

A. CALL TO ORDER.

A Study Session of the Waverly City Council was held on April 25, 2011 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present were: Kathy Olson, Jim Vowels, Richard Lindell, Gene Lieb, Gary Grace, Tim Kangas. Absent: Gary Boorum

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Grace

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 6

No: 0

Absent: 1

B. VISITORS/PUBLIC COMMENTS.

Mayor Brunkhorst thanked Chief of Police Richard Pursell, the Police Department for their efforts in preparing for Specialist Don Nichols' funeral. Mayor also thanked the entire community for such great efforts and support. Chief of Police Richard Pursell congratulated the Citizen's Academy which included Ross Ager, Vicky Green, Lynn Darnold, Kim Sipple, Greg Gasch, Beth Burrow, Michelle Franzen, Linda Haines, Stephanie Schwinn, Chris Toenjes and Amie Voss (not present) on their graduation and thanked them for their time, effort and gift of money to be used as a stipend for future Citizen Academy classes. Leisure Services Director Tab Ray announced that the Park and Open Space Plan is complete and it will be reviewed at the Leisure Services meeting on Thursday, April 28 and at the May 2nd City Council meeting. Mr. Ray also noted that on Friday, April 29 there will be several high school students doing various community service project around the City of Waverly with the largest project being the planting of 49 trees at the Waverly Head Start facility. Art Walk is set for Saturday, May 7 in Kohlmann Park with a rain location in the lobby of the high school.

C. STUDY SESSION.

1. **Review Goals of 2011 for the Leisure Services Commission.**

Janet McCullough, Chairperson for the Leisure Services Commission shared that the commission would like to improve communication between City Council and the Leisure Services Commission. The commission will also discuss concepts, prioritize goals, and recommend a plan based on priorities outlined in the final report of the Parks and Open Space Plan. They would also like to become more familiar with the Department operations and are being encouraged to visit facilities, parks, and trails to enhance their experience and understanding of issues. Another goal of the commission would be to become more visible throughout the community by attending ancillary meetings related to Leisure Services. Finally, the commission will create a calendar which can be accessed through the City's web site at www.waverlyia.com.

2. **Review Goals of 2011 for the Economic Development.**
Patsy Reed, Chairperson for the Economic Development Commission highlighted some main points such as; Waverly businesses are beginning to see an uptake in their businesses since 2008, Bremer County has the lowest unemployment rate of 4.7% out of 22 counties in Iowa, Waverly is in need of more quality and trained workforce, 74¢ of every dollar spent at a privately owned business within the City of Waverly stays in the City of Waverly, 43¢ of every dollar spent at a franchised business within the City of Waverly stays within the City of Waverly, however, 0¢ of every dollar spent on the internet stays in the City of Waverly. Citizens can be proactive toward Waverly's economic development by providing positive feedback and spreading positive comments by word of mouth, and they will have a 1st draft of a small business tax abatement/rebatement program in May.
3. **Review 10th Avenue SW Sidewalk Construction 2011.**
City Engineer Mike Cherry reviewed a re-designed project plan for the 10th Avenue SW Sidewalk Construction 2011 project. This would involve the construction of 2,100 feet of an 8-foot wide sidewalk/trail along the north side of 10th Avenue SW from the railroad tracks to 4th Street SW. Two retaining walls will need to be constructed for separation and safety from the golf course; one on the west end of the project; and one under the pedestrian bridge overpass. The west and east retaining wall sections are estimated to cost approximately \$20,000 and \$40,000 respectively. Additionally, a 6-foot wide sidewalk will connect the frontage road along 4th Street SW to the sidewalk at the northwest corner of 10th Avenue SW and 4th Street SW. This project, as redesigned, will aid in mowing and snow removal, eliminate conflicts with golfers and decrease costs of construction. There will not be a pedestrian crosswalk button for pedestrians crossing north-south on 10th Avenue SW, however, there already is a pedestrian crossing button for pedestrians crossing east-west on 4th Street SW.
4. **Review Goals of 2011 for the Planning & Zoning Commission.**
Hank Bagelmann, Chairperson of the Planning & Zoning Commission discussed the Commission's responsibility for Comprehensive Land Use Planning. Primarily, the Commission's role is to weigh proposals in terms of their compliance with the Ordinances of the City of Waverly and the Iowa Code. 228 of 9,874 citizens participated in a survey which can be reviewed online and provides useful information for future reference. The Comprehensive Land Use Plan is an intended tool to offer a collective vision for our City and those who reside and/or conduct business within the City. A completed draft of the Comprehensive Land Use Plan Update is anticipated to be ready for Mayor and Council review possibly by September, 2011. Citizens are always welcome to attend Planning and Zoning Commission meetings, they can also view them via live streaming on the web site at www.waverlyia.com.
5. **Review Comprehensive Results of Comprehensive Plan Survey.**
Richard Crayne, City Administrator reviewed the results of the Comprehensive Plan Survey stating there are really 4 main areas the City shows improvement is needed. The 4 areas include the City's communication efforts, communication (phone, internet, TV), sidewalks and streets. Communication is currently being done via televised Council meetings and Planning & Zoning meetings, live streaming of council meetings, the Mayor is on KWAY every

Monday morning, the Waverly Newspapers run articles and Council minutes, the Waterloo Courier runs articles, and there is various information on the City's web site and cable government channel. The City hopes to increase use of monthly utility bills for information distribution. A sidewalk monitor will inspect the sidewalks within the City by quadrants in an effort to prioritize levels of repair. The City would like to have all sidewalk repairs complete within the next 4 years.

D. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**

Waverly Volunteer Fire Department Minutes – Pancake breakfast, April 30.

2. **Reports.**

3. **Communication.**

E. CITY COUNCIL COMMENTS ON POLICY ISSUES.

On May 14 from 9:00 a.m. to 4:00 p.m. at the Bremer County Fairgrounds the Hazard Mitigation and River Use Commission, partnering with Lincoln Savings Bank, will make 800 rain barrels and a number of compost bins available to the public for \$45/unit and \$47/unit respectively. The Waverly Garden Club will hold their annual plant sale from 8:00 a.m. to noon on the same day and also on that day there will be Rain Garden Presentations conducted by the Bremer County Conservation Board from 11:00 a.m. to 1:00 p.m.

F. ADJOURNMENT.

Moved By: Grace

That the City Council Meeting be adjourned.

Yes: 6

No: 0

Absent: 1

Council adjourned at 8:28 P. M.