staff Comments

- Public Financial Management (PFM) will review capital planning with emphasis on the 3rd Street SE bridge.
- This is a curbside recycling week please be sure to put your recycling and trash at the curbside by 7:00 a.m. on your scheduled pick up day.

J. City Council Comments

- Councilmember McKenzie thanked staff for extra time spent on preparing for the 3rd Street SE bridge presentation and open house.

- Councilmember Sherer shared that he looking forward to having James Bronner join our staff.
- Councilmember Waldstein encouraged residents and business owners to share with Council and staff their thoughts on the 3rd Street SE bridge and the staging options for the Dry Run Creek Improvements project at Bremer Avenue.

K. Mayor's Comments

- There were none.

L. Moved by Lampe, seconded by Sherer to adjourn. Motion passed and Council meeting adjourned at 9:18 P.M. Motion passed. Yes: 5 No: 0 Absent: 2

Charles D. Infelt, Mayor

ATTEST:

Carla Guyer, City Clerk