

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on October 3, 2011, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Kathy Olson, Gene Lieb, Gary Grace, Gary Boorum, Richard Lindell and Tim Kangas. Ward 4 vacant.

1. **Pledge of Allegiance.**

Jesse Kielman the Council in the Pledge of Allegiance.

2. **Prayer.**

Pastor Bill Carpenter of Vineyard Community Church introduced a prayer for the 2011 Council.

3. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Grace

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 6

No: 0

4th Ward Vacant:

4. **Minutes.**

Moved By: Boorum

The September 19, 2011 and September 26, 2011 Council Meeting Minutes are hereby approved.

Yes: 6

No: 0

4th Ward Vacant:

5. **Guest Councilperson.**

The Council welcomed Jessica Hawbaker as Guest Councilperson for October.

B. VISITORS/PUBLIC COMMENTS.

City Engineer Cherry informed Duane Liddle that the amount withheld from K. Cunningham Construction is more than enough to cover punch list items for the 4th Street SW project completion.

Mr. Cherry also informed Council that the coffer dam will be reestablished, dry out the work area and complete work on the west side of the inflatable dam.

C. CONSENT AGENDA.

1. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Demolitions in the amount of \$3,172.79.
2. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Flood Buyout in the amount of \$1,261.33.
3. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Amvets Buyout in the amount of \$60.81.
4. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Dam Project in the amount of \$1,536.15.
5. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for EDA Dam Project in the amount of \$161.00.
6. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for Administration of Comprehensive Plan Update in the amount of \$3,015.50.
7. Pay Request from Snyder & Associates for the Bremer Avenue / 16th Street SW Traffic Signal & 20th Street SW Trail in the amount of \$280.00.
8. Pay Request from Peterson Contractors, Inc. for the Waverly Dam Reconstruction in the amount of \$80,399.45.
9. Pay Request from K. Cunningham Construction Co., Inc. for the 4th Street SW Corridor Improvements Project in the amount of \$48,486.72.

10. Class E Liquor License for Fareway Food Stores.

Moved By: Lindell

Items 1 – 10 on the Consent Agenda are hereby approved.

Yes: 6

No: 0

4th Ward Vacant:

D. REGULAR BUSINESS.

1. **Resolution 11-116, A Resolution Awarding Contract for Upgrading, Hosting and Maintenance of the City of Waverly Web Site.**

City Administrator Crayne informed Council that the Cable/Telecommunications Commission reviewed different bids for the redesign of the City's, Waverly Light and Power and the Chamber community website. Juli Camarin and Nathan Hauser from ACES stated that there is a 8-12 week development period to do extensive training with departments. The proposed open content management system is very flexible and can expand. Cable/Telecommunications Commissioner Bruce Bahlmann reviewed the process in determining department needs that were lacking in the current website. Mr. Bahlmann stated that viewers spend more time on the website because they can't find what they need. Equipment gets old and it has to be updated. ACES will provide guidance and some strategy for said redevelopment. Mr. Bahlmann wasn't sure the Cable/Telecommunications Commission or if a Steering Committee would oversee future development and costs. The Economic Development Commission realized that the website was not functional for developers to get information needed for economic development purposes. The new proposed open content management website would allow for future updated versions at a lower cost. Ms. Camarin stated that ACES is working with the City's accounting software company to provide online payment possibilities for all departments. Website redevelopment costs will come from FY11/12 general fund reserves because it was not a budgeted item.

Moved By: Olson

Resolution 11-116, A Resolution Awarding Contract for Upgrading, Hosting and Maintenance of the City of Waverly Web Site to ACES (Advanced Computer Engineering Solutions) of Cedar Falls, Iowa for a Cost of Development in the amount of \$18,240 to be paid by the City. Annual costs for maintenance, updates and patches, hosting and domain name registration amount to \$6,625 which will be shared annually between the Chamber of Commerce, City of Waverly and Waverly Light and Power is hereby approved.

Yes: 6

No: 0

4th Ward Vacant:

2. **Resolution 11-114, A Resolution Authorizing Use of City of Waverly Property Located at 2500 East Bremer Avenue, a/k/a Well #7, by the Bremer-Waverly Law Enforcement Board.**

Police Chief Pursell stated that the present evidence building was built in the 1980's and it's currently in a flood plain. The funding for the building will be provided by the Law Enforcement Board. After approval of this resolution the Law Enforcement Board would present a lease agreement for Council approval. The proposed building would not obstruct a planned future Cedar River Parkway right-of-way. City staff did check if any other City buildings would be available for the Law Enforcement Board evidence storage.

Moved By: Grace

Resolution 11-114, A Resolution Authorizing Use of City of Waverly Property Located at 2500 East Bremer Avenue, a/k/a Well #7, by the Bremer-Waverly Law Enforcement Board is hereby approved.

Yes: 6

No: 0

4th Ward Vacant:

3. **Resolution 11-115, A Resolution Awarding Bid for the Citywide Asphalt Patching Fall 2011.**

Moved By: Olson

Resolution 11-115, A Resolution Awarding Bid for the Citywide Asphalt Patching Fall 2011 to Kluesner Construction of Farley, Iowa in the amount of \$11,036.75 is hereby approved.

Yes: 6

No: 0

4th Ward Vacant:

4. **Final Pay Request for Asbestos Abatement Work for HMGP Non-Residential Property Acquisition Program to Advanced Environmental for the Amvets Property at 503 4th Street SE.**

Moved By: Boorum

Final Pay Request for Asbestos Abatement Work for HMGP Non-Residential Property Acquisition Program to Advanced Environmental for the Amvets Property at 503 4th Street SE in the amount of \$23,250.00 is hereby approved.

Yes: 6

No: 0

4th Ward Vacant:

E. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**

Waverly Senior Citizen Group, Inc. Minutes – Senior Citizen Group were not interested in pursuing usage of the Junior High building for the Senior Center presently as proposed. They were concerned about the interior location in the Junior High gym addition with no windows.

2. **Reports.**

Departmental Status Reports-discussion followed on nominal YTD variance. 2010 – 2011 State Annual Financial Report-the report includes Waverly Light & Power and the Waverly Health Center figures.

3. **Communications.**

F. CITY COUNCIL COMMENTS ON POLICY ISSUES.

City Administrator Crayne stated at the last meeting about the Junior High building there were some options for the use of the gymnasium/band room which is not needed for a proposed housing portion of the Junior High School.

Jere Vyverberg informed Mr. Crayne that WSR Schools will be reviewing all options for the Junior High building for the coming year and the gym area will be used for community recreation. Discussion with WSR Schools will continue regarding the Junior High Building.

City Engineer Cherry informed Council that the Contractor for the Inflatable Dam did not discover air leakage until there was water pressure from the gates. Divers could not complete the additional work so the contractor will reestablish the coffer dam and complete the corrective action. There is no additional cost to the City.

G. ADJOURNMENT.

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 6

No: 0

4th Ward Vacant:

Council adjourned at 7:57 P. M.

Bob Brunkhorst, Mayor

Attest:

Jo-Ellen Raap, City Clerk