

Regular Meeting Minutes – November 2, 2015
Ivan “Ike” Ackerman Council Chambers

Mayor and Council- toured the 3rd Street SE Bridge with representatives from WHKS & Co., at 4:00 p.m. Present were Mayor Infelt and Council Members Waldstein, Lampe, McKenzie, Neuendorf, and Kangas. Absent: Reznicek and Gade.

A Regular Meeting of the Waverly City Council was held on November 2, 2015 at 7:00 P. M. at City Hall. Mayor Infelt presided and the following Council Members were present: Reznicek, Waldstein, Lampe, McKenzie, Gade, Neuendorf, and Kangas. Absent: None.

- A. Mayor Infelt called the meeting to order.
- B. Mayor Infelt led in Pledge of Allegiance.
- C. Mayor Infelt delivered prayer.
- D. Moved by Waldstein, seconded by Neuendorf to approve the agenda as presented.
Motion passed. Yes: 7 No: 0 Absent: 0
- E. Moved by Neuendorf, seconded by Reznicek to approval October 19, 2015 regular meeting minutes as presented. Motion passed. Yes: 7 No: 0 Absent: 0
- F. Mayor and Council welcomed Greg Drewes as guest council member for the month of November.
- G. Public Comments on Items Not on the Agenda
 - Mark Hubbard people to get out and vote and he thanked Mayor and Council for their leadership and thanked City Administrator Phil Jones for his service.
 - Staff informed Duane Liddle that a fix is still being developed for the interpanel gate seal that has been leaking.
- H. Consent Calendar
 1. Pay Request from WHKS & Co. for 16th Street SW Reconstruction 2016 for \$13,144.23.
 2. Pay Request from Allied Manatts Group, LLC for the Waverly Municipal Airport Runway 11/29 Reconstruction for \$68,187.74.
 3. Pay Request from McClure Engineering Co. for the Waverly Municipal Airport Runway 11/29 Reconstruction for \$2,374.98.
 4. Pay Request from Cedar Valley Engineering Co. for the Inspection of 3rd Street SE Bridge for \$10,050.00.
 5. Pay Request from Peters Construction Corp. for the Waverly Public Services Center for \$711,549.12.
 6. Pay Request from Kinzler Construction Services for the Waverly Municipal Airport Mechanic Shop for \$9,937.95.
 7. Pay Request from Paul Miller Design, Inc. for the Golf Course Pond Project for \$1,155.93.
 8. Pay Request from Paul Miller Design, Inc. for the Golf Course Pond Project-Phase 2 Planning for \$1,000.00.
 9. Class E Liquor License for Fareway Stores, Inc.
 10. Pay Request from Peterson Contractors, Inc. for the Dry Run Creek Improvements 2014 for \$453,816.70.

Moved by Neuendorf, seconded by Reznicek to approve the Consent Calendar as presented. Motion passed. Yes: 7 No: 0 Absent: 0

I. Regular Business.

1. Follow-up report from WHKS & Co. for the 3rd Street SE Bridge.
 - President and CEO of WHKS & Co. Fouad daoud reviewed background of WHKS & Co.
 - WHKS & Co. Bridge Program Manager Casey Faber reviewed the history of requirements for bridge inspections. Mr. Faber also reviewed the program manager and team leader positions and their responsibilities. He reviewed photos of the bridge and explained the weaknesses of the bridge shown in each. Mr. Faber also noted that if the bridge were to shift it could break the gas line located on the bridge.
 - Council shared appreciation for the opportunity to walk-through the bridge and emphasized that safety is first and foremost. Discussion continued on how repair costs rise from the unknowns that lie under the surface of the bridge. Council consensus was that they would need to decide how many years repairs would be expected to last in order to determine a base line for costs. Council will also need to establish how they would like staff to move forward in repairing or replacing bridge.
2. Moved by Neuendorf, seconded by McKenzie to approve the request to use \$21,275 from the City's General Fund Reserve account for the repair of the Library's air conditioning system. Motion passed.
Yes: 7 No: 0 Absent: 0
 - Library Director Sarah Meyer-Reyerson and Buildings Superintendent Brad Biermann went through needs for repairs of the air conditioning system at the library. Council and staff discussed trying to budget some reserve funds to establish a line item account for replacement of large equipment..
3. Motion by Reznicek, seconded by Lampe to approve 2016 ½-ton 4x4 pickup truck for the Water Pollution Control Division from Jerry Roling Motors of Waverly, Iowa for the purchase price of \$26,246.16. Motion passed.
Yes: 7 No: 0 Absent: 0
4. Moved by McKenzie, seconded by Lampe to approve Resolution 15-138 approving a contract to fund the City's current Pro Shop Manager Jordan David's PGA Schooling to become a Class A Golf Professional for the approximate amount of \$9,000 plus transportation and lodging. Motion passed.
Yes: 7 No: 0 Absent: 0
 - This is an on-going effort to fill the Golf Pro position after Greg Mason left. This method of paid training is similar to what the Police Dept. utilizes. Moved by McKenzie, seconded by Waldstein to amend Resolution 15-139 by deleting the words "plus transportation and lodging" at the end of the last paragraph. Motion passed. Yes: 7 No: 0 Absent: 0
5. Moved by Neuendorf, seconded Waldstein to approve Resolution 15-139 authorizing the City of Waverly to sign an Addendum to the Rental Inspection Program Agreement with Bremer County to Facilitate Inspections on an as-needed basis. Motion passed. Yes: 7 No: 0 Absent: 0

- Staff informed Council that they have not had perform any inspections thus far and have only sent out a few letters. There is no upcharge passed on to the landlord.
6. Moved by Waldstein, seconded by McKenzie to approve Resolution 15-140 accepting certification to be filed by the Financial Director on or before December 1, 2015 to the Bremer County Auditor detailing the amount of New Loans, Advances and Indebtedness which qualify for payment from Tax Increment Revenues of the Waverly Unified Urban Renewal Plan. Motion passed.
Yes: 7 No: 0 Absent: 0
 - This is a state mandated report and must be completed and filed with the County Auditor by December 1 each year. If this is not done the City will not receive any TIF funding.
 7. Moved by McKenzie, seconded by Waldstein to approve the Third and Final Reading of Ordinance 1002 amending the Zoning Ordinance of Waverly, Iowa, providing for Rezoning from Agriculture (A-1) to Residential (R-1) for approximately 6.84 acres located on the east side of 12th Street NE, approximately 300 feet south of 1st Avenue NE. Motion passed. Yes: 7 No: 0 Absent: 0
 8. Moved by Waldstein, seconded by Lampe to approve the Second Reading of Ordinance 1003 replacing Ordinance #772 by approving parking permit fees and process for replacement and transferring ownership of permits for the Big 6 parking. Motion passed. Yes: 7 No: 0 Absent: 0
 9. Moved by Kangas, seconded by Neuendorf to approve the First Reading of Ordinance 1004, an Ordinance Adopting the “City Code of the City of Waverly, Iowa.”. Motion passed. Yes: 7 No: 0 Absent: 0

J. Reports from Boards and Commissions

1. City of Waverly State Annual Financial Report, FY 2015, rec'd into record.
2. The W Monthly Revenue, September, 2015, rec'd into record.
3. Historic Preservation Commission Minutes, Sept. 24, 2015, rec'd into record.
 - Councilmember Gade noted the commission has been looking ideas for the 3rd Street NE bridge.
4. Bremer-Waverly Law Board Minutes, Oct. 12, 2015, rec'd into record.
 - Councilmember McKenzie commented that the law center is beginning to have certain equipment malfunctions now that the building is almost 10 years old, much like the library, and will budget for future needs and replacements.

K. Staff Comments

- City Administrator Phil Jones noted where the election polls were.

L. City Council Comments

- There were none.

M. Mayor's Comments

- There were none.

O. Adjournment

Moved by Kangas, seconded by Neuendorf to adjourn. Motion passed and Council meeting adjourned at 8:36 P.M. Yes: 7 No: 0 Absent: 0

Charles D. Infelt, Mayor

ATTEST:

Carla Guyer, City Clerk