

**Waverly City Council  
Study Session Meeting Minutes  
March 25, 2013 ~ 7:00 p.m.**

**A. CALL TO ORDER.**

A Study Session of the Waverly City Council was held on March 25, 2013 at 7:00 p.m. in the Ivan "Ike" Ackerman Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present were: Wes Gade, Gene Lieb, Dan McKenzie, Kathy Olson, Chris Neuendorf, and Tim Kangas. Absent: Gary Boorum

**1. Approve Agenda as Printed or Add Items for Discussion Only.**

**Moved By: Olson**

That the agenda for this Council meeting as prepared is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

**2. Recognition of the Waverly-Shell Rock Senior High Boys Basketball Team for their Outstanding Achievements in Winning the State Championship.**

The Council recognized Coach Nate Steege and the WSR Boys Basketball Team and congratulated them on their State Championship win.

**B. VISITORS/PUBLIC COMMENTS.**

Staff informed Duane Liddle that the unrestricted cash in the water, sewer and Solid Waste accounts are used for emergencies and for debt service coverage requirements.

**C. STUDY SESSION.**

**1. Review 2013 Goals for the Historic Preservation Commission.**

Karen Lehmann, Jim Hundley and Mary Meyer reviewed the purpose of the Historic Preservation Commission. Ms. Lehmann reviewed the goals of the Commission which continues significant progress toward official designation of historic districts in Waverly, to continue honoring Waverly home owners and local historic landmarks and structures with awards and markers. The Historic Preservation Award is given to structures 50 or more years old, used for residential or non-residential purposes and judged by exterior appearance only. Marlys Svedsen informed Council that after the 2008 Flood, Ms. Svedsen looked at all quadrants of Waverly and prioritized where there had been the most lost from the flood. Three projects were developed to compensate Waverly for Federally funded demolition. Historic surveys are being conducted in Southeast, Downtown and Northwest Waverly. A historic and architectural survey is completed by an architectural historian and historian. This survey involves over 300 buildings that are being photographed, researched and evaluated. The first Historic District was the "Old Fourth Ward Historic District" in Southeast Waverly. The period of significance started in 1857 and ended in 1959. There will be a second information meeting for residents to answer questions about what National Register listing could mean for owners on April 11th at 7:00 P. M. The State Nominations Review Committee will consider the nomination on June 14, 2013 with a formal listing on or before the end of 2013. The second survey for the NW quadrant extends from Wartburg Campus to the Cedar River and from 1<sup>st</sup> Ave NW to north of 5<sup>th</sup> Ave NW and will be called the Harmon and LeValley Historic District. The period of significance started in 1860 and ended in the 1950's. The Draft National Register Nomination has to be prepared and reviewed. The 2<sup>nd</sup> neighborhood information meeting for owners of historic homes will be held in November, 2013. The nomination is

scheduled for review at the State level in February 2014 with the National Register nomination approved by summer of 2014. The National Register of Historic Places is a planning tool to make sure federal funds do not inadvertently damage or destroy historic buildings, sites, structures and objects. There is 25% state income tax credits along with local property tax benefit when major renovations are done to a historic home. The tax break can total 25% of renovation cost. Property owners can receive subsidized flood insurance rates. A National Register listing can be a good marketing tool for local tourism promotion, stabilizes property values, realtors use it as a selling tool, and be a source of pride for the district. A National Register Listing does not mean a property owner cannot make changes to the building and are free to sell, trade or pass along a property to buyers, beneficiaries. If Federal/State grants or tax break is used, the owner is required to follow guidelines. Library Director Sarah Meyer Ryerson informed Council that the City has paid for the surveys and will be reimbursed from FEMA. Ms. Lehmann stated that a consultant will be hired to conduct a survey for SW Waverly.

2. **Review 2013 Goals for the Waverly Public Library Board of Trustees.**

Diana Blake of the informed Council that Waverly Public Library Board of Trustees is currently working on the Long Range Plan. The goals are to stimulate the imagination, visit a comfortable place and to create young readers. The Library received a donation and was able to purchase e-books. The Library has varied activities for all age groups. The Board wants to encourage growth of the non-print collection and is looking at downloadable music. The carpet replacement will take place in the 2014. The retaining wall on the west side is going to be replaced this summer. Sarah Meyer Ryerson stated that she believes that over time the Library's collection will change over to more media. The Library will be celebrating "Bacon Fest" during National Library Week.

3. **Review City-Supplied Residential Garbage Containers.**

City Engineer Cherry stated that right now residents can get a 35 gallon or 65 gallon garbage container at Public Services. Garbage trucks have a cart-tipper and employees are able to work longer with less fatigue when residents use said containers. If a resident sets their garbage out every week it is more cost effective to use the containers. Mr. Cherry also stated that Council will have to make it mandatory for residents to have a container. Staff would target different areas of Waverly and send out correspondence explaining the program, when they would receive a container and when their utility bills would change. All residents even they live in an apartment that have containers would still have to pay the base fee of \$8.50. There is a replacement cost. Council discussed if the containers would discourage recycling and for the residents who only put garbage out once a month. Engineer Cherry informed the Council that single stream recycling will start when the City receives the truck. The City could require just one size container and any excess garbage would be at the cost of the property owner. The Council discussed a 22 gallon container. Waverly is a leader in recycling. City Administrator Jones stated that in cities there is a three bin system, one for garbage, one for recycling and one for yardwaste. There was also discussion of raising the sticker price and increase the cost of the bigger container enough so residents use recycling. The containers are more cost efficient, helps solid waste employees and reduces work comp injuries.

Terri Cotter, Mary Lou Kelly and Dave Frederick voiced concern with the cost of the containers for residents that only put out garbage once a month and the impact on community recycling. Staff will look into how single stream recycling will affect the recycling center. Curbside recycling will remain the same and will generate some revenue. The rural population and outlying areas use the City's recycling center. The City's vision is to provide 65 or 96 gallon containers to Downtown businesses to use for recycling. Staff hopes that single stream recycling cost is offset by landfill reduction expenditure. Staff will look at other cities with single stream recycling programs and bring back the results to Council at the April Study Session.

**E. BOARDS AND COMMISSIONS.**

1. Boards and Commissions.  
Economic Development Commission Minutes - discussion on a new business park and new market tax credit discussion on Thursday, March 28th at noon and broadband.
2. Reports.
3. Communication.

**F. CITY COUNCIL COMMENTS ON POLICY ISSUES.**

Administrator Jones reviewed items of the April 1<sup>st</sup> Agenda. There have been 250 Citizen Surveys returned. Mr. Jones informed Council that the City is working with Bond Counsel on TIF amendment and changes to TIF. The Council thanked Madeleine Ambrose for her service as Guest Councilperson.

**G. ADJOURNMENT.**

**Moved By: Neuendorf**

That the City Council Meeting be adjourned.

**Yes: 6**

**No: 0**

**Absent: 1**

**Council adjourned at 9:16 P. M.**