

Regular Meeting Minutes  
September 12, 2011 ~ 7:00 p.m.

**A. CALL TO ORDER.**

The regular meeting of the Waverly City Council was held on September 12, 2011, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Kathy Olson, Gene Lieb, Gary Grace, Gary Boorom, Richard Lindell and Tim Kangas. Ward 4 vacant due to the resignation of Jim Vowels.

1. **Pledge of Allegiance.**

Mayor Bob Brunkhorst led the Council in the Pledge of Allegiance.

2. **Prayer.**

Pastor Curt Schneider introduced a prayer for the 2011 Council.

3. **Approve Agenda as Printed or Add Items for Discussion Only.**

**Moved By: Grace**

That the agenda for this Council meeting as prepared is hereby approved.

**Yes: 6**

**No: 0**

**Ward 4**

4. **Minutes.**

**Moved By: Boorom**

The August 15, 2011 and August 22, 2011 Council Meeting Minutes are hereby approved.

**Yes: 6**

**No: 0**

**Ward 4 vacant**

5. **Guest Councilperson.**

The Council welcomed Ned Rucker as Guest Councilperson for September.

**B. VISITORS/PUBLIC COMMENTS.**

Tiffany Kidron informed Council of Scarecrow Spectacular on September 22<sup>nd</sup> through 24<sup>th</sup>. Businesses are decorating for Fall on Main Street.

Economic Director Brent Matthias informed Council of 90 jobs opening in Waverly. For information on job openings go to [waverlyia.com/careers](http://waverlyia.com/careers).

Community Development & Zoning Specialist Kohout informed Council that persons requesting that the City perform reconstruction of their sidewalks can pay for said construction at the time they sign their voluntary assessment agreements and the \$50 fee will be waived.

Voluntary assessment agreements are due September 17<sup>th</sup>.

Staff informed Merwin Briggs that residents should call Leisure Services with their complaints on the deer population.

4<sup>th</sup> Ward Councilperson Jim Vowels resigned August 26, 2011 and Council has decided not to appoint and wait for the election of 4<sup>th</sup> ward Council seat. Deadline for candidates for the City Election is September 22, 2011 at 5:00 P. M. in the City Clerk's office.

Listening post at Duos on Saturday at 9:00 A. M. for Ward 4 residents.

**C. CONSENT AGENDA.**

1. Pay Request from Peterson Contractors for the Waverly Dam Reconstruction Project in the amount of \$722,811.96.
2. Pay Request from Stanley Consultants, Inc. for the Waverly Dam Reconstruction – Phase 4 Construction Administration & Resident Observation in the amount of \$6,722.50.
3. Pay Request from Stanley Consultants, Inc. for the Waverly Cedar River Parkway Environmental Assessment in the amount of \$15,477.35.
4. Pay Request from Baker Concrete & Excavating for the 10<sup>th</sup> Avenue SW Sidewalk Construction – 2011 in the amount of \$64,949.27.
5. Pay Request from 2<sup>nd</sup> Avenue SW Reconstruction in the amount of \$228,793.55.
6. Pay Request from Snyder & Associates Engineers & Planners for the 2009 4<sup>th</sup> Street SW Reconstruction Project in the amount of \$21,544.35.
7. Pay Request from WHKS & Co. for the 2<sup>nd</sup> Avenue SW Reconstruction 2011 in the amount of \$4,254.08.
8. Pay Request from K. Cunningham Construction Co., Inc. for the 4<sup>th</sup> Street SW Corridor Improvement Project in the amount of \$347,403.55.
9. Pay Request from Vieth Construction Corp. for the 20<sup>th</sup> Street SW Turn Lane and Trail Construction 2011 in the amount of \$141,928.57.
10. Pay Request from Baker Concrete & Excavating for the Library & City Hall Concrete Parking Lot Repairs – 2011 in the amount of \$24,347.74.
11. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Demolitions in the amount of \$2,861.62.
12. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Flood Buyouts in the amount of \$961.53.
13. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Amvets Buyout in the amount of \$166.52.
14. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Dam Project in the amount of \$374.60.
15. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for Administration of Comprehensive Plan Update in the amount of \$1,502.50.
16. Class C Liquor License for The Other Place II.  
City Engineer Cherry stated that 3 years ago it was decided that brick pavers would be placed at the new intersection to add more color around the large medians. The entrance into the strip mall and Hy-Vee will have some low vegetation. The State required that any vegetation has to be mowed before snowfall.  
Mr. Cherry also informed Council there will be an update on Cedar River Parkway Environmental Assessment at the September Study Session. The local public hearing process will begin in December.  
Staff informed Duane Liddle that there will be corrective action on median by Norby's Farm & Fleet.

**Moved By: Lieb**

Items 1 –16 on the Consent Agenda are hereby approved.

**Yes: 6**

**No: 0**

**Ward 4 Vacant**





9. **Resolution 11-113, A Resolution of the City Council of the City of Waverly, Iowa, Selecting a Contractor for the Survey, Inspection and Testing of Fifteen Flood Damaged Properties Acquired by the City through the 2008 IDED/CDBG Acquisition and Demolition Project to Determine if the Properties have Materials Containing Asbestos.**

Community Development & Zoning Specialist Kohout informed Council that the City has purchased 15 out of the 21 State funded buyout properties. The City is currently working on purchasing the remaining properties. Two of the homes will be moved after asbestos removal. Asbestos abatement will continue through November and December with demolition occurring in the spring. Three detached garages are to be moved after obtaining a moving permit.

**Moved By: Olson**

Resolution 11-113, A Resolution City Council of the City of Waverly, Iowa, Selecting a Contractor for the Survey, Inspection and Testing of Fifteen Flood Damaged Properties Acquired by the City through the 2008 IDED/CDBG Acquisition and Demolition Project to Determine if the Properties have Materials Containing Asbestos as ATC Associates, Inc. of Waterloo, Iowa in the amount of \$9,150.00 is hereby approved.

**Yes: 6**

**No: 0**

**Ward 4 Vacant**

**E. BOARDS AND COMMISSIONS.**

1. **Boards and Commissions.**

Waverly Airport Commission Minutes –the obstruction survey will come to Council in December.

Waverly Chamber of Commerce Board Minutes-interviews for Executive Director tomorrow.

City Administrator Crayne informed Council that the Cable/Telecommunications Commission felt it was important to renovate the website even though it was not a budgeted item. The City, Waverly Light & Power and the Chamber gathered to discuss the needs and challenges that the present website does not address. A proposal to develop the website was recommended by the Commission. At the last meeting the development company, the City, Waverly Light & Power and the Chamber assembled an operations team for the website conversion. Said proposal will be coming to Council on October 3<sup>rd</sup>.

2. **Reports.**

3. **Communications.**

**F. CITY COUNCIL COMMENTS ON POLICY ISSUES.**

City Engineer Cherry informed the Council:

1. Contractors for the Dam Reconstruction project are in their testing phase and by the end of the week they will start to remove the coffer dam.
2. Contractors are restoring the outside of the 4<sup>th</sup> Street SW corridor.

3. Restoration and seeding is started on the 20<sup>th</sup> St. Turning Lane and Trail.
4. Retaining walls are completed on the 10<sup>th</sup> Ave Sidewalk project and majority of the sidewalk is done and have now started backfilling and grading. The sidewalk is due to be completed this week and finish up next week.
5. Pedestrian light on 4<sup>th</sup> Street SW is operational. There is a \$35 fine for not yielding to pedestrians plus court costs.
6. Two blocks of restoration work is to be completed on the 2<sup>nd</sup> Ave SW project. Public Works' newsletter will talk about the sidewalk and trail work that has been completed to promote "Safe Routes to School" and connectivity of the community.

Leisure Services Director Ray stated that the City celebrated 20 years with Trees Forever and the City has planted 7700 trees in 20 years. Mr. Ray also stated that 19 trees have been removed from flood lots and for the sidewalk maintenance program. Trees with a yellow circle are the ones to be removed.

City Administrator Crayne informed Council that he went down to 2<sup>nd</sup> Ave & 6<sup>th</sup> Street SW. Mr. Crayne viewed the traffic on 2<sup>nd</sup> Avenue and it was not very heavy and he did not see excessive speed. The school bus stopped at the old Irving School site to drop off 5 children. WSR prefers to have bus drop offs at an off street area. Two of the children crossed 2<sup>nd</sup> Avenue at 6<sup>th</sup> Street and to the Hawbacker home daycare. Three of the children headed east toward 4<sup>th</sup> Street SW. Mr. Crayne stated that if a stop sign was installed at 2<sup>nd</sup> Avenue & 6<sup>th</sup> Street 3 of the 5 children would still have to cross 2<sup>nd</sup> Avenue. There were gaps in traffic for children to cross the street.

The Comprehensive Plan Update Review will be coming to Council at the September Study Session.

**G. ADJOURNMENT.**

**Moved By: Boorum**

That the City Council Meeting be adjourned.

**Yes: 6**

**No: 0**

**4<sup>th</sup> Ward Vacant**