

Waverly City Council  
Study Session Meeting Minutes  
September 24, 2012 ~ 7:00 p.m.

**A. CALL TO ORDER.**

A Study Session of the Waverly City Council was held on September 24, 2012 at 7:00 p.m. in the Ivan "Ike" Ackerman Council Chambers at City Hall.

Mayor Pro-Tem Boorum presided. Council members present were: Kathy Olson, Gary Boorum, Richard Lindell, Gene Lieb, Dan McKenzie, and Chris Neuendorf.

Absent: Tim Kangas and Mayor Brunkhorst.

1. **Approve Agenda as Printed or Add Items for Discussion Only.**  
**Moved By: Olson**

That the agenda for this Council meeting as prepared is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

**B. VISITORS/PUBLIC COMMENTS.**

There were not comments.

**C. STUDY SESSION.**

1. **Review Sidewalk Connection Strategy Document.**

Community Development and Zoning Specialist Ben Kohout informed the Council that the Planning and Zoning Commission and the Leisure Services Commission recommended approval of the Sidewalk and Trail Infill Strategy. Mr. Kohout stated that six strategy guidelines were developed when determining a prioritization of infill opportunities to the existing trail and sidewalk networks throughout Waverly. They include sidewalk networks shall be identified to provide "safe routes" from neighborhoods to local school buildings. Create and improve existing crossing routes across arterial roadways. New sidewalk construction should complement a suggested list of high priority corridors outlined in the Park & Open Space Plan. The plan provides a guide for trail and sidewalk connectivity. Sidewalk connectivity to complement existing trails and proposed trails should be considered with any street reconstruction project. Bike lane/shared roadway routes installation is recommended as an affordable alternative to separate sidewalk between a curb and the vehicle driving lane. Janet McCullough and Gary Duneman members of the Safe Routes to School were present. Leisure Services Director Tab Ray also informed Council that the "Safe Routes to School" is a federal collaborative program between educators, parents, students, law enforcement and elected officials to get children walking and bicycling to school safely. Mr. Ray stated that if this strategy is approved, staff would present sidewalk/trail priority projects to Council during budget time. The Dry Run Project includes a trail along the dry run across the City from 7<sup>th</sup> Ave NW to 6<sup>th</sup> Ave SW. City Engineer Cherry stated during roadway reconstruction might be the time to build the sidewalk. On 12<sup>th</sup> Street NW

during construction the contractor put edge lines on said street to identify the driving lanes and provide for safer bicycling and connectivity from Hickory Heights and Country Meadows Subdivisions to Wartburg and Downtown area. Major roadway projects create opportunities for sidewalk and trail projects. Mr. Cherry stated there are no good pedestrian accommodations from Willow Lawn Addition. A proposed sidewalk/trail on Bremer Ave. from 20<sup>th</sup> Street along LSI property to 16<sup>th</sup> Street would provide connectivity to the Library and High School and Middle School. Regional funding has been programmed to extend the trail system from Red Cedar Park to Babcock Woods. Federal funding for arterial streets does not pay for a trail or a widened sidewalk along the street. Administrator Crayne stated that the City is currently conducting a maintenance repair to all the four foot sidewalk systems. The sidewalk along the collector or arterial streets should be connected to other corridors. There are no good routes going to the south from Southeast School. Mr. Ray felt that parents near Southeast School should meet and decide a "Safe Routes to School" and get the Police Department and the City involved so children can walk or bike to school. Council also felt that there should be "Safe Routes to Bus Stops." Mr. Crayne stated that Staff should make recommendations to Council for projects that connect corridors. The City and WSR Schools should partner in safe transportation routes. City Administrator Crayne informed Gary Duneman that the City and WSR have liability for students and should lead the effort on "Safe Routes to School" program. Property owners are still responsible and liable for sidewalk maintenance. Community Development and Zoning Specialist informed Council that the policy is a guiding document.

**D. BOARDS AND COMMISSIONS.**

1. Boards and Commissions.
2. Reports.
3. Communication.

**E. CITY COUNCIL COMMENTS ON POLICY ISSUES.**

City Engineer Cherry informed Council that 8<sup>th</sup> Street NE may be paved this week.. The east water tower is filled and running again and the contractor will be working on the north tower.

Councilmember Lindell announced that he will be moving out of Ward 3 and will be resigning from Council at the end of October. He thanked Ward 3 residents, staff and Council. Council thanked Ward 3 Councilmember Lindell for his service on the Council. The City Council can appoint a new councilmember within 40 days after the resignation to fill the vacated seat until the next municipal election. If the citizens do not want the appointee they can petition and have an election. To petition for an election a signed petition from residents of the third ward with signatures equalizing 15% of those voting in the last city election for the Third Ward position would have

to be presented to the Council within 14 days of the publication of notice or 14 days after the appointment is made.  
Councilmember Olson asked if anyone in the viewing audience would like to be the Guest Councilmember for the month of October.  
Mr. Cherry informed Council that the second house near the Main Lift Station will be demolished within the next two weeks.  
The Council thanked Sherry Wagner for her service as guest councilmember for September.

**F. ADJOURNMENT.**

**Moved By: Lindell**

That the City Council Meeting be adjourned.

**Yes: 6**

**No: 0**

**Absent: 1**

**Council adjourned at 7:45 P. M.**

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**Bob Brunkhorst, Mayor**

**Attest:**

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**Jo-Ellen Raap, City Clerk**