

A. CALL TO ORDER.

A Study Session of the Waverly City Council was held on September 26, 2011 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present were: Kathy Olson, Gary Boorum, Richard Lindell, Gene Lieb, Gary Grace, Tim Kangas. 4th Ward Vacant.

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Grace

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 6

No: 0

4th Ward Vacant

B. VISITORS/PUBLIC COMMENTS.

Cory Berkenes stated that the Waverly Shell Rock Area United Way is celebrating its 60th Anniversary this year. Pledge cards are being delivered now. United Way now has started a volunteer database and people can go online at www.wsrunityway.org to register for volunteer opportunities with 23 agencies. City Engineer Cherry informed Duane Liddle that discussion of landscaping and enhancements in the medians of 4th Street Reconstruction project have been ongoing for 3 years. Mr. Liddle registered a no-vote in the November 5, 2007 on landscaping of the medians. Council also discussed that enhancements along the 4th Street Corridor are an important part of the entrance into Waverly.

C. STUDY SESSION.

1. **Presentation of Performance Amphitheatre Area Concept.**

Leisure Services Director Ray introduced Darian Lee and Ann Cashman 5th year Iowa State University Architecture students who designed a Performance Amphitheatre Concept for Kohlmann Park. The concept involves terraced berms, drainage systems for the ground formations, and art forms that blend function with form. The 37 wood panels would have to be installed for performances and the recycled glass panels are a permanent part of the structure. The structure will have an open design and be centered in Kohlmann Park. The wood panels project beautiful music. The proposed area is mostly shaded by one huge tree to the west. Community Development and Zoning Specialist Kohout informed Council that the proposed structure would not be in the floway. Mr. Ray informed Council that the City would have to hire a licensed professional to develop plans for the structure. The concepts will be submitted to the Bandshell Committee. George Green questioned Ms. Lu and Ms. Cashman on the concept design.

2. **Review City of Waverly Comprehensive Land Use Plan Update.**

Hank Bagelmann stated that the Planning and Zoning Commission has been conducting a Comprehensive Land Use Plan update process for the past year. Brian Schoon from Iowa Northland Regional Council of Governments (INRCOG) informed Council that the new Iowa law regarding land use planning follows ten Smart Planning and Guiding Principles. Task Force meetings were conducted and an Open House in November. There was a Housing Forum and had several Planning and Zoning work sessions and met with other Commissions. Implementation priorities included:

- Update the Zoning Ordinance and Subdivision regulations.

- Develop Best Management Practices and Standards.
- Create Community-wide Sustainable Design Standards.
- Continuing Flood Mitigation efforts along the Cedar River and Dry Run Creek.
- Create a Housing Task Force.
- Develop a Downtown Master Plan.
- Create a Multi-Modal Transportation (complete streets) network.
- Implement the Waverly Park & Open Space Master Plan.
- Continue Waverly's Economic Development Efforts.

The Planning and Zoning Commission discussed growth and development outside the City limits and where it would occur. The Commission thinks there is potential for growth around the Airport interchange. The south central corner outside the City limits could be developed as an extension to the existing Industrial Park. The City can receive comments through the public hearing and then adopt the resolution approving the Comprehensive Plan Update. Mr. Schoon informed Council that there is annexation potential and the City should follow the principles of the 28 E Agreement with Bremer County. There could possibly be future funding sources attached to Smart Planning practices. If the plan needed to be amended the Planning and Zoning Commission and Council would conduct a public hearing and adopt the amendment by resolution. The Land Use map identifies potential corridors. Vickie Green discussed UNagenda21 terminology used in the Comprehensive Plan Update.

3. **Project Update for the Cedar River Parkway Improvements.**

City Engineer Cherry informed Council that the Cedar River Parkway Improvements process has been going on for about 18 months. Jeff Hillegonds of Stanley Consultants stated that on the western portion of the parkway west of the Cedar River is a three lane corridor from 4th Street to 8th Street, and narrows down to two lanes crossing the river and continues as a two lane road out to East Bremer Avenue. There are connections at 1st Street, 8th Street and a future connection at 12th Street. A parallel recreational path will be constructed on the north side of the entire corridor with connection to the Waverly Rail Trail. The environmental assessment document has been reviewed several times with IDOT. Stanley Consultants have recently submitted a second review document to the Federal Highway Administration and are waiting for a signed approval within the next two weeks. After said approval the City can conduct a public hearing and conclude the environmental process. Stanley Consultants is submitting a pre-application for TIGER grant funding later in the week and the final application is due at the end of October. The awards will be announced early next year. Stanley Consultants is investigating the noise impacts of the corridor in the Eliassen Addition. Speed zones would change in residential areas and around the Soccer Complex. The minimum grant funding of TIGER grants is \$10 Million. The City is monitoring ICAAP and bridge funding possibilities. If TIGER funding is not available the City will scale back the project and develop the west side of the project first. 20% City participation is required with TIGER funding. TIGER funding officials are looking for applications that are helpful to the nation or region. US DOT states "projects will be selected based on their ability to contribute to the long term economic recovery of the nation and improve conditions of existing transportation facilities." Mr. Cherry stated that completing the ICAAP application and the environmental assessment is very helpful in completing the grant application.

4. **Review of traffic around Waverly-Shell Rock Middle School and High School.**

Police Chief Richard Pursell reviewed crossing guard intersection locations. Jere Vyverberg stated that after the first few days of school, car and school bus traffic was changed to exit out onto Heritage Way and Highway 3 and the south onto 16th Street SW. Traffic becomes congested only for short periods of time. Flashing yellow light reminds motorists to reduce speeds in school zones. Mr. Vyverberg also stated that he has spoken to students about crossing at the 4-way stop at 20th St. and West Bremer instead of crossing Heritage Way to go through Redeemer Church parking lot. City Engineer Cherry stated that a concept for said intersection will be coming to Council in the near future. Parents picking up children at West Cedar school travel north and avoid the intersection at 15th St. and West Bremer Ave. Mr. Vyverberg also stated that traffic signal at 16th St. and West Bremer helps traffic turning left onto Bremer Ave. City Engineer Cherry stated that there is no left turn signal on 16th and West Bremer Ave because there is no dedicated left turn lane. Traffic speed was monitored on 2nd Ave SW but speeds are not extremely high. Mr. Vyverberg affirmed that WSR Schools have prescribed bus shuttle stops.

D. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**
2. **Reports.**
3. **Communication.**

City Administrator Crayne reviewed what was discussed at the Conference he attended in Milwaukee with other City Administrators.

Mr. Crayne informed Council that the first quadrant of the sidewalk program will probably be completed within two years. Personnel may have to be adjusted to move forward with the project. Voluntary assessment agreements have been returned to the City. Baker Construction will start next week on sidewalks of the flood buyout homes. Mr. Crayne stated that he has talked with the bonding attorney and believes the involuntary assessment process can be shortened up. Sidewalk construction of involuntary assessment owners will run into next year. Staff is conducting sidewalk program planning and scheduling.

E. CITY COUNCIL COMMENTS ON POLICY ISSUES.

Council requested that staff draft an ordinance for the use of utility vehicles within the City limits.

F. ADJOURNMENT.

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 6

No: 0

4th Ward Vacant

Adjourned at 8:59 P. M.

Bob Brunkhorst, Mayor

Attest:

Jo-Ellen Raap, City Clerk