

Regular Meeting Minutes
August 6, 2012 ~ 7:00 p.m.

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on August 6, 2012, at 7:00 p.m. in the Ivan "Ike" Ackerman Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Gene Lieb, Dan McKenzie, Richard Lindell, Chris Neuendorf, Kathy Olson, Gary Boorum, and Tim Kangas. Absent: None

1. **Pledge of Allegiance.**

Led by Mayor Brunkhorst

2. **Prayer.**

Father David Schatz of St. Mary's Catholic Church offered prayer.

3. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Olson

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 7 No: 0 Absent: 0

4. **Minutes.**

Moved By: Neuendorf

The July 16, 2012 and July 23, 2012 Council Meeting Minutes are hereby approved.

Yes: 7 No: 0 Absent: 0

5. **Guest Councilperson.**

Council welcomed guest councilperson for August, Allison Wessel.

6. **Proclamation.**

The 2nd annual "National Night Out" will be held at Kohlmann Park from 4:30 p.m. to 8:30 p.m. on August 7, 2012.

Moved By: Lindell

Proclaiming August 7, 2012 as "National Night Out" is hereby approved.

Yes: 7 No: 0 Absent: 0

B. VISITORS/PUBLIC COMMENTS.

- Staff informed Duane Liddle the City will not be reimbursed for the work done (graveling and grading) on Eagle Ridge Drive.
- The Rail Trail will be closed Wednesday, August 8 – 9 for clearance trimming approaches to bridges for safety reasons.
- Hazard Mitigation Commission will hold a river clean up August 18 from 8:00 a.m. to 1:00 p.m. Volunteers should check in at the shelter in South Riverside Park.
- John Campbell inquired about impact of infrastructure and taxes as a result of the voluntary annexation which will be on the Council Agenda Monday, August 20 in public hearing forum.

C. PUBLIC HEARINGS.

1. This was the date, time and Place for a Public Hearing on Proceedings to Take Additional Action for the Issuance of Not to Exceed \$3,100,000 General Obligation Bonds, Series 2012C (for an Essential Corporate Purpose). The hearing was declared closed and the following action was taken.

- These bonds will be utilized for multiple projects including WPCF Final Clarifier Improvements, Waste Water Treatment/Collection System (Construction), Sanitary Sewer Lift Station, Engineering Design Services (WHKS), Contract Administration by Public Works Administration, Automatic Meter Reading, 8th Street NE PRV, Water Tower Painting, Water Tower Painting Construction Administration, 2nd Avenue SW Water Main Loop Reimbursement, Engineering Design Services (WHKS), Amendment #1,

WHKS Engineering Services, Contract Administration by Public Works Administration, and Automatic Meter Reading and have been in the budget for a couple of years.

Moved By: Kangas

Resolution 12-118, A Resolution Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$3,100,000 General Obligation Bonds, Series 2012C (for an Essential Corporate Purpose) is hereby approved.

Yes: 7 No: 0 Absent: 0

Moved By: Olson

Resolution 12-119, A Resolution Directing the Advertisement for Sale of \$2,955,000 General Obligation Bonds, Series 2012C, and Approving Electronic Bidding Procedures is hereby approved.

Yes: 7 No: 0 Absent: 0

Moved By: Lindell

Resolution 12-120, A Resolution Approving the Preliminary Official Statement for \$2,955,000 General Obligation Bonds, Series 2012C is hereby approved.

Yes: 7 No: 0 Absent: 0

D. CONSENT AGENDA.

1. **Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Demolitions.**
Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Demolitions for the amount of \$321.93.
2. **Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Flood Buyouts.**
Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Flood Buyouts for the amount of \$5,274.93.
3. **Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for the CDBG Dam Project.**
Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for the CDBG Dam Project in the amount of \$271.18.
4. **Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for the EDA Dam Project.**
Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for the EDA Dam Project in the amount of \$329.73.
5. **Pay Request from AECOM for the Preliminary and Final Design for GMT Railroad Spur Line.**
Pay Request from AECOM for the Preliminary and Final Design for GMT Railroad Spur Line in the amount of \$7,327.62.
6. **Pay Request from Baker Concrete & Excavating for the Pedestrian Ramp Reconstruction – 2012.**
Pay Request from Baker Concrete & Excavating for the Pedestrian Ramp Reconstruction – 2012 in the amount of \$44,823.09.
7. **Pay Request from Maguire Iron, Inc. for the Water Tower Painting Improvements.**
Pay Request from Maguire Iron for the Water Tower Painting Improvements for the amount of \$156,750.00.
8. **Pay Request from Tschiggfrie Excavating for the Sanitary Sewer Lift Station Improvements.**
Pay Request from Tschiggfrie Excavating for the Sanitary Sewer Lift Station Improvements for the amount of \$132,644.14.
9. **Pay Request from Heartland Asphalt, Inc. for 12th Street NW Resurfacing.**
Pay Request from Heartland Asphalt, Inc. for \$32,802.30 for 12th Street NW Resurfacing.

Moved By: Neuendorf

Items 1 – 9 on the Consent Agenda are hereby approved.

Yes: 7

No: 0

Absent: 0

E. REGULAR BUSINESS.

1. **Resolution 12-121, A Resolution Approving a Professional Services Agreement for the Dry Run Creek Improvements –Phase 1 (Project Development).**

- Flood mitigation assessment in 2009 affirmed improvements could be made that could significantly reduce the 100 year flood plain around the dry run creek.
- To move forward we need to engage an engineering firm to complete a more detailed analysis. After reviewing all received proposals, the committee recommends WHKS.
- This is tied directly to re-mapping of the flood plain. A map has to be done for each water shed (Cedar River and Dry Run Creek).

Moved By: Lieb

Resolution 12-121, A Resolution Approving a Professional Services Agreement with WHKS & Co. of Mason City, Iowa for the not-to-exceed amount of \$146,096 for the Dry Run Creek Improvements –Phase 1 (Project Development) is hereby approved.

Yes: 7

No: 0

Absent: 0

2. **Resolution 12-122, A Resolution Approving a Proposal for a Roof and Wall System Assessment for the Waverly Fire Station.**

Moved By: Boorum

- Continued roof leaking issues.
- While contractor is responsive, they are not resolving the problems.
- Three proposals were requested with one received.

Resolution 12-122, A Resolution Approving a Proposal from Dressler, A Terracon Company for \$7,223.00 for a Roof and Wall System Assessment for the Waverly Fire Station is hereby approved.

Yes: 7

No: 0

Absent: 0

3. **Update on Fair Grounds / Ball Diamond Project.**

Fred Ribich updated Mayor and Council on progress made by StruXture Architects and Vision Development.

- StruXture Architects reviewed their design plan and cost estimates and Vision Development gave a sense of what fund raising potential may be based on the scope of the project.
- Solicited a proposal for assistance with fund raising involving the ball groups as well as the fairgrounds group to take a look at cost estimates and design in an effort to utilize the best strategy.
- Refined project in an effort to get the site ready for Phase 1 occupancy which comes out to an estimated \$2.5 Million with site work anticipated to begin Spring of 2013.
- Phase 2 would involve improvements and facilities necessary to host a fair or hold ball games. Fair would need barns for animals, 4-H building, a show arena and office spaces for an estimated \$1.27 Million plus cost of land purchase is estimated at \$200,000 will shift once total of number of acres is decided.
- Phase 2 for the ball diamonds would be to get one quad in shape is estimated at \$1.25 Million with possible additional expenses for irrigation and lighting.
- Vision Development proposed a contract for \$43,200 (including a 10% discount) plus additional expenses to cover all phases of fund raising, trainings, support for marketing, literature, video and etc.
- All four of the entities involved in this project (youth softball, youth baseball, adult softball and the fair) are on board to contribute from their existing operating budgets \$6,500.

9. **Resolution 12-125, A Resolution Finalizing the Citywide Sidewalk Repairs 2012 and Approving Final Pay Request.**
- With few exceptions the overall quality of the work was very good.
- Moved By: Olson**
Resolution 12-125, A Resolution Finalizing the Citywide Sidewalk Repairs 2012 and Approving Final Pay Request to Concrete Idea, Inc. of St. Michael, Minnesota in the amount of \$19,288.53 is hereby approved.
Yes: 7 No: 0 Absent: 0
10. **Resolution 12-126, A Resolution Approving an Agreement to Voluntary Assessment Between the City of Waverly and Justin and Anna Thurman.**
- This is a water service leak repaired.
- Moved By: Lindell**
Resolution 12-126, A Resolution Approving an Agreement to Voluntary Assessment Between the City of Waverly and Justin and Anna Thurman for Water Service & Street Patching at 522 2nd St. NW is hereby approved.
Yes: 7 No: 0 Absent: 0
11. **Resolution 12-127, A Resolution Finalizing the Citywide Asphalt Patching Summer 2012 and Approving Final Pay Request.**
- Moved By: McKenzie**
Resolution 12-127, A Resolution Finalizing the Citywide Asphalt Patching Summer 2012 and Approving Final Pay Request for the amount of \$14,728.96 to Kluesner Construction of Farley, Iowa is hereby approved.
Yes: 7 No: 0 Absent: 0
12. **Resolution 12-128 A Resolution of the City Council of the City of Waverly, Iowa, Approving Final Payment for Demolition of 11 of the 20 CDBG Buyout Properties Acquired by the City through the 2008 IEDA/CDBG Acquisition and Demolition Project.**
- Moved By: Neuendorf**
Resolution 12-128 A Resolution of the City Council of the City of Waverly, Iowa, Approving Final Payment to Active Thermal Concepts for the amount of \$32,211.00 for Demolition of 11 of the 20 CDBG Buyout Properties Acquired by the City through the 2008 IEDA/CDBG Acquisition and Demolition Project is hereby approved.
Yes: 7 No: 0 Absent: 0
13. **Approval of the Final List of 2011 – 2012 Yearly Transfers.**
- Library came in under budget by \$9,200, so that money is transferred back to the general fund.
 - Hotel / Motel Tax was \$150,000 of which \$75,000 goes into the general fund.
 - \$5,696 left from the 2 additional holes project golf course which was transferred into the golf course fund, plus a final transfer to the golf course fund in the amount of \$35,625 to zero the year-end balance.
- Moved By: McKenzie**
The Final List of 2011 – 2012 Yearly Transfers are hereby approved.
Yes: 7 No: 0 Absent: 0
14. **Award Quote for Root and Grease Control.**
- This is a process done to remove problems caused by roots invading sewer lines. This company has been used since 2003. This will be done citywide in problem areas.
- Moved By: Lindell**
Award Quote for Root and Grease Control to Duke's Root Control of Syracuse, NY in the amount of \$12,046.88 is hereby approved.
Yes: 7 No: 0 Absent: 0

F. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**

Waverly Airport Commission Minutes

- There is still one vacancy on the commission and in an effort to keep gender balanced a female is preferred.

Waverly Senior Citizens Group, Inc. Minutes

- The group is looking at budget adjustments and possible additional grants.

2. **Reports.**

The W Monthly Revenue Report

Monthly Financial Report

3. **Communications.**

G. CITY COUNCIL COMMENTS ON POLICY ISSUES.

- A public hearing and proposed council action on voluntary annexation will be on August 20 agenda. If citizens or anyone else has questions, please contact City Administrator Dick Crayne.
- 12th Street NW needs to have some weed control issues need to be addressed before closing project out.
- The seeding that has taken place will be re-seeded with the surplus of seeds leftover from the project.

H. ADJOURNMENT.

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 7

No: 0

Absent: 0

Council adjourned at 9:23 P. M.

Bob Brunkhorst, Mayor

Attest:

Carla Guyer, Deputy City Clerk