

Regular Meeting Minutes
August 1, 2011 ~ 7:00 p.m.

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on August 1, 2011, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Kathy Olson, Gene Lieb, Gary Grace, Gary Boorum, Jim Vowels, Richard Lindell and Tim Kangas. Absent: None

1. **Pledge of Allegiance.**

2010 Bremer County Fair Queen Jordan Skillen led the Council in the Pledge of Allegiance. Ms. Reiher reviewed the upcoming events of the Bremer County Fair.

2. **Prayer.**

Councilmember Gary Boorum introduced a prayer for the 2011 Council.

3. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Grace

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 7

No: 0

Absent:0

4. **Minutes.**

Moved By: Lieb

The July 18, 2011 and July 25, 2011 Council Meeting Minutes are hereby approved by amending the absent vote to read "1" of No. 7 under Regular Business in the July 18, 2011 minutes.

Yes: 7

No: 0

Absent:

5. **Guest Councilperson.**

The Councilperson welcomed Diane Gray as Guest Councilperson.

6. **National Night Out Proclamation.**

Police Chief Pursell informed Council that the Waverly Police Department's National Night Out Against Crime is tomorrow from 4:30 – 8:30 P. M. at Kohlmann Park. The Council approved said proclamation.

B. VISITORS/PUBLIC COMMENTS.

Finance Director Bachhuber informed Duane Liddle \$8,500 is the value of a 99 Freightliner truck the City is selling. Discussion followed on sidewalk tree inspector wages.

C. CONSENT AGENDA.

1. Pay Request from K. Cunningham Construction for the 4th Street SW Corridor Improvements in the amount of \$176,848.00.
2. Pay Request from Snyder & Associates Engineers & Planners for the 2009 4th Street SW Reconstruction Project in the amount of \$80,787.52.
3. Pay Request from Snyder & Associates Engineers & Planners for the Waverly-Shell Rock Middle School Traffic Study in the amount of \$2,168.88.
4. Pay Request from Snyder & Associates Engineers & Planners for the Bremer Ave/16th St. SW & 20th St. SW Trail in the amount of \$4,586.00.
5. Pay Request from 2nd Avenue SW Reconstruction in the amount of \$95,496.13.
6. Pay Request from Vieth Construction Corp. for the 20th Street SW Turn Lane & Trail Construction 2011 in the amount of \$26,453.13.

7. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Demolitions in the amount of \$3,353.58.
8. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Flood Buyouts in the amount of \$771.54.
9. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Amvets Buyout in the amount of \$103.43.
10. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Dam Project in the amount of \$799.24.
11. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for EDA Dam Project in the amount of \$146.73.
12. Pay Request from Peterson Contractors for the Waverly Dam Reconstruction Project in the amount of \$270,532.93.
13. Pay Request from KWS, Inc. for the 16th Street SW & W. Bremer Ave. Traffic Signal in the amount of \$21,584.00.

Moved By: Olson

Items 1 –13 on the Consent Agenda are hereby approved.

Yes: 7

No: 0

Absent: 0

D. REGULAR BUSINESS.

1. **Resolution 11-96, A Resolution Approving a REAP Grant Application for the AmVets Area Riverbank & Site Restoration Project.**

City Engineer Cherry informed Council that the application will go before the Bremer County Conservation Board August 9th. The City is requesting \$100,000 in State funding. If the City does receive said funding the project award approval would come back to Council. If the City receives partial funding, the project would be scaled back.

Moved By: Lindell

Resolution 11-96, A Resolution Approving a REAP Grant Application for the AmVets Area Riverbank & Site Restoration Project is hereby approved.

Moved By: Kangas

To amend the resolution to read “that the State funding request maximum would be \$100,000 with a local match of \$17,875.00 is hereby approved.

Yes: 7

No: 0

Absent: 0

The original motion as amended was voted upon.

Yes: 7

No: 0

Absent: 0

2. **Resolution 11-97, A Resolution in Support of a Railroad Revolving Loan and Grant Program (RRLP) Funding Application for Construction of a Rail Spur to the Graening-Knights II, L.C. Facility in the Waverly Industrial Plaza.**

The Rail Spur will be constructed either with Revolving Loan and Grant and/or City funding.

Moved By: Grace

Resolution 11-97, A Resolution in Support of a Railroad Revolving Loan and Grant Program (RRLP) Funding Application for Construction of a Rail Spur to the Graening-Knights II, L.C. Facility in the Waverly Industrial Plaza is hereby approved.

Yes: 7

No: 0

Absent: 0

Waverly, Iowa is hereby approved and sets August 15, 2011 at 7:00 P. M. in the Council Chambers at City Hall as the date for a Public Hearing Date on said ordinance.

Yes: 7

No: 0

Absent: 0

8. **Resolution 11-100, A Resolution Approving a TIGER 3 Grant Writing by Stanley Consultants for the Cedar River Parkway Improvements.**

City Engineer Cherry informed Council that TIGER 3 grant might be the last opportunity to get total project funding. Grant officials consider funding of multi modal projects. The City already has significant documentation and is shovel ready to begin the project. The grant would be for 12 ½ million.

Moved By: Lindell

Resolution 11-100, A Resolution Approving a TIGER 3 Grant Writing by Stanley Consultants for the Cedar River Parkway Improvements in the amount of \$15,000 is hereby approved.

Yes: 7

No: 0

Absent: 0

9. **Resolution 11-101, A Resolution Sidewalk Maintenance Program Profiling Policy for Sidewalks and Curbing.**

The City will review the sidewalk condition for profiling during the permit process. If the depth and the quality of the cement are acceptable the City will issue the profiling permit. Community Development and Zoning Specialist informed the Council that the goal is to make the sidewalk smooth to prevent tripping hazards. If during the profiling process the cement cracks the property owner would be responsible for sidewalk replacement. Staff is currently calculating costs for City owned areas with profiling opportunities. Property owners need to make a decision to replace sidewalk or use the profiling method for their sidewalks by September 1st with completion in November or they obtain a permit that will allow them to go past November 1st deadline. Property owners who already have a permit can contact the City and see if they would meet profiling standards.

Moved By: Kangas

Resolution 11-101, A Resolution Approving Sidewalk Maintenance Program Profiling Policy for Sidewalks and Curbing is hereby approved.

Yes: 7

No: 0

Absent: 0

E. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**

2. **Reports.**

Departmental Status Reports – General fund reduced \$12,236 over the previous fiscal year. General fund departments were able to control expenses and not exceed amended budget figures. Finance Director Bachhuber stated that State Receipts in the Road Use Tax fund remain consistent.

Administrator Crayne informed Council that the Downtown TIF balances are slowly increasing. Discussion followed on workers compensation figures.

3. **Communications.**

Kudos for the Golf Course-Greg Mason, Pro Shop Manager, reviewed expense figures of the pro shop. Mr. Mason stated that staff will continue to monitor expenses.

Doug Snook, Golf Course Superintendent, reviewed the services and commodities of the golf course. Mr. Snook discussed the labor and maintenance expenses related to the two new holes at the golf course. Staff and the Golf Commission will come to a study session and discuss the budget for next year.

F. CITY COUNCIL COMMENTS ON POLICY ISSUES.

Discussion followed on disintegrating old concrete and rubble and dust control for the 4th Street SW project. City Engineer Cherry informed Council that the project should be completed in 6 weeks and the disintegration of old concrete should be completed within the next 2 weeks.

Public Works staff will check on speed limit sign on 8th Street SE.

G. ADJOURNMENT.

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 7

No: 0

Absent:0

Council adjourned at 8:27 P. M.

Gary Boorum, Mayor Pro Tem

Attest:

Jo-Ellen Raap, City Clerk