

Regular Meeting Minutes

March 18, 2013 ~ 7:00 p.m.

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on March 18, 2013, at 7:00 p.m. in the Ivan "Ike" J. Ackerman Council Chambers at City Hall.

Mayor Pro Tem Tim Kangas presided. Council members present: Gene Lieb, Dan McKenzie, Wes Gade, Chris Neuendorf, Kathy Olson and Tim Kangas. Absent: Gary Boorum, and Mayor Brunkhorst

1. Approve Agenda as Printed or Add Items for Discussion Only.

Moved By: Olson

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 6

No: 0

Absent: 1

2. Minutes.

Moved By: Olson

The March 4, 2013 Regular Session and March 11, 2013 Work Session Council / Commission Meeting Minutes are hereby approved.

Yes: 6

No: 0

Absent: 1

3. Proclamation.

Moved By: McKenzie

A proclamation proclaiming April 14 – 20, 2013 as National Library Week is hereby approved.

Yes: 6

No: 0

Absent: 1

B. VISITORS/PUBLIC COMMENTS.

Council informed Duane Liddle that the Planning and Zoning Commission meetings are on the website where citizens can view what was said on a subject and can also view the whole meeting. Staff also stated that pumps were operational during the 2008 flood.

C. CONSENT AGENDA.

1. Pay Request from Stanley Consultants, Inc. for the Cedar River Letter of Map Revision (LOMR).

Pay Request from Stanley Consultants, Inc. for the Cedar River Letter of Map Revision (LOMR) in the amount of \$3,920.00.

2. Pay Request from AHTS Architects, P.L.C. for Architectural Services for the Kohlmann Park Performance Amphitheater.

Pay Request from AHTS Architects, P.L.C. for Architectural Services for the Kohlmann Park Performance Amphitheater in the amount of \$20,574.15.

3. Pay Request from Tallgrass Historians, L.C. for the Downtown Historic Survey.

Pay Request from Tallgrass Historians, L.C. for the Downtown Historic Survey in the amount of \$1,065.05.

4. Class C Liquor License for Waverly Golf & Country Club.

The Police Chief has reviewed said application and has no objections.

5. Class C Liquor License for El Sol Mexican Restaurant.

The Police Chief has reviewed said application and has no objections.

Moved By: Neuendorf

Items 1 – 5 on the Consent Agenda are hereby approved.

Yes: 6

No: 0

Absent: 1

E. REGULAR BUSINESS.

1. Review 2013 Goals for the Municipal Housing Commission.

Rebecca Laas informed the Council that Waverly Low Rent Housing continues the application process for RAD(Residential Assistance Demonstration) to switch the Waverly Homes from Public Housing to Section 8. The grant will give said housing a better cash flow and initiate private financing for expansion or major remodeling. The

showers are currently being replaced in Waverly Manor. The last two years staff have been replacing air conditioners and furnaces. In the last month the fire alarm system has been updated and strobe lights were installed so hearing impaired residents would know if the fire alarm went off. In the future Waverly Housing will be working with Waverly Light & Power to purchase the property where the current substation is located. The new transfer station will be installed on the property just east of the substation. Ms.Laas stated that there are 100 units and there is a waiting list to rent a unit..

2. **Review 2013 Goals for the Airport Commission.**

Nick Williams informed Council that the Airport Commission wants to complete the acquisition of the Miller property and remaining parcels for the runway extension for the safety area. The third goal is reconstruct and expand the existing runway and to apply for funding from the FAA for said projects. The fourth goal would be to repair and replace the bulk hangar and move the entrance sign to the new airport entrance. The last goal is to investigate leasing of hangars on airport property. Mr. Williams stated that there has been interest from companies to relocate their aircraft to the Waverly facilities. City Engineer Cherry told Council that the City would acquire an easement with right of first refusal for one parcel owned by the Schmidt's. Other parcels would be acquired by fee title and could be leased out for cropland to adjoining property owners. The City cannot extend the runway until the safety zones are in compliance. The reconstruction of the runway is needed.

3. **Approve Sale of 1983 International Pumper Fire Truck.**

Fire Chief Dennis Happel informed Council that the Waverly Fire Department received more than expected for the pumper truck.

Moved By: McKenzie

Sale of the 1983 International Pumper Fire Truck to the Dumont Volunteer Fire Department for the amount of \$9,000.00 is hereby approved.

Yes: 6 No: 0 Absent: 1

4. **Resolution 13-31, A Resolution Approving Contract, Bonds & Insurance for the Citywide Pedestrian Ramp Reconstruction 2013.**

Moved By: Olson

Resolution 13-31, A Resolution Approving Contract, Bonds and Certificate of Insurance from Concrete Idea, Inc. of St. Michael, Minnesota for the amount of \$189,025.00 for the Citywide Pedestrian Ramp Reconstruction 2013 Project is hereby approved.

Yes: 6 No: 0 Absent: 1

5. **Resolution 13-32, A Resolution Approving Preliminary Assessment Unit Pricing for 2013 Citywide Sidewalk Repairs and Installation.**

The unit pricing is the maximum the City can charge a property owner for sidewalk installation and depending on bidding the cost could be lower to the property owner. The repairs will begin in September and bidding will take place in July. Mr. Cherry said it will take three weeks to do sidewalk inspections and notices to homeowners will follow.

Moved By: McKenzie

Resolution 13-32, A Resolution Approving Preliminary Assessment Unit Pricing for 2013 Citywide Sidewalk Repairs and Installation Project is hereby approved.

Yes: 6 No: 0 Absent: 1

6. **Resolution 13-38, A Resolution Approving the Biannual Subdivision Sidewalk Infill Program.**

City Administrator Jones reviewed the three options for the Biannual Subdivision Sidewalk Infill Program. The options move the years from 4 to 7 years and 7 to 10 years. In Option 3 infill is required on any lot built upon that has adjacent curbing and is

and if the lot is vacant the sidewalk does not have to be completed. City Attorney Bill Werger stated that if lots were replatted as parcels, then setbacks could be removed. Mr. Kohout stated that two multiple lot deed agreements for Parcel "CC" will be finalized with the two property owners.

Moved By: Neuendorf

Resolution 13-35, A Resolution Approving the Minor Plat for Parcel "CC", Resulting from Subdivision of Recorded Lot 78 in Centennial Oaks Golf Club Addition is hereby approved.

Yes: Olson, Gade, Kangas No: Lieb, Neuendorf, McKenzie Absent: 1

10. **Resolution 13-36, A Resolution Approving Contract Documents for the AmVets Riverbank Restoration 2013.**

City Engineer Cherry informed Council that the restoration should begin in April and be done in 6 weeks.

Moved By: McKenzie

Resolution 13-36, A Resolution Approving Contract Documents for the AMVETS Riverbank Restoration 2013 to Baker Concrete & Excavating of Waverly, Iowa for the amount of \$69,843.00 is hereby approved.

Yes: 6 No: 0 Absent:

11. **Resolution 13-37, A Resolution Authorizing Staff to Proceed in Applying for State of Iowa Flood Mitigation Program funding for the Dry Run Creek, Improvements Project.**

City Administrator Jones stated that the City is applying to the State of Iowa to fund up to 50% of the Dry Run improvements. City Engineer Cherry informed Council that WHKS engineers helped prepare an application. Mr. Cherry stated that in NW & SW Waverly there are 85 homes that are designated historic and an additional 158 plus that are near a historic rating. There are 350 businesses and 240 historic or near historic homes in the area and would wipe out the flood plain in Waverly with said improvements. Mr. Jones also informed Council that those property owners in the 100 year flood plain pay \$1,000 a year or more for flood insurance. If the City does receive 50% of the funding the City will have to support the other 50% funding. If the City does not receive the funding for the project, it could be supported by the future Local Option Sales Tax renewal.

Moved By: Olson

Resolution 13-37, A Resolution Authorizing Staff to Proceed in Applying for State of Iowa Flood Mitigation Program funding for the Dry Run Creek, Improvements Project is hereby approved.

Yes: 6 No: 0 Absent: 1

12. **First Reading of Ordinance 967, An Ordinance Proposing Water Rate Increase for FY 2014, 2015 and 2016.**

City Administrator Jones stated that the 2.5% rate increase is a transition from the 5% one year and 0% the next year to streamline increases to 2.5% per year. The rate adjustments are for personnel costs, inflationary expenses, to finance projects and to meet bond coverage requirements. City Engineer Cherry stated that the City is in the position to plan projects. The rates are higher because the City has invested funding for infrastructure to new areas of town for development and making sure the City is compliant with EPA and DNR regulations. The 2.5% increase will amount to an average residential increase of \$.58 for water a month, and \$.68 for sewer per month for each of the three increases.

Moved By: Neuendorf

First Reading of Ordinance 967, An Ordinance Proposing a 2.5% Water Rate Increase for FY 2014, 2015 and 2016 is hereby approved.

Yes: 6 No: 0 Absent: 1

13. **First Reading of Ordinance 968, An Ordinance Proposing Sewer Rate Increase for FY 2014, 2015 and 2016.**

Moved By: Gade

First Reading of Ordinance 968, An Ordinance Proposing a 2.5% Sewer Rate Increase for FY 2014, 2015 and 2016 is hereby approved.

Yes: 6 No: 0 Absent: 1

14. **First Reading of Ordinance 969, An Ordinance Proposing Solid Waste Increases for FY 2014, 2015 and 2016.**

City Administrator Jones informed the Council that at the March Study Session there will be discussion on potential transition to Citywide 35 gallon and 65 gallon containers and using stickers for anything above the containers. The rate increases in all accounts are compensating for previous underfunding of the Solid Waste program. For a residential customer with a City container would be an additional \$1.00 per month. In the second year it is proposed to increase an additional \$.50 and in the third year an additional \$.50. Historically commercial fees have only gone up about 1 ½%. The increase is approximately 8 to 10%, in year 2 it increases by 7 to 9% and 3 ½ to 4% the third year. The rates are on the volume of garbage. Future capital items include a new recycling truck and large recycling bins to work toward needs for single stream and comingle recycling. Staff is working with commercial customers to see if they can downsize their containers and reduce the number of pickups. Staff will continue to work with commercial customers on the use of City recycling containers.

Moved By: Neuendorf

First Reading of Ordinance 969, An Ordinance Proposing a Solid Waste Increases for FY 2014, 2015 and 2016 as set out in attached schedule is hereby approved.

Yes: 4 No: 2(Kangas, Lieb) Absent: 1

15. **Approval of February Cash Disbursements.**

Moved By: Mc Kenzie

The February Cash Disbursements are hereby approved.

Yes: 6 No: 0 Absent: 1

F. BOARDS AND COMMISSIONS.

1. Boards and Commissions.
2. Reports.
3. Communications.

City Administrator Jones reviewed agenda items for next week.

G. CITY COUNCIL COMMENTS ON POLICY ISSUES.

Council discussed the extra rain and the function of the inflatable dam.

Leisure Services Director Ray informed Council that the Pro Shop opened today.

H. ADJOURNMENT.

Moved By: Neuendorf

That the City Council Meeting be adjourned.

Yes:6 No: 0 Absent:1

Council adjourned at 9:00 P. M.

Bob Brunkhorst, Mayor

Attest:

Jo-Ellen Raap, City Clerk