

Regular Meeting Minutes  
April 7, 2008 ~ 7:00 p.m.

Council met at the Fire Station to see the new Aerial Fire Truck. The Volunteers demonstrated the mechanics of said aerial truck.

**A. CALL TO ORDER.**

The regular meeting of the Waverly City Council was held on April 7, 2008, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present: Duane Liddle, Gene Lieb, Gary Boorum, Gary Grace and Fred Ribich.  
Absent: Jim Vowels

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

**Moved By: Ribich**

That the agenda for this Council meeting is hereby approved by moving Items 12 and 13 to Item 1 and 2 under Regular Business.

**Yes: 6**

**No: 0**

**Absent: 1**

2. **Minutes.**

**Moved By: Ecker**

The March 17, 2008 and March 24, 2008 of Council Meeting Minutes are hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

3. **Guest Councilperson.**

Council welcomed Linda Podhajsky and WSR Civics' Class.

4. **Proclamation.**

**Moved By: Ribich**

Proclaiming April, 2008 to be Architecture Month is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

5. **Plaque Presentation.**

Mayor Ackerman and the Council thanked Art Simpson for his service on the Historic Preservation Commission.

**B. PUBLIC HEARINGS.**

1. This was the date, time and place for a Public Hearing on Ordinance 898, An Ordinance Approving New Solid Waste Accounts which would provide two options for residential customers. Staff informed Council the new solid waste accounts will give commercial customers two additional 1 ½ cubic yard container options and would offer residential customers the options of either a 35-gallon or 64-gallon refuse container. The customer would only have to purchase a garbage tag for the extra garbage that does not fit in the container. Purchase of said containers is not mandatory. Last year solid waste base rate was raised. The hearing was declared closed and the following action was taken.

**Moved By: Grace**

Second Reading of Ordinance 898, An Ordinance Approving New Solid Waste Accounts which would provide two options for residential customers is hereby approved.

**Yes: 5**

**No: 1(Liddle)**

**Absent: 1**

**C. VISITORS/PUBLIC COMMENTS.**

Linda Podhajsky thanked Council for welcoming WSR students to the Council Meeting and giving students the opportunities to conduct interviews with City representatives.

**D. TABLED ITEMS.**

**E. CONSENT AGENDA.**

1. Pay Request from Snyder & Associates for Technology Place & Oak Ridge Circle Realignment in the amount of \$857.00.
2. Pay Request from McClure Engineering for the SE Water Main Loop in the amount of \$1,265.00.
3. Pay Request from VJ Engineering for the Public Services Facility Site Development in the amount of \$1,641.25.

**Moved By: Ecker**

Items 1-3 on the Consent Agenda are hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

**F. REGULAR BUSINESS.**

1. **Resolution 08-60, A Resolution Directing Sale of Not to Exceed \$2,475,000 General Obligation Capital Loan Notes, Series 2008A.**

Jon Burmeister stated that Waverly has the smallest tax base in the nation that carries an A-1 rating on its bonds. Mr. Burmeister informed Council that it is because the City has sound financial operations characterized by healthy reserves, and affordable debt burden with substantial support from alternate revenue sources. The city anticipates relatively balance operation for fiscal year 2008. The City's direct debt burden is above average at 2.8% as is the overall debt burden at 3.4%. A considerable portion of the City's outstanding general obligation debt (60%) is expected to be supported by alternate revenue sources such as sewer, water, tax increment revenues, and the 1% local option sales tax, which eases the pressure on the general property tax levy. A portion of the sale would go to refund Series 1999 & 2000A bonds at a savings of \$29,000. The refunding of Series 1999 and Series 2000 Sewer Revenue Bonds will come to Council at the April 21<sup>st</sup> Council Meeting.

**Moved By: Ribich**

Resolution 08-60, A Resolution Directing Sale of \$2,270,000 General Obligation Capital Loan Notes, Series 2008A at a true interest rate of 3.3087% from through UMB Bank, Kansas City is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

2. **Resolution 08-61, A Resolution Authorizing the Redemption of Outstanding General Obligation Bonds of the City of Waverly, Iowa, Dated June 1, 1999 and April 1, 2000, and Directing Notice Be Given.**

**Moved By: Boorum**

Resolution 08-61, A Resolution Authorizing the Redemption of Outstanding General Obligation Bonds of the City of Waverly, Iowa, Dated June 1, 1999 and April 1, 2000, and Directing Notice Be Given is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

3. **Resolution 08-62, A Resolution of the City Council of the City of Waverly, Iowa, Awarding bids to Contractors for Project Number Eleven in the Waverly Housing Rehabilitation Program.**

Projects 11,12 and 14 are currently in process and would end the program for this grant. If the City would like to continue the housing rehab program they would have to apply for another grant. INRCOG has administered the last two of the City's Housing Rehab programs. Housing Rehab participants receive a five year forgivable mortgage.

**Moved By: Ribich**

Resolution 08-62, A Resolution of the City Council of the City of Waverly, Iowa, Awarding bids to Contractors for Project Number Eleven in the Waverly Housing Rehabilitation Program is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

4. **Resolution 08-63, A Resolution of the City of Waverly, Iowa, to Amend the Contract with the Iowa Northland Regional Council of Governments (INRCOG) to**

**Increase the Amount Paid to INRCOG for Lead Hazard Reduction Carrying Costs of Its Housing Rehabilitation Program.**

**Moved By: Ecker**

Resolution 08-63, A Resolution of the City of Waverly, Iowa, to Amend the Contract with the Iowa Northland Regional Council of Governments (INRCOG) to Increase the Amount Paid for not-to-exceed amount of \$21,700 to INRCOG for Lead Hazard Reduction Carrying Costs of Its Housing Rehabilitation Program is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

5. **Resolution 08-66, A Resolution Approving the Development Agreement Between the City of Waverly and St. Mary Catholic Church for the New Parish Facility Along Horton Road.**

St. Mary is responsible for the extension of water main from the west side of roadway, near the southeast corner of Hinds Third Addition, to the east side of the roadway and to the north boundary of their property. St. Mary shall be responsible for the construction of a right-hand turn lane at the south access drive. The City, in consideration for the above-referenced public improvements and the potential development of the area, agrees to a one-time grant of \$45,000 to be delivered to St. Mary upon acceptance of improvements. Any future connections to the water main completed under this project will be subject to the NE Water & Sewer connection fee policy. The City will annex 26 acres and St. Mary Catholic Church will remain in Waverly. Voluntary annexation will have to be reviewed by the Planning and Zoning Commission, approved by the City Council, and filed with state agencies. The water main extension would have no impact on Hinds Addition. If the Hinds Addition would like to connect to the main it would have to be brought into the development. Staff also informed Ron Nicolaus that the City would have to acquire rights from him if they extended a sewer line to St. Mary Catholic Church. Engineers for St. Mary plan to install a septic sewer system that conforms to County and City specifications. Upon completion of the project, St. Mary will request voluntary annexation to the City.

**Moved By: Grace**

Resolution 08-66, A Resolution Approving the Development Agreement Between the City of Waverly and St. Mary Catholic Church for the New Parish Facility Along Horton Road is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

6. **Resolution 08-67, A Resolution Approving the Construction Documents and Performance Guarantee for the Water Main Extension to the St. Mary Catholic Church Facility.**

**Moved By: Grace**

Resolution 08-67, A Resolution Approving the Construction Documents and Performance Guarantee for the Water Main Extension to St. Mary Catholic Church Facility is hereby approved.

**Yes: 6**

**No: 0**

**Absent: 1**

7. **Resolution 08-65, A Resolution Proposing Sale of Parcel "Q" along 1<sup>st</sup> Street NW to the SAAK Productions and Setting a Public Hearing Date on Said Proposal.**

**Moved By: Ecker**

Resolution 08-65, A Resolution Proposing Sale of Parcel "Q" along 1<sup>st</sup> Street NW to the SAAK Productions is hereby approved and sets April 21, 2008 at 7:00 P. M. in the Council Chambers at City Hall as the date, time and place for a public hearing on said proposal.

**Yes: 6**

**No: 0**

**Absent: 1**

8. **Resolution 08-55, A Resolution Approving Contract Documents for the 2008 Bituminous Seal Coat Program.**

**Moved By: Boorum**

Resolution 08-55, A Resolution Approving Contract Documents in the amount \$110,801.40 to Steffes Construction of New Hampton, Iowa for the 2008 Bituminous Seal Coat Program is hereby approved.

- Yes: 6** **No: 0** **Absent: 1**  
 9. **Resolution 08-56, A Resolution Approving Contract Documents for the 16<sup>th</sup> Street SW Sidewalk Construction – 2008.**  
 The sidewalk improvements will be funded with Local Option Sales Tax revenues.  
**Moved By: Ribich**  
 Resolution 08-56, A Resolution Approving Contract Documents from Todd Van Dorn in the amount of \$21,633.95 for the 16<sup>th</sup> Street SW Sidewalk Construction – 2008 is hereby approved.
- Yes: 5** **No: 1(Liddle)** **Absent: 1**  
 10. **Approval of Civic Center Digital Upgrade Project.**  
 The equipment to broadcast both Public Access Channels 8 and 10 are analog tape systems. Both the Wartburg College Communication Arts Department and the City of Waverly Civic Center is requesting to upgrade each channel's current equipment to digital. Jim Ohmstede stated that digital will improve quality and sound. By going to digital personnel could update information on Channel 8 from different locations. Council meetings would be replayed from a hard drive and eliminate hardware issues. Mr. Ohmstede hopes to install a web interface next year so that Council meetings can be viewed from a home computer. The system would be an additional \$22,000. It is the intent of Wartburg College to discontinue inputting the updates of Channel 10 community announcements at the end of their agreement with the City on September 1, 2008.  
**Moved By: Lieb**  
 The purchase of the digital system upgrades for community access cable channels 8 and 10 with the basic system for \$19,284.00 each for a total of \$38,568.00 is hereby approved.
- Yes: 6** **No: 0** **Absent: 1**  
 11. **Resolution 08-57, A Resolution Approving A Golf Course Stormwater Discharge Permanent Easement Agreement with Charles A. Clewell and Susan E. Stoffregen for the 2008 Golf Course Expansion Project.**  
 The City obtained a 90-foot permanent easement from Charles Clewell and Susan E. Stoffregen for the purpose of constructing, reconstructing and maintaining a municipal storm water discharge into an existing waterway. Staff informed Council that \$100,000 is budgeted for the Pump Station and \$50,000 for maintenance of the two new holes.  
**Moved By: Ribich**  
 Resolution 08-57, A Resolution Approving A Golf Course Stormwater Discharge Permanent Easement Agreement with Charles A. Clewell and Susan E. Stoffregen for the 2008 Golf Course Expansion Project is hereby approved.
- Yes: 6** **No: 0** **Absent: 1**  
 12. **Resolution 08-58, A Resolution Approving Contract Documents for the 2008 Golf Course Expansion Project.**  
**Moved By: Boorum**  
 Resolution 08-58, A Resolution Approving Contract Documents for the 2008 Golf Course Expansion Project to Bruce Company of Middleton, Wisconsin in the amount of \$651,385.00 is hereby approved.
- Yes: 5** **No: 1(Liddle)** **Absent: 1**  
 13. **Resolution 08-59, A Resolution Approving Contract Documents for the SE Water Main Loop 2008.**  
**Moved By: Ecker**  
 Resolution 08-59, A Resolution Approving Contract Documents for Denver Underground in the amount of \$602,186.00 for the SE Water Main Loop 2008 is hereby approved.
- Yes: 6** **No: 0** **Absent: 1**

14. **Set Public Hearing Date for Drainage Improvements 2008.**

The project involves extending the 12<sup>th</sup> Street NW culverts at five separate locations between Ridgewood Boulevard and the City limits. The culvert extensions on 12<sup>th</sup> Street NW will complete the shoulder widening work initiated in 2006 as an immediate opportunity project when fill material from "The-W" became available. \$40,000 local option sales tax revenues will be used for the project.

**Moved By: Ribich**

April 21, 2008 at 7:00 P. M. in the Council Chambers at City Hall is the date, time and place for a public hearing on Drainage Improvements 2008 is hereby approved.

**Yes: 6 No: 0 Absent: 1**

15. **Resolution 08-64, A Resolution Approving the Certificate of Insurance for Wastewater Treatment Facility Improvements 2007.**

**Moved By: Lieb**

Resolution 08-64, A Resolution Approving the Certificate of Insurance from Kehe Construction for Wastewater Treatment Facility Improvements 2007 is hereby approved.

**Yes: 6 No: 0 Absent: 1**

16. **Award Bid for Portable Video Inspection Unit/Tractor-Driven Sewer Camera.**

Public Services Superintendent Sullivan stated that the conditions of the sewer lines will be documented to increase the City's eligibility for state and federal funding to reconstruct said lines.

**Moved By: Ribich**

The Bid from Aries Industries of Waukesha, Wisconsin in the amount of \$49,852.00 is hereby approved.

**Yes: 6 No: 0 Absent: 1**

17. **Approval of March Cash Disbursements.**

Asbestos was removed from two structures for the 1<sup>st</sup> Street NW Parking Lot Improvements.

**Moved By: Ecker**

The March Cash Disbursements are hereby approved.

**Yes: 6 No: 0 Absent: 1**

**G. BOARDS AND COMMISSIONS.**

1. Boards and Commissions.  
Waverly Chamber of Commerce Minutes – working on Golf Outing and Art Walk.
2. Reports.
3. Communications.

**H. CITY COUNCIL COMMENTS ON POLICY ISSUES.**

Staff will check with Wal-Mart and Waverly Tire on status of drainage issues.  
Staff informed Council that the new residential containers would be available around August.

**I. ADJOURNMENT.**

**Moved By: Boorum**

That the City Council Meeting be adjourned.

**Yes: 6 No: 0 Absent: 1**

**Council adjourned at 8:06 P. M.**

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Ivan J. Ackerman, Mayor

Attest:

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Jo-Ellen Raap, City Clerk