Regular Meeting Minutes
April 2, 2012 ~ 7:00 p.m.

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on April 2, 2012, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Gene Lieb, Dan McKenzie, Richard Lindell, Chris Neuendorf, Kathy Olson, Gary Boorom,and Tim Kangas. Absent: None

1. **Pledge of Allegiance.**
   Hannah Ragsdale led the Council in the Pledge of Allegiance.
2. **Prayer.**
   Pastor Marvin Talamantez said a prayer for the 2012 Council.

   Hannah Ragsdale of WSR High School, informed Council that she and other students started a $5,000 fundraiser to build a well in Ethiopia through the "Water to Thrive" organization. Ms. Ragsdale also informed Council that another non-profit group has agreed to build a school next to the well after it is built. Anyone interested in donating can send their donation to WSR High School in care of "Water to Thrive."
3. **Approve Agenda as Printed or Add Items for Discussion Only.**
   Moved By: Olson
   That the agenda for this Council meeting as prepared is hereby approved.
   Yes: 7 No: 0 Absent: 0
4. **Minutes.**
   Moved By: Lindell
   The March 19, 2012 and March 26, 2012 Council Meeting Minutes are hereby approved.
   Yes: 7 No: 0 Absent: 0
5. **Guest Councilperson.**
   The Council welcomed Emily Neuendorf, of the Waverly Chamber as Guest Councilperson for April.
6. **Proclamation.**
   Moved By: Olson
   Proclaiming Mondays in April as "Blue Mondays" is hereby approved. This proclamation is National Exchange Club's effort to draw attention to child abuse.
   Yes: 7 No: 0 Absent: 0

B. PUBLIC HEARINGS.

C. VISITORS/PUBLIC COMMENTS.

City Clerk Raap informed Duane Liddle that the sale of the bonds was today and she did not receive sale information to be put on the website until the middle of the afternoon.

Hazard Mitigation/River Use Commission and the Waverly Masonic Lodge are offering free weather radios. There will be a major test in Iowa on Wednesday for Severe Weather Week.

D. CONSENT AGENDA.

1. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Demolitions for the amount of $126.38.
2. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Flood Buyouts for the amount of $1,547.01.

3. Pay Request from Struxture Architects for the New Waverly Fairgrounds-Master Planning in the amount of $5,249.98. Costs are shared for said planning at a 1/3 each from the City and Fair Board and 1/3 from all ball groups.
4. Class E Liquor License Permit for Walmart Stores, Inc.
5. Pay Request from Stanley Consultants for the amount of $11,853.38 for the Cedar River Parkway Improvements.

Moved By: Neuendorf

Items 1 – 5 on the Consent Agenda are hereby approved.

Yes: 7 No: 0 Absent: 0

E. REGULAR BUSINESS.

1. **Resolution 12-46, A Resolution Directing Sale of $2,495,000 General Obligation Bonds, Series 2012A.**

Finance Director Bachhuber informed Council that the bond sale was at 10:00 A. M. this morning and Public Financial Management handled all the financial transactions and gathered all information on the sale.

Mr. Bachhuber stated that $1.8 Million dollar bonds were sold to finance nine projects and the refunding of 2005 bonds for $645,000. Jon Burmeister of Public Financial Management also informed Council that Moody's assigned Aa2 rating on said bonds. Moody's states in its report that "The Aa2 rating is based upon modestly sized and growing tax base in northeastern Iowa, stable financial operations enhanced by the flexibility to raise addition revenue, manageable debt burden supported with alternate revenue sources, and rapid amortization of principal."

Mr. Burmeister stated that based on the City's size Moody's has rated the City's financial position very high. Bankers Bank joined First National Bank of Waverly to purchase said bonds at a true interest cost of .97% and will save the City $51,461 over the remaining years of the bond issue.

Moved By: Lindell

Resolution 12-46, A Resolution Directing Sale of $2,495,000 General Obligation Bonds, Series 2012A is hereby approved.

Yes: 7 No: 0 Absent: 0

2. **Resolution 12-47, A Resolution Directing Sale of $2,195,000 (Dollar Amount Subject to Change) General Obligation Local Option Sales and Services Tax Refunding Bonds, Series 2012B.**

The 2012B bonds are for the refunding of 2006 local option sale tax bonds for the Fire truck and station saving the City $158,100. UMB Bank joined with Security State Bank to purchase bonds at a true interest cost of 1.25%. Costs came in lower than expected so the par amount was decreased to $2,195,000. Moody's Aa2 rating was achieved because of Waverly's strong economy, demographics, strong financial management of the fund balance and debt. City savings through this refunding are over the remaining years of the issue.

Moved By: Lindell

Resolution 12-47, A Resolution Directing Sale of $2,195,000 General Obligation Local Option Sales and Services Tax Refunding Bonds, Series 2012B is hereby approved.

Yes: 7 No: 0 Absent: 0

3. **Resolution 12-49, A Resolution Authorizing the Redemption of Outstanding Revenue Capital Loan Notes, of the City of Waverly, State of Iowa, Dated September 10, 2001.**

Finance Director Bachhuber informed Council that in 2001 $1.3 Million dollar bonds were sold for Golf Course project and $300,000 Golf Revenue Notes were sold to First National Bank at 5.1%. Public Financial Management advised the City to pay the notes off. The City would take money from the debt service and golf reserve fund to payoff said notes and saved $5,300.00. Council will discuss golf reserve funds at study session with input from the Golf Commission.

Moved By: Lieb

Resolution 12-49, A Resolution Authorizing the Redemption of Outstanding Revenue Capital Loan Notes, of the City of Waverly, State of Iowa, Dated September 10, 2001 for the amount of $94,160.09 is hereby approved.

Yes: 7 No: 0 Absent: 0

4. **Review 2012 Goals of Library Board of Trustees.**

Diana Blake, from the Library Board of Trustees, informed Council that the Library has a long range plan and works off of said plan. In the fiscal year 2012/13 the bond for construction of the library will be paid off. In 2010/11 there were 155,661 patrons visiting the library. The Library is working with Workforce Development for people who need employment. Ms. Blake stated that there is major need for volunteers to work in the gardens in the summer. There has been 1,300 checkouts for E-readers in the last six months and are trying to further increase the number of e-readers. Classes and special events have been widely accepted by the community. Staff brings library materials to Daycare Centers in the community. The Library is also digitizing local history collections and expanding and reorganizing said collection. The Library is also increasing its wireless internet connection.

5. **Review 2012 Goals of the Historic Preservation Commission.**

Karen Lehman, of the Historic Preservation Commission, informed the Council that the Commission's purpose was to promote historic sites in the City of Waverly and safeguard the historic heritage. Ms. Lehmen reviewed the history of the commission. The 2012 Commission goals are: 1) to make significant progress toward the official designation of historic districts. Surveys are being conducted by Svendsen, Tyler, Inc. for the northwest and southeast areas of Waverly. The downtown survey is being done by the Tallgrass Historians of Iowa City. The Commission is also investigating if there is enough houses to create a historical district in the southwest area of Waverly. The second(2nd) goal is to promote and inform the community of projects and awards and to encourage people to get involved in the nomination process. The third (3rd) goal is to educate the public on the value of historic districts and to discuss ways that enhance our community. There are financial opportunities for homes in historic districts. Library Director Sarah Meyer-Ryerson informed Council there might be a sense of pride developed in these districts that would encourage other properties to do the same kind of updates. Homes also in these districts hold their real estate values, and many receive tax credits and possible flood insurance benefits.

6. **Review Plans and Specifications for Proposed New Fire Truck Pumper.**

Fire Chief Dennis Happel requested Council permission to take bids on a new fire truck pumper. The Truck Committee has reviewed what the department needs for a pumper truck. The Committee also prepared plans

and specifications for the proposed fire truck pumper. The new pumper would replace a 1982 pumper. The bids would be due by May 1st with Council approval on an award at May 7th Meeting. Rob Edgar of the Truck Committee stated that the new truck will be similar to the other Fire Department pumper. Chief Happel also stated that these trucks can be refurbished. The Department donated the last old Fire Rescue Truck to Haiti, which is the only rescue truck in that country today.

7. **Resolution 12-40, A Resolution Approving Contract Documents for the Sanitary Sewer Lift Station Improvements 2012.**

Moved By: Olson

Resolution 12-40, A Resolution Approving Contract Documents for the Sanitary Sewer Lift Station Improvements 2012 to Tschiggfrie Excavating Co. of Dubuque, Iowa in the amount of $819,285.45 is hereby approved.

Yes: 7 No: 0 Absent: 0

8. **Resolution 12-48, A Resolution Approving Contract Documents for the Brookwood Park to Soccer Complex Trail 2012.**

City Engineer Cherry informed Council a quarter of the total project cost is for the trail connection and loop for the school. The connector trail through the prairie restoration project will provide for a handicapped-accessible interpretive learning experience for school children and the public.

Moved By: Kangas

Resolution 12-48, A Resolution Approving Contract Documents for the Brookwood Park to Soccer Complex Trail 2012 to Heartland Asphalt of Mason City, Iowa in the amount of $123,507.50 is hereby approved.

Yes: 7 No: 0 Absent: 0

9. **Resolution 12-50, A Resolution Approving Contract Documents for the 2012 Bituminous Seal Coat Program.**

Moved By: Lieb

Resolution 12-50, A Resolution Approving Contract Documents from Blacktop Services dba Steffes Construction for $129,295 for the 2012 Bituminous Seal Coat Program is hereby approved.

Yes: 7 No: 0 Absent: 0

10. **Resolution 12-51, A Resolution Approving Contract Documents for the Pine Street Reconstruction 2012.**

City Engineer Cherry informed Council that smaller projects have a higher percentage of cost on design and administration.

Moved By: Boorom

Resolution 12-51, A Resolution Approving Contract Documents from Baker Concrete & Excavating for $42,209 for the Pine Street Reconstruction 2012 is hereby approved.

Yes: 7 No: 0 Absent: 0

10. **Resolution 12-52, A Resolution Approving Contract Documents for the Citywide Ped Ramp Reconstruction 2012.**

Moved By: McKenzie

Resolution 12-52, A Resolution Approving Contract Documents from Baker Concrete & Excavating for $123,870 for the Citywide Ped Ramp Reconstruction 2012 is hereby approved.

Yes: 7 No: 0 Absent: 0

12. **Resolution 12-53, A Resolution Awarding Contract for the Cemetery Road and 5th Avenue NW Frontage Road Reconstruction 2012.**

City Administrator Crayne informed the Council that the roads in the historic section of the Cemetery are in poor shape but would have to be developed into a separate project. The amount and degree of engineering and work needed is way beyond a change order on this contract.

Moved By: Boorom

Resolution 12-53, A Resolution Awarding Contract to Heartland Asphalt of Mason City for the amount of $204,195.80 for the Cemetery Road and 5th Avenue NW Frontage Road Reconstruction 2012 is hereby approved.

Yes: 7 No: 0 Absent: 0

13. **Resolution 12-54, A Resolution Awarding Contract for the 8th Street NE PRV & Water Main 2012.**

City Engineer Cherry informed Council that the PRV was $7,000 higher than expected.

Moved By: Olson

Resolution 12-54, A Resolution Awarding Contract to Denver Underground & Grading, Inc. for the amount of $174,200.00 for the 8th Street NE PRV & Water Main 2012 is hereby approved.

Yes: 7 No: 0 Absent: 0

14. **Resolution 12-55, A Resolution Awarding Contract for the Water Tower Painting Improvements 2012.**

City Engineer Cherry informed Council that the base bid included block letter and the WSR Logo. If the blocked lettering was replaced with the stencil of the City of Waverly logo the net difference would be an additional $24,000. Staff will talk with Maguire Iron to see different graphics and information that would help in Council's decision. Guest Councilperson Emily Neuendorf inquired whether a web address could be incorporated on the water towers.

Moved By: Neuendorf

Resolution 12-55, A Resolution Awarding Contract to Maguire Iron, Inc. of Sioux Falls, South Dakota for the amount of $579,850.00 for the Water Tower Painting Improvements 2012 is hereby approved.

Yes: 7 No: 0 Absent: 0

15. **Resolution 12-56, A Resolution Approving the Professional Services Agreement for the Water Tower Painting Improvements 2012 – Construction Phase.**

Moved By: Lindell

Resolution 12-56, A Resolution Approving the Professional Services Agreement with WHKS & Co. of Mason City for a not-to-exceed amount of $55,000 and for on-call assistance estimate of $3,000 for the Water Tower Painting Improvements 2012 – Construction Phase is hereby approved.

Yes: 7 No: 0 Absent: 0

16. **Resolution 12-57, A Resolution of the City Council of the City of Waverly, Iowa, Authorizing the Mayor to Sign a Retroactive Contract for the Services with the Bremer County Abstract Company for the Abstracting Portion of Iowa Homeland Security Emergency Management Division Grant Agreement Number HMGP-DR-0042 01/Project Number DR-1763-09-01 & HMGP-DR-1763-0142 01/ Project Number DR-1763-09-01.**

Community Development & Zoning Kohout informed Council that the State had advised INRCOG initially they wouldn't need a contract for services with Bremer County Abstract Co. however the Federal government has informed the State that a contract was needed.

Moved By: Kangas

Resolution 12-56, A Resolution of the City Council of the City of Waverly, Iowa, Authorizing the Mayor to Sign a Retroactive Contract for the Services with the Bremer County Abstract Company for the Abstracting Portion of Iowa Homeland Security Emergency Management Division Grant Agreement Number HMGP-DR-0042 01/Project Number DR-1763-09-01 & HMGP-DR-1763-0142 01/ Project Number DR-1763-09-01 is hereby approved.

Yes: 7 **No: 0** **Absent: 0**

F. BOARDS AND COMMISSIONS.

1. Boards and Commissions.

   Board of Adjustment Minutes – discussion followed on setbacks on lots and alleys.

   Leisure Services Commission Minutes-discussion followed on sidewalk connectivity.

2. Reports.

   The W Monthly Revenue Report – Sheila Kittleson is the new director at "The W."

3. Communications.

G. CITY COUNCIL COMMENTS ON POLICY ISSUES.

City Administrator Crayne reviewed upcoming projects: design standards, well abandonment and maintenance ordinance, rail spur with GMT, Augusta Lane repair work, and a new subdivision.

4th Street SW grassy areas are projected to look like a meadow with wild grasses and flowers.

Outdoor Pool Committee Meeting is Wednesday at 6:30 P. M.

Discussion followed on the City's new website. Waverly Light & Power is still working with ACES on the website.

Rain barrels are available at the Recycling Center for $45.

City Administrator Crayne thanked Council for their action in saving the City $214,000 through the refunding of bonds.

H. ADJOURNMENT.

Moved By: Boorom

That the City Council Meeting be adjourned.

Yes: 7 **No: 0** **Absent: 0**

Council adjourned at 8:46 P. M.

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Bob Brunkhorst, Mayor

Attest:

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Jo-Ellen Raap, City Clerk