





**Moved By: McKenzie**                      **Seconded By: Neuendorf**  
Item 15 of the Consent Calendar is hereby approved.  
**Yes: 6**                      **No: 0**                      **Absent: 1**

**J. Regular Business.**

1. Heritage Days update to the Council.
  - Jessica Hamilton and Darwin Rittgers, Co-Chairs for the Waverly Heritage Days Committee, presented a schedule of events for the 2015 Waverly Heritage Days set for July 17, 18, & 19. There will be new activities including a Car Show, World Class Duck Caller Seminar and an Ice Cream Social and many of the traditional activities. All activities are free. There are always ways to participate through volunteerism. To learn more information visit [www.waverlyheritagedays.com](http://www.waverlyheritagedays.com).
  - Council thanked the committee for their presentation and all their hours of volunteering and preparing for this event and commented what a terrific event this is every year.
2. Change Order No.1 for the Waverly Dog Park- Parking Lot Project and Citywide Asphalt Patching- Spring 2015 project for the final adjust of quantities in the amount of a \$5,350.82 increase  
**Moved By: Neuendorf**                      **Seconded By: Reznicek**  
is hereby approved.  
**Yes: 6**                      **No: 0**                      **Absent: 1**
3. Resolution 15-93 accepting the Waverly Dog Park- Parking Lot Project and Citywide Asphalt Patching- Spring 2015 project as complete and approving final pay estimate of \$2,218.26  
**Moved By: Neuendorf**                      **Seconded By: McKenzie**  
is hereby approved.  
**Yes: 6**                      **No: 0**                      **Absent: 1**
4. Approve Change Order No. 2 for the Outdoor Pool Renovation Project for the decreased cost of \$4,156.00 and accepting changes to the contract documents.
  - Staff explained to Council that changes in the contract offset the increase in cost of testing. Swimming Pool stairs will come later, but they will still be paid from this project's fund balance.**Moved By: Waldstein**                      **Seconded By: Neuendorf**  
is hereby approved.  
**Yes: 6**                      **No: 0**                      **Absent: 1**
5. Resolution 15-94 accepting the Outdoor Pool Renovation project as complete and approving final pay request in the amount of \$29,478.65 to Woodruff Construction of Fort Dodge, Iowa  
**Moved By: Reznicek**                      **Seconded By: Kangas**  
is hereby approved.  
**Yes: 6**                      **No: 0**                      **Absent: 1**
6. Resolution 15-95 approving of purchase and installation of new carpeting for the Civic Center for \$8,979.26 to Kirk Gross Company
  - Carpet overages from the recent library project will be used for a portion of this project in an effort to control costs. Kirk Gross Company is offering this project at the same cost as the library's project. One-third of the Civic Center's project will be completed with the overage from the Library project, and the Library will have enough for future replacements.**Moved By: Waldstein**                      **Seconded By: McKenzie**  
is hereby approved.  
**Yes: 6**                      **No: 0**                      **Absent: 1**

7. Resolution 15-96 finalizing the Waverly Public Library carpet replacement project and approving final payments to Kirk Gross Company for \$94,627.36, Jones Library Sales for \$19,125.00, Elsamiller Electric Company for \$2,855.42, and Signs & Designs for \$480.00
- Council said the new floor plan and carpet both look nice.
- Moved By: Waldstein                      Seconded By: Neuendorf**  
is hereby approved.  
**Yes: 6                      No: 0                      Absent: 1**
8. Approve Change Order No.1 for the Citywide Pedestrian Ramp Construction 2015 for the final adjust of quantities in the amount of a \$29,921.30 decrease
- Staff informed Council that the decrease is largely due to removing certain Bremer Avenue Pedestrian Ramps within this project. They will be part of the 2017 I.D.O.T. Highway reconstruction project.
- Moved By: McKenzie                      Seconded By: Kangas**  
is hereby approved.  
**Yes: 6                      No: 0                      Absent: 1**
9. Resolution 15-97 accepting the Citywide Pedestrian Ramp Construction- 2015 project as complete and approving the final payment of \$4,066.54 to Boulder Contracting of Grundy Center, Iowa
- Moved By: Waldstein                      Seconded By: 5**  
is hereby approved.  
**Yes: 6                      No: 0                      Absent: 1**
10. Resolution 15-98 approving the Public Works Administration's request to add several streets to the 2015 Bituminous Seal Coat Program for the additional cost not to exceed \$55,000
- Certain streets in 2002 – 2003 had asphalt paving completed and have since deteriorated more rapidly than anticipated, likely due to the reclaimed or milled pavements that were incorporated and blended into the asphalt mixes. Accelerated deterioration is causing these to need surface treatment approximately 5 years sooner than average. If seal coating doesn't happen soon reconstruction will be required due to the rapid deterioration. Seal coating is a much more cost effective way to lengthen the life of a street.
  - Council and Staff discussion included how this money could be used. Council direction was to defer this until the July 20 meeting in order to see the 3<sup>rd</sup> Street SE Bridge report. Council also thought this money might be used for other higher priority projects. Road Use Tax (RUT) dollars and Local Option Sales Tax and service (LOSTs) dollars can be used for bridge repair and maintenance. The monies could carry over into next year's budget.
  - **Died for lack of motion.**
11. Resolution 15-99 approving Amendment #10 to McClure Engineering's On-Call Agreement for Engineering Services at the Waverly Municipal Airport for the Airport Runway Reconstruction project for \$118,863
- This amendment is inclusive with the 90/10 cost share of Federal/City money respectively.
- Moved By: Neuendorf                      Seconded By: McKenzie**  
is hereby approved.  
**Yes: 6                      No: 0                      Absent: 1**
12. Resolution 15-100 approving Contract, Bonds and Certificate of Insurance from Allied Manatts Group for \$1,832,939 and authorize the Mayor to sign the contract for the Waverly Municipal Airport Runway Reconstruction project
- Moved By: Waldstein                      Seconded By: McKenzie**

is hereby approved.

**Yes: 6 No: 0 Absent: 1**

13. Resolution 15-101 approving TEAM Services Agreement for Construction Testing & Inspection Services at the Waverly Municipal Airport for the Airport Reconstruction project for the estimated amount of \$17,976.64

**Moved By: Kangas Seconded By: Reznicek**

is hereby approved.

**Yes: 6 No: 0 Absent: 1**

14. Discussion on the handling of outside service agency requests for city funding.

- City Administrator Phil Jones summarized the need for discussion previous to the upcoming FY 2016 – 17 budget process by explaining that historically the City has funded efforts by Sister City, Historic Preservation and then other groups that help with the social needs of members of the community that other cities may do in-house. Examples of non-City groups that have been funded in the past are Sister City, Senior Center, Heritage Days and Municipal Band. Past practice would show that the City had decided to fund those non-profits at a basic level. Direction from Council is needed for future requests in preparing for future budgets.

- Council and Staff discussion followed. Would it be possible to use an organization like the United Way and/or use certain processes such as the application that they use to determine amounts that are distributed? It is also a concern in adding of other contributions that may cause an increase in taxes for the citizens of Waverly. The number of requests seem to have increased by 3. It may be necessary to implement earlier deadlines for requests to aid in the budgeting process preparation. The county and regional agencies still serve Waverly citizens. One possible criteria could be that the group be directly related to the City of Waverly. It was determined that staff come back to Council with a draft of a policy and possible application. If there are presentations accepted than there should be time stipulations for each presentation.

- Director of Community Outreach and Development for Northeast Iowa Community Action Corporation David Boss joined in the discussion. Waverly citizens do receive services from this agency. Mr. Boss added insight in sharing what he has experienced other cities to have done with some creating a ceiling for contributions or not accepting requests from those who are funded in other ways within the county. This agency asks for money since other funding has gone down due to smaller populations. Mr. Boss suggested that whatever Council comes up with for guidelines that they establish a maximum dollar amount for requests. Services will not be cut from Waverly or Bremer County if there are no dollars received from them. United Way funds programs not agencies. Another suggestion Mr. Boss made was to have the requesting committee provide what their mission is and what plans do they have for the money that they are asking for.

15. Mayoral Appointments/Re-appointments of Dennis Hansen to the Municipal Airport Commission and Deb Schroeder, Heidi Abben, Gene Lieb and Tammy McKenzie to the Economic Development Commission

**Moved By: Seconded By: Neuendorf**

are hereby approved.

**Yes: 6 No: 0 Absent: 1**

**K. Reports from Boards and Commissions**

1. Library Board of Trustees Minutes, May 12, 2015, Received into record.
2. Planning and Zoning Commission Minutes, June 4, 2015, Received into record.
3. Board of Adjustment Commission Minutes, June 8, 2015, Received into record.

**L. Staff Comments**

- City Administrator Phil Jones stated that projects are continuing to move forward. 20<sup>th</sup> Street NW will be closing to complete the box culvert, with a construction window of approximately 6 weeks. The box culvert at the Dry Run at 4<sup>th</sup> Street and 2<sup>nd</sup> Avenue (by Dairy Queen) is scheduled to begin August 2<sup>nd</sup>.

**M. City Council Comments**

- Councilmember Waldstein thanked and congratulated the library for recently receiving the highest level of accreditation. This will allow them to have the highest level of funding from the state.

**N. Mayor's Comments**

- Compliments were given to Finance Director Jack Bachhuber in receiving the Certificate of Achievement of Excellence in Financial Reporting for the 2014 year award for the 15<sup>th</sup> year in a row.

**O. Adjournment**

**Moved By: Kangas                      Seconded By: Neuendorf**  
To adjourn.  
**Yes: 6                                      No: 0                                      Absent: 1**  
Meeting adjourned at 8:54 P.M.

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Charles D. Infelt, Mayor

ATTEST:

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Carla Guyer, City Clerk