

Waverly City Council
Study Session Meeting Minutes
July 25, 2011 ~ 7:00 p.m.

A. CALL TO ORDER.

A Study Session of the Waverly City Council was held on July 25, 2011 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present were: Kathy Olson, Gary Boorum, Richard Lindell, Jim Vowels, Gene Lieb, Gary Grace, Tim Kangas. Absent: None

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Grace

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 7

No: 0

Absent:0

B. VISITORS/PUBLIC COMMENTS.

Bremer County Auditor Shelley Wolf requested that the Council consider whether there should be one vote center or do it in the five different polling sites for the elections. The estimated cost of one polling place is \$680.00 for payment of election workers. The County would provide for satellite voting site and absentee voting.

City Attorney Carney informed Duane Liddle that the rock crushing on the 4th Street corridor is temporary and coincides with the construction operation. The whole intent is to reuse construction products instead of sending it off to landfills.

Discussion followed on crop dusting planes at the Waverly Municipal Airport and hazardous waste disposal.

C. REGULAR BUSINESS.

1. **Approval of the Final List of 2010 - 2011 Yearly Transfers.**

Finance Director Jack Bachhuber informed Council that there are monthly transfers to the Airport, Library and the Golf Course. The final transfers of \$10,049.21 to the Library and the \$43,097.99 are in addition to the monthly transfers. Some of the transfers for both operations include the 27th pay period in the 2010/2011 year. Leisure Services Director Ray stated that additional costs at the golf course reflect timing of merchandise purchases and revenues received in the next fiscal year. Staff will develop a plan to keep costs down. The General fund balance will be \$12,000 less at the end of the fiscal year.

Moved By: Lindell

The Final List of 2010-11 Yearly Transfers are hereby approved.

Yes: 7

No: 0

Absent: 0

D. STUDY SESSION.

1. **Discuss Sidewalk Profiling.**

Community Development and Zoning Specialist Kohout stated that there was an expression of interest from the Council in exploring the option of allowing for sidewalk “grinding” or “profiling.” Mr. Kohout reviewed diagrams of trip hazards and equipment used for grinding of sidewalk panels. Mr. Kohout also reviewed staff recommendations in addressing sidewalk profiling. The result would be the smooth transition down to adjacent panels. Costs would be approximately 60% of total sidewalk replacement. For City green sections tree damaged sidewalk has to be removed but sections beyond could use profiling as smooth transition on sidewalk sections, alleyways, pedestrian ramps and curb and gutter sections. A permit is required if a property owner in Waverly is reconstructing or profiling his sidewalk. Administrator Crayne will develop a policy statement for Council approval and get the word out to the public and determine a cost estimate for green areas.

2. **Review of City of Waverly Redistricting Proposal.**

Economic Development Director Brent Matthias informed Council that the State, County and City must proceed with redistricting following the Census. Waverly has a population of 9,874 which is divided by five equals 1975. The City can have a deviation of 10% from the 1975 number. Shelley Wolf stated that Bremer County can only have a 1% deviation in its districts. Waverly is represented in two of the Supervisor’s districts. Ms. Wolf also informed Council that voters will receive a new voting card showing wards and school districts. The new wards will be for the 2012 General Election. Ward changes have to be sent to the Secretary of State by September 1st. The City will conduct a public hearing on the ward changes. The County’s intent is to bring East Washington township into Ward 1 and west Washington township into Ward 4 as a combined election precinct and would require an City/County agreement approval.

E. **BOARDS AND COMMISSIONS.**

1. **Boards and Commissions.**
2. **Reports.**
3. **Communication.**

F. **CITY COUNCIL COMMENTS ON POLICY ISSUES.**

Discussion followed on sidewalk/trails information should be placed in the Public Works newsletter.
Council thanked Matt Ray for his participation as Guest Councilperson.

G. **EXECUTIVE SESSION.**

1. Discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

Moved By: Kangas

To enter into closed session.

Yes: 7

No: 0

Absent: 0

Moved By: Grace
To reenter into open session.

Yes:7

No: 0

Absent: 0

H. ADJOURNMENT.

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 7

No: 0

Absent: 0

Council adjourned at 8:25 P. M.

Bob Brunkhorst, Mayor

Attest:

Jo-Ellen Raap, City Clerk