

Regular Meeting Minutes  
July 11, 2011 ~ 7:00 p.m.

**A. CALL TO ORDER.**

The regular meeting of the Waverly City Council was held on July 11, 2011, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Kathy Olson, Gene Lieb, Gary Grace, Gary Boorum, Jim Vowels, and Tim Kangas. Absent: Richard Lindell arrived at 7:11 P. M. and left at 7:58 P. M.

1. **Pledge of Allegiance.**

Bremer County Beef Queen Jesse Reiher led the Council in the Pledge of Allegiance. Ms. Reiher reviewed the upcoming events of the Bremer County Fair.

2. **Prayer.**

Pastor Deb Wise of Trinity United Methodist Church introduced a prayer for the 2011 Council.

3. **Approve Agenda as Printed or Add Items for Discussion Only.**

**Moved By: Grace**

That the agenda for this Council meeting as prepared is hereby approved.

**Yes: 5**

**No: 0**

**Absent: 2**

4. **Minutes.**

**Moved By: Boorum**

The June 20, 2011 and June 27, 2011 Council Meeting Minutes are hereby approved.

**Yes: 5**

**No: 0**

**Absent: 2**

5. **Guest Councilperson.**

Matthew Ray will be at the next Council meeting.

6. **Proclamation.**

The Council approved July as Independent Retailer Month.

**Yes: 5**

**No: 0**

**Absent: 2**

**B. PUBLIC HEARINGS.**

1. This was the date, time and place for a public hearing on Amending the Existing Hazard Mitigation Plan for the City of Waverly. Administrator Crayne informed Duane Liddle that there is no cost for the Waverly Shell Rock School amendment to the City's Hazard Mitigation Plan. Waverly Shell Rock Schools have applied for a Safe Room grant and the amendment to the City's Hazard Mitigation Plan is a requirement for said funding. The hearing will be declared closed and the following action will be considered.

**Moved By: Kangas**

Resolution 11-85, A Resolution Amending the Existing Hazard Mitigation Plan for the City of Waverly is hereby approved.

**Yes: 5**

**No: 0**

**Absent: 2**

**C. VISITORS/PUBLIC COMMENTS.**

Leisure Services Director Ray informed Council that several organizations have requested shooting arrows in the City Limits. Bremer County Conservation, 4-H, Bremer County Fair and Waverly Shell Rock Schools have annual programs and would like to have permission to shoot arrows during their events. Leisure Services Director Ray and Chief Pursell would like to grant permission for said events and inform Council when they occur. It is similar to goose hunting in the City limits because it is an annual program. The current ordinance states that the Council has to approve any shooting of arrows in the City limits. The Council will review said proposal at their next meeting.

FAA will fund maintenance projects applied for at the Airport even if the Council did not approve acquiring the land for the runway protection zones.

Staff informed Deb Wise that a sidewalk would be constructed in front of Redeemer Church. The project also included closure of the northbound turn lane to create a hard 4-way stop for children to cross and construction of another sidewalk/trail to the Middle School. Construction will begin on the intersection this week. City Engineer Cherry informed Ms. Wise that the long range plan would be to extend sidewalks all along Bremer Ave. Discussion followed on communication of changes at the intersection.

**D. CONSENT AGENDA.**

1. Pay Request from Snyder & Associates Engineers & Planners for the Bremer Avenue / 16<sup>th</sup> Street SW Traffic Signal and 20<sup>th</sup> Street SW Trail in the amount of \$14,320.00.
2. Pay Request from Stanley Consultants, Inc. for the Waverly Dam Reconstruction Phase 5 Commissioning & Plan of Operation in the amount of \$6,689.60.
3. Pay Request from Peterson Contractors, Inc. for the Waverly Dam Reconstruction Project in the amount of \$437,000.00
4. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Demolitions in the amount of \$4,384.87.
5. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Flood Buyouts in the amount of \$1,480.35.
6. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for HMGP Amvets Buyout in the amount of \$123.74.
7. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for Comprehensive Plan Update in the amount of \$3,667.50.
8. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for CDBG Dam Project in the amount of \$765.90.
9. Pay Request from Iowa Northland Regional Council of Governments (INRCOG) for EDA Dam Project in the amount of \$95.12.
10. Pay Request from Stanley Consultants, Inc. for the Cedar River Parkway Environmental Assessment in the amount of \$14,707.06.
11. Pay Request from K. Cunningham Construction for the 4<sup>th</sup> Street SW Corridor Improvements in the amount of \$296,541.39.

12. Pay Request from Heartland Asphalt, Inc. for the 2<sup>nd</sup> Avenue SW Reconstruction in the amount of \$123,621.00.

**Moved By: Lieb**

Items 1 – 12 on the Consent Agenda are hereby approved.

**Yes: 5**

**No: 0**

**Absent: 2**

**E. REGULAR BUSINESS.**

1. **Update of the Waverly Sidewalk Maintenance Program.**

City Administrator Crayne reviewed the sidewalk maintenance program guidelines. If property owners feel that the sidewalk coordinator is not correct they can appeal to the City Administrator's office. With the survey completed for Zone 1 the City costs for the pedestrian ramps are \$224,400, City-tree damaged sidewalk sections are \$141,370, City tree removals are estimated at \$40,000, and alley sidewalks are \$39,900. The total cost is \$445,670. Estimated cost to property owners is around \$70,000. City-tree damaged sidewalk sections are being analyzed again to verify costs. Mr. Heinick provided statistics for the sidewalk open house and for program contacts. Mr. Heinick also informed Council that former City Parks employee Leo Beschorner will be working with Mr. Heinick on evaluating the trees in relation to damaged sidewalks. Mr. Crayne stated that at the next meeting the Council will review a reimbursement resolution for the financing of the program. ADA requires that if there are sidewalks being repaired near a pedestrian ramp area the pedestrian ramp has to meet ADA standards. If the City wants to convert to all ADA ramps it could be constructed over a number of years if a comprehensive program is in place. Leisure Services Director Ray stated that staff will determine if a tree will impede the sidewalk continually or if a tree root system can be cut. There will be an appeal process for trees. Staff will elect to save as many trees as they can in Zone 1. Staff will discuss tree removal with property owners as the program moves forward. Discussion followed on sidewalk repair in other areas of town along with the Zone 1 project. The project would be paid by general obligation bonds that would be paid by property taxes under an essential corporate purpose. The Council discussed discontinuing the sidewalk repair program. \$39,000 would be the cost for constructing sidewalk sections within alleys where there are none and repairing existing sidewalk sections through alleys. The City wants to keep the sidewalk in alignment as much as possible and would not advocate going around trees. Staff wants to see sidewalk construction finished by November 15 and Zone 1 residents have until September 1<sup>st</sup> to obtain a permit.

2. **Second Reading of Ordinance 947, An Ordinance Adding or Removing Stop Sign Signal at Intersection in the City of Waverly.**

**Moved By: Boorum**

Second Reading of Ordinance 947, An Ordinance Adding or Removing Stop Sign Signal at Intersection in the City of Waverly is hereby approved.

**Yes: 5**

**No: 0**

**Absent: 2**



amount of \$124,000.00 for the Wastewater Treatment and Collection System Improvements 2012 is hereby approved.

**Yes: 5                                      No: 0                                      Absent: 2**

8. **Resolution 11-89, A Resolution Approving Professional Services Agreement for the Water Storage Painting and Distribution System Improvements 2012.**

The engineering work on the Pizza Hut Tower will outline repairs to the tower.

**Moved By: Lieb**

Resolution 11-89, A Resolution Approving Professional Services Agreement with WHKS & Co. of Mason City, Iowa for a Not-to-Exceed amount of \$57,800.00 for the Water Storage Painting and Distribution System Improvements 2012.

**Yes: 5                                      No: 0                                      Absent: 2**

9. **Mayoral Appointments.**

**Moved By: Boorum**

The Mayoral recommendations are hereby approved for the reappointments of Jim Willis and Gere Vyverberg and for the appointment of Rose Meyer to the Economic Development Commission.

**Yes: 5                                      No: 0                                      Absent: 2**

F. **BOARDS AND COMMISSIONS.**

1. **Boards and Commissions.**

Waverly Chamber of Commerce Board Minutes – new signage at the Chamber office, Bucks' Baseball tickets, and the last concert in Kohlmann Park on Thursday evening.

2. **Reports.**

Building Trades Permit Issuance- 22 new homes were built in the last fiscal year. Rental property development is needed in the community.

3. **Communications.**

Letter - Police Chief Richard Pursell – applauding actions of Officer Tony Krull.

G. **CITY COUNCIL COMMENTS ON POLICY ISSUES.**

Heritage Days are this weekend.

H. **ADJOURNMENT.**

**Moved By: Boorum**

That the City Council Meeting be adjourned.

**Yes: 5                                      No: 0                                      Absent: 2**

**Council adjourned at 8:11 P. M.**