

A. **CALL TO ORDER.**

The regular meeting of the Waverly City Council was held on October 15, 2012, at 7:00 p.m. in the Ivan "Ike" Ackerman Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Gary Boorum, Kathy Olson, Gene Lieb, Dan McKenzie, Richard Lindell, and Chris Neuendorf. Absent: Tim Kangas.

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

**Moved By: Olson**

**Moved By: Boorum**

To amend agenda by striking item no. 1 under Regular Business.

**Yes: 6 No: 0 Absent: 1**

That the agenda for this Council meeting as amended is hereby approved.

**Yes: 6 No: 0 Absent: 1**

2. **Minutes.**

**Moved By: Lindell**

The October 1, 2012 Work Session and Regular Session Council Meeting Minutes are hereby approved.

**Yes: 6 No: 0 Absent: 1**

B. **VISITORS/PUBLIC COMMENTS.**

- Records regarding how often and for how long a City of Waverly employee has visited the W is not public information. Exempt staff does not keep a regular 8:00 a.m. – 4:30 p.m. schedule and quite often work outside those parameters, however, time sheets are kept for accountability.
- Blue pipes at Cedar River Drive are to temporarily reroute the forced main on top of the ground while replacing existing piping.
- There is about 2 weeks left until the project is complete. The inside of the north water tower is turning out to be tougher to get all the material off. There is one final coat to put on the outside of the water tower. Contractors and staff are being mindful of weather conditions.
- Update on airport will be given at October 22 meeting. All environmental and ecological clearances in place.
- The W will be open to the public, alumni, etc. for free on October 20, 2012 during homecoming. October 27 will be Community Day which will include sample, mini, 15 minutes classes for various classes such as yoga, etc. and will be free of charge.

C. **PUBLIC HEARINGS.**

1. This was the date, time and Place for a Public Hearing on 16 Street SW Reconstruction 2013. The Mayor called for any written comments and there were none.

- Marilyn Mezna asked if this project would impact the blvd area.

The hearing was declared closed and the following action was taken.

- 16<sup>th</sup> Street is scheduled for only "spot" repair of curb and gutter so there will be limited impact to the blvd area.
- The city and the school have come to the agreement to eliminate using the island area as a pedestrian crossing.
- The hole in the middle of the street is from a manhole that had been somewhat buried by seal coat pavement. Manholes are dug out to ensure there are no

maintenance issues with the manhole or sewer lines and that they meet design criteria. Public Services will check this out and make sure that it is reasonably smooth going into winter.

**Moved By: Olson**

Resolution 12-154, A Resolution Approving Plans, Specifications, Form of Contract and Estimated Cost for the 16<sup>th</sup> Street SW Reconstruction 2013 is hereby approved.

**Yes: 6 No: 0 Absent: 1**

**D. CONSENT AGENDA.**

1. Pay Request from WHKS & Co. for the 2012 Wastewater Treatment & Collection System Improvements – Construction Phase for the amount of \$41,427.01.
2. Pay Request from Staab Construction Corp. for the WPCF Final Clarifier Improvements \$326,921.60.
3. Pay Request from Maguire Iron, Inc. for the WPCF Final Clarifier Improvements for the amount of \$266,475.00.
4. Pay Request from WHKS & Co. for the Dry Run Creek Improvements-Phase 1 for the amount of \$11,672.18.
5. Pay Request from WHKS & Co. for the 16<sup>th</sup> Street SW Improvements for the amount of \$26,983.00.
6. Pay Request for Baker Concrete & Excavating for the Citywide Ped Ramp Reconstruction – 2012 for the amount of \$39,545.46.
7. Class B Beer Permit for Kwik Star West.
8. Class E Liquor License for the Fareway Store.
9. Pay Request from Heartland Asphalt for Cemetery & 5<sup>th</sup> Avenue NW Frontage Road for the amount of \$36,770.70.
10. Class C Liquor License for Blake's.

**Moved By: Boorum**

Items 1-10 on the Consent Agenda are hereby approved.

**Yes: 6 No: 0 Absent: 1**

**E. REGULAR BUSINESS.**

1. **Approve the new City Administrator for the City of Waverly.**  
This item was removed as agenda was amended in item no. 1 of Call to Order.
2. **Resolution 12-157, A Resolution Approving the City Administrator Employment Contract.**

**Moved By: Lindell**

- Future City Administrator Phil Jones introduced himself, his wife (Erin) and children (Grayson and Emma).
- Mr. Jones is coming to Waverly from Westminster, Colorado and was originally from Huxley, Iowa and his wife grew up in Cedar Rapids. Both are graduates of University of Northern Iowa.
- Mr. Jones will begin his employment with the City of Waverly on November 19.
- Mayor Brunkhorst reiterated that we did have 5 quality candidates and we are very excited to welcome Phil and his family to Waverly. The City Administrator Employment Contract is hereby approved.

**Yes: 6 No: 0 Absent: 1**

3. **Approve Pay Request No. 2 for the 8<sup>th</sup> Street NE PRV & Water Main 2012.**

**Moved By: Lindell**

- The intersection of 8<sup>th</sup> Street NE and 1<sup>st</sup> Avenue NE is still in need of some leveling out.
- City Engineer recommended to approve this agenda item and table the change order and finalizing of the project.
- Staff would like to work with the contractor in finding a solution in smoothing the transition within the intersection, possibly some targeted grinding of the Pavement.
- Dean Soash expressed concerns with this intersection.

Pay Request No. 2 for the 8<sup>th</sup> Street NE PRV & Water Main for the amount of \$75,547.70 as the sub-final payment is hereby approved.

**Yes: 4 No: 2 (Lieb, Neuendorf) Absent: 1**

4. **Approve Change Order No. 1 for the 8<sup>th</sup> Street NE Water Loop & PRV 2012.**

**Moved By: McKenzie**

To table items no. 4 and 5 under Regular Business is hereby approved.

**Yes: 6 No: 0 Absent: 1**

5. **Resolution 12-155, A Resolution Finalizing the 8<sup>th</sup> Street NE Water Loop & PRV 2012 and Approving Final Pay Request.**

6. **Approve Pay Estimate No. 1 for the Centennial Oaks Phase 3A Improvement Project.**

**Moved By: Olson**

Pay Estimate No. 1 as a subfinal payment for the Centennial Oaks Phase 3A Improvement Project for the amount of \$62,270.98 is hereby approved.

**Yes: 6 No: 0 Absent: 1**

7. **Approved Change Order No. 1 for the Centennial Oaks Phase 3A Improvement Project.**

- The change order is for final adjustment of quantities.

**Moved By: Lindell**

Change Order No. 1 for the decreased amount of \$554.10 for Centennial Oaks Phase 3A Improvement Project is hereby approved.

**Yes: 6 No: 0 Absent: 1**

8. **Resolution 12-156, A Resolution Finalizing Centennial Oaks Phase 3A Improvements 2011-12 and Approving Final Pay Request.**

**Moved By: Lindell**

Resolution 12-156, A Resolution Finalizing Centennial Oaks Phase 3A Improvements 2011-12 and approving final pay request for the amount of \$3,277.42 to Heartland Asphalt, Inc. is hereby approved.

**Yes: 6 No: 0 Absent: 1**

9. **Confirm the Emergency Contract with Plumb Tech to Replace the Civic Center Boiler Heat Exchanger.**

- The current boiler heat exchanger for the Civic Center is cracked.
- The estimated \$20,000 exceeds budgetary purchasing policy for obtaining competitive bidding process.
- The replacement heat exchanger must be the same brand. Plumb Tech out of Waterloo, Iowa is one of three vendors within the state that work with the needed brand and also installed it originally and have serviced it for the past 21 years.
- A new heat exchanger could extend the life of the boiler for another 10 to 15 years.
- The needed part had to be built and is expected to be shipped out of New York on Thursday, October 18, 2012.
- This is not related to improvements made in 2009.

**Moved By:**

The Emergency Contract with Plumb Tech to Replace the Civic Center Heat Exchanger for an estimated amount of \$20,000 is hereby confirmed.

**Yes: 6 No: 0 Absent: 1**

10. **Approval of September Cash Disbursements.**

- There will be a report on November 5 to update council on automatic meter reading.

**Moved By: Lindell**

The September Cash Disbursements are hereby approved.

**Yes: 6 No: 0 Absent: 1**

11. **Approve Purchase of 2004 Ford F-550 Bucket Truck.**

- This purchase would replace the 1994 bucket truck originally purchased used from Waverly Light and Power.

**Moved By: Boorum**

The purchase of a 2004 Ford F-550 Bucket Truck for \$22,500 from B&K Ventures Inc. of Knoxville, IA is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

**F. BOARDS AND COMMISSIONS.**

1. **Boards and Commissions.**

Airport Commission Minutes

Bremer-Waverly Law Board Minutes

Golf Commission Minutes

Leisure Services Commission Minutes

- Will be meeting with Chamber of Commerce Board regarding downtown tree project. One-third of the downtown would be replaced within the next three years beginning in the next fiscal year ('13-'14). Trees Forever will pay for the cost of the trees to put new trees in. Future plans would be to replace Linden trees before they are more than 10 years old so they can be moved and used in the parks or the golf course, etc. The species will also be replaced with possibly a Honey Locust, Ginkgo, or male Kentucky Coffee Trees.

Hazard Mitigation/River Use Commission Minutes

2. **Reports.**

The W Monthly Report

3. **Communications.**

Waverly Trees Forever 2011 Annual Report

2012 Waverly Iowa Community Sharing Garden

- 3,427 pounds of food have been donated to food banks and area church meal sites
- Senior Center Calendar

**G. CITY COUNCIL COMMENTS ON POLICY ISSUES.**

- Staff is researching funding for flood mitigation projects like Dry Run Creek Improvements.
- The City of Des Moines and AARP are partnering on a program called **Age Friendly Cities Program** which is a 60+ age group program.

**H. ADJOURNMENT.**

**Moved By: Boorum**

That the City Council Meeting be adjourned.

**Yes: 6**

**No: 0**

**Absent: 1**

**Council adjourned at 9:18 P. M.**

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Bob Brunkhorst, Mayor

Attest:

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Carla Guyer, Deputy City Clerk