

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on November 5, 2012, at 7:00 p.m. in the Ivan "Ike" Ackerman Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Gene Lieb, Richard Lindell, Chris Neuendorf, Kathy Olson, Gary Boorum, Dan Mc Kenzie and Tim Kangas. Absent: Third Ward Councilmember Lindell resigned.

1. **Pledge of Allegiance.**

Webelos **Pack 90** led the Council in the Pledge of Allegiance.

2. **Prayer.**

Pastor Brian Wilkens of the First Baptist Church said a prayer for the 2012 Council.

3. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Olson

That the agenda for this Council meeting as prepared is hereby approved.

Moved By: Boorum

To amend the previous motion to remove Item 8 under Regular Business is hereby approved.

Yes: 6

No: 0 Third Ward Council Seat Vacant:

4. **Minutes.**

Moved By: Boorum

The October 12,13,15, 2012 and October 22, 2012 Council Meeting Minutes are hereby approved.

Yes: 6

No: 0 Third Ward Council Seat Vacant:

5. **Guest Councilperson.**

The Council welcomed Hollis Hanson-Pollock and Josh Trueblood of the Wartburg Student Senate as Guest Councilpersons for November.

6. **Proclamation.**

Keith Collins introduced Nancy Magnall, Mark Pyle, Les Zelle, Sigrid Moehlis, Bill Werger, Glenn & Terri Meier, Brian Pfaltzgraff, Beth Collins of the Sister City Organization and Hanna Hermeyer, exchange student from Eisenach and host parent Elanie Slade.

Mr. Collins stated that a delegation went to Eisenach. The Waverly Sister City Commission is inviting Eisenach Sister City members to come to Waverly to celebrate the 20 year anniversary of the Sister City Relationship. Council thanked Keith Collins for his work on the Sister City Commission. Hanna Hermeyer read the Certificate of Honor Proclamation for Les Zelle for his participation in the Sister City program. The Mayor read Resolution Recognizing the 20th Anniversary of the Sister City Relationship with Eisenach, Germany.

B. VISITORS/PUBLIC COMMENTS.

City Engineer Cherry informed Duane Liddle that RUT funds increased this year. There would be RUT funds for 2 years that could be used for the

2. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for the CDBG Dam Project in the amount of \$96.82.
3. Pay Request from Snyder & Associates, Inc. for the 4th Street SW Project Development in the amount of \$19,424.10.
4. Pay Request from AECOM for the GMT Railroad Spur Line in the amount of \$3,064.69.
5. Pay Request from Plumb Tech, Inc. for the Boiler Heat Exchanger for the Civic Center in the amount of \$18,217.69.
6. Pay Request from McClure Engineering for the Airport Land Acquisition 2012 in the amount of \$2,905.50.
7. Pay Request from Svendsen Tyler, Inc. for the Historic Preservation NW & SE Neighborhood Survey Contract in the amount of \$4,900.00.
8. Pay Request from Heartland Asphalt, Inc. for the Cemetery & 5th Avenue NW Frontage Roads for the amount of \$137,794.46.
9. Special Class C Liquor License for Wartburg College.
Due to the historical survey work being done by Tallgrass Historians, the City will continue to receive pay requests from INRCOG for the Dam and the CDBG Flood Buyouts. The City continues to work on reimbursement for the Dam project from EDA and CDBG funding. City Attorney Werger is working toward purchasing one last CDBG Buyout home.

Moved By: Olson

Items 1 – 9 on the Consent Agenda are hereby approved.

Yes: 6

No: 0

Third Ward Seat Vacant:

D. REGULAR BUSINESS.

1. **Approve Appointment for 3rd Ward Council Seat.**

Wes Gade and Rod Drenkow reviewed their qualifications for the 3rd Ward Council seat. Council discussed qualifications of both candidates.

Moved By: Olson

The appointment of Rod Drenkow for the 3rd Ward Council seat is hereby approved.

Yes: Olson, Boorum, Lieb No: McKenzie, Neuendorf, Kangas Third Ward Council seat vacant:

Both candidates agreed to a coin toss to decide who would be the new Councilmember for the Third Ward.

Moved By: Neuendorf

The Appointment of Wes Gade for the 3rd Ward Council seat is hereby approved.

Yes: 6

No: 0

3rd Ward Council Seat Vacant:

2. **Resolution 12-158, A Resolution Approving Amendment #7 to the Agreement for On-Call Engineering Services at the Waverly Municipal Airport for Phase 2 of the Airport Land Acquisition 2012**

City Engineer Cherry informed the Council that this amendment is for McClure Engineering to prepare the survey and plats and coordinate appraisal and review appraisal services for all parcels surrounding the airport. Mr. Cherry stated that the appraisal services are for all the parcels but the only plat to be created would be for the Miller property at this time.

Waverly Business Park were before 1995 and do not have an expiration date.

10. **Update on AMR for Water Meters.**

Finance Director Bachhuber showed the Automatic Meter Reader for the water meters to Council. The AMR will send out the reading and account. The AMR can provide other information needed if the City chooses to expand on readings. Mr. Bachhuber stated that Waverly Light and Power installed 350 electric meters and are going to continue with installation in January. The Water Department has been installing AMR in difficult and outer areas of Waverly for increased meter reading safety. If a water meter is over 15 years old the City will install a new meter with the AMR. The current plan is to work with the Water Department and Accounting staff. Plans are to contract another person during the installation process. The City is working with local plumbers so that when they are working in homes that have older meters they will contact the Water Department so City can install a new water meter and AMR at the same time when the water is shut off. Mr. Bachhuber informed Council that to keep costs down the City has not contracted local plumbers for AMR installation.

E. BOARDS AND COMMISSIONS.

1. Boards and Commissions.
Reports.
Communications.

F. CITY COUNCIL COMMENTS ON POLICY ISSUES.

Administrator Crayne informed Council that at the November Study Session Community Development and Zoning Specialist will be coming to Council to review rental property concerns. The City has received calls about partying, number of residents in a dwelling, parking and poor maintenance by landlords for some properties. The City does not have the personnel to follow up on nuisance complaints. It will a Council decision relating to additional labor costs for code enforcement. Mr. Kohout has researched other communities on their nuisance enforcement housing inspection programs.

On November 19th the new Third Ward Councilmember will be sworn in. Council reminded citizens to vote.

Discussion followed on rollbacks and valuations.

Administrator Crayne informed Council that the Planning and Zoning Commission did review the amendment to the Urban Renewal Plan and recommended approval to the City Council. The City will conduct a Urban Renewal Amendment consultation with the County and Schools and a public hearing will be conducted.

Public Services Superintendent Sullivan informed Council that citizens can call and request a city refuse container. City Engineer Cherry stated that there is 30% resident participation with said containers. Staff is considering target mailings to different neighborhoods on said containers. The base rate is included with the cost of the container. Staff is considering requiring new housing to have said containers. The Council will consider making refuse containers mandatory based on work comp issues and equipment purchases.

Yardwaste is open now and until the Saturday before Thanksgiving. Curb pickup is still available this week.

There will be discussion with Guest Councilmembers Hollis Hanson-Pollock and Josh Trueblood on Wartburg student housing rentals.

G. ADJOURNMENT.

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 6 No: 0 Third Ward Council Seat Vacant:

Council adjourned at 8:55 P. M.

Bob Brunkhorst, Mayor

Attest:

Jo-Ellen Raap, City Clerk