

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on January 17, 2011, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Brunkhorst presided. Council members present: Kathy Olson, Gene Lieb, Jim Vowels, Gary Grace, Richard Lindell, Gary Boorum, and Tim Kangas. Absent: None

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Grace

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 7

No: 0

Absent: 0

2. **Minutes.**

Moved By: Vowels

The January 3, 2011 Council Meeting Minutes are hereby approved.

Yes: 7

No: 0

Absent: 0

B. VISITORS/PUBLIC COMMENTS.

Staff reviewed sidewalk plans with Duane Liddle for the 4th Street SW Corridor Improvements and snow removal.

C. CONSENT AGENDA.

1. Class C Liquor License for Applebee's Neighborhood Grill & Bar.
2. Pay Request from Stanley Consultants, Inc. for the Waverly Dam Reconstruction – Phase 4 – Construction Administration & Resident Observation in the amount of \$38,587.50.
3. Pay Request from Stanley Consultants, Inc. for the Cedar River Parkway Environmental Assessment in the amount of \$63,181.55 – next public input meeting is March 8th.
4. Pay Request from Howard R. Green Company for the Waverly – Park and Open Space Master Plan in the amount of \$11,098.29.
5. Pay Request from McClure Engineering Company for the Waverly Airport Runway, Taxiway, & Apron Rehabilitation in the amount of \$2,497.50.
6. Pay Request from Plumb Tech Inc. for the Civic Center HVAC Improvements in the amount of \$35,000.00. The improvements were budgeted for this year.

Moved By: Boorum

Items 1 - 6 on the Consent Agenda are hereby approved.

Yes: 7

No: 0

Absent: 0

D. REGULAR BUSINESS.

1. **Resolution 11-05, A Resolution Setting Fees for the Community Development and Zoning Department.**

Community Development and Zoning Specialist Kohout reviewed plat and permit fees of seven different communities. The City was relatively low when compared to permit fees in other communities. The last time fees were increased was in 1990. The total revenue generated from increased fees will be \$1,500 for the year. The application process for subdivision plat review, in addition to building demolition, building moving, sign placement and parking lot construction all involve various City departments and personnel time, and in some cases Planning and Zoning Commission and Board of Adjustment review. City Administrator Crayne

stated that the City has the responsibility to review plats and subdivisions. The public feels there should be a fee because it is for a private benefit. Hank Bagelmann stated that the Planning & Zoning Commission feels it is appropriate to charge a fee for the work that is done. Discussion followed on parking lot fees. The City is not trying to recoup all review costs but trying to keep the fees consistent with other communities.

Moved By: Olson

Resolution 11-05, A Resolution Setting Fees for the Community Development and Zoning Department is hereby approved.

Yes: 7 No: 0 Absent: 0

2. **Resolution 11-06, A Resolution Approving Minor Plat for Boeckmann and Menzel for New Parcel "V".**

The applicants were court ordered to provide access easement to the two lots through Parcel "T."

Moved By: Grace

Resolution 11-06, A Resolution Approving Minor Plat for Parcel "V" in Parcel "T" of Lot 12 of Sub NW ¼ of Sec. 1, T91N, R14W Waverly, Bremer County, Iowa for Dorothy Boeckmann and Charlotte Menzel is hereby approved.

Yes: 7 No: 0 Absent: 0

3. **Approve Change Order No. 1 – Final Adjustment of Quantities for the Storm Sewer Projects 2010.**

City Engineer Cherry informed Council that storm sewer along 5th Ave. NW is a long term project. The City's storm sewer is undersized to handle localized heavy rain.

Moved By: Boorum

Change Order No. 1 – Final Adjustment for the Storm Sewer Projects 2010 for the increased amount of \$10,483.20 to Skyline Construction is hereby approved.

Yes: 7 No: 0 Absent: 0

4. **Pay Request from Skyline Construction for the Storm Sewer Projects 2010 as the sub-final payment.**

Moved By: Lieb

Pay Request from Skyline Construction for the Storm Sewer Projects 2010 as the sub-final payment in the amount of \$9,229.49 to Skyline Construction is hereby approved.

Yes: 7 No: 0 Absent: 0

5. **Resolution 11-07, A Resolution Finalizing the Storm Sewer Projects 2010 and Approving the Final Pay Request.**

Moved By: Kangas

Resolution 11-07, A Resolution Finalizing the Storm Sewer Projects 2010 and Approving the Final Pay Request for the amount of \$1,620.06 to Skyline Construction is hereby approved.

Yes: 7 No: 0 Absent: 0

6. **Resolution 11-08, A Resolution of the City Council of the City of Waverly, Iowa, Authorizing a Change in Contract Language for Services Between the Iowa Northland Regional Council of Governments and the City to Specify a "Not to Exceed" Dollar Amount for Payments.**

The Contract Language change was at FEMA's request.

Moved By: Boorum

Resolution 11-08, A Resolution of the City Council of the City of Waverly, Iowa, Authorizing a Change in Contract Language for Services Between the Iowa Northland Regional Council of Governments and the City to Specify a "Not to Exceed" Dollar Amount for Payments is hereby approved.

Yes: 7 No: 0 Absent:0

7. **Approve Change Order No. 1 for the Waverly Dam Reconstruction Project.**

The Change Order addresses changes for cold weather work, valve engineering modifications to the water main work on the east side and removal of lead paint in the new mechanical room housing the air compressors.

Moved By: Vowels

Change Order No. 1 for a net increase of \$623.00 for the Waverly Dam Reconstruction Project is hereby approved.

Yes: 7 No: 0 Absent: 0

8. **Approve Purchase of a PRV(Pressure Reducing Valve).**

The original PRV that was ordered did not fit and another valve had to be ordered. The original valve could not be returned so City staff is proposing to purchase said valve and construct a vault and install it in 2012. The Water Distribution Study recommended installing two valves to serve the east Downtown area. One of the valves was installed with the Dam project and this would be the second valve.

Moved By: Olson

The purchase of a PRV(Pressure Reducing Valve) for the amount of \$14,441.35 from Baker Concrete & Excavating is hereby approved.

Yes: 7 No: 0 Absent: 0

9. **Approval of December Cash Disbursements.**

Discussion followed on paying utility bills on-line. Residents will be able to review their bills on-line in the spring.

Moved By: Grace

The December Cash Disbursements are hereby approved.

Yes: 7 No: 0 Absent: 0

10. **Mayoral Appointments.**

Moved By: Vowels

The Mayoral Appointments are hereby approved:
Bruce Bahlmann and Tara Harn reappointed to the Cable/Telecommunications Commission.

The reappointment of Lois Hoffman to the Board of Appeals.

The appointment of Pat Shields to the Board of Electrical Examiners.

The appointment of Janet Platter to the Golf Commission.

Yes: 7 No: 0 Absent: 0

E. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**

Planning & Zoning Commission Minutes-the Comp Plan Survey for residents to complete is over.

Library Board Minutes – Waverly Service Club sign discussion.

Economic Development Commission Meeting Notes- WSR School Board is reviewing future use of the Junior High Building.

2. **Reports.**

Departmental Status Reports-discussion followed on taxes coming into the general fund and transfers into the general fund at the end of the fiscal year.

3. **Communications.**

Budget Session is Saturday, January 29th.

Building Permit Fees are held by the County and the City gets reimbursed 10% of said fees.

F. **CITY COUNCIL COMMENTS ON POLICY ISSUES.**

Council requested that residents do not blow snow into the City streets. City Administrator Crayne informed Council that legislators are looking at a substantial commercial and industrial rollback of property values for taxation. Currently there is not a rollback for commercial and industrial property. Mr. Crayne discussed the potential impact of said rollback on the City. Property taxes will be discussed at Legislative Day, January 25th in Des Moines.

The new Firearm Law will be discussed at the January 24th Council Meeting.

Council reminded residents to make sure their sidewalks are shoveled.

G. **ADJOURNMENT.**

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 7

No: 0

Absent: 0

Council adjourned at 8:03 P. M.

Bob Brunkhorst, Mayor

Attest:

Jo-Ellen Raap, City Clerk