

Study Session Meeting Minutes

February 25, 2008 ~ 7:00 p.m.

A. CALL TO ORDER.

A Study Session of the Waverly City Council was held on February 25, 2008, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present were: Cyndi Ecker, Gene Lieb, Gary Boorum, Jim Vowels, Fred Ribich and Duane Liddle. Absent: Gary Grace.

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Ribich

That the agenda for this Council Meeting as prepared is hereby approved/ amended as follows:

Yes: 6

No: 0

Absent: 1

2. **Plaque Presentation.**

The Council thanked Paul Wright for his service on the Cable Commission.

B. PUBLIC HEARINGS.

C. VISITORS/PUBLIC COMMENTS.

There were no comments.

D. TABLED ITEMS.

1. **Approve Change Order to Engineering Services for 4th Street SW**

Drainage, Grading and Sidewalk Improvements.

No action was taken.

E. CONSENT AGENDA.

1. Pay Request from PMDI Architects for Design and Administrative Services for Golf Course Improvements Project – 2008 in the amount of \$5,171.07.

Moved By: Ribich

Item 1 on the Consent Agenda is hereby approved.

Yes: 6

No: 0

Absent: 1

F. REGULAR BUSINESS.

1. **Review of the City of Waverly Audit.**

Jeff Peters of Williams & Co. was not present due to inclement weather.

2. **Resolution 08-25, A Resolution Approving the Extension of Sidewalk Performance Guarantees for Copper Ridge First Addition.**

City Engineer Cherry stated that it would be a Council decision to direct a developer to complete part or all sidewalks in his subdivision if housing is incomplete. Developers do not install sidewalks until houses are complete because heavy equipment could destroy sidewalk installation.

Moved By: Boorum

Resolution 08-25, A Resolution Approving the Extension of Sidewalk Performance Guarantees for Copper Ridge First Addition is hereby approved.

Yes: 6

No: 0

Absent: 1

3. **Resolution 08-26, A Resolution Approving Contract, Bonds & Insurance for the 1st Street NW & Adams Parkway Asphalt Overlay Project - 2008.**
Councilmember Liddle stated that sidewalk work needed to be separately noted in the contract.
Moved By: Ecker
Resolution 08-26, A Resolution Approving Contract, Bonds & Insurance for the 1st Street NW & Adams Parkway Asphalt Overlay Project – 2008 to Heartland Asphalt of Mason City in the amount of \$263,227.63 is hereby approved.
Yes: 6 No: 0 Absent: 1
4. **Resolution 08-27, A Resolution Approving Contract, Bonds & Insurance for the 1st Street NW Municipal Parking Lot Improvements – 2007.**
City Engineer Cherry informed Council that the alley between Bremer Ave. and 1st Ave NW will be sloped to the north. Mr. Cherry stated that there is consolidation in the asphalt business and the IDOT is concerned. Heartland Asphalt did provide a competitive bid. Another contractor's bid was late for this project. A contractor for the Crestwood Park to Brookwood Park Trail Extension did not submit a minority subcontractor bid with his bid to meet REAP Funding requirements. Public Works publicizes in the newspaper and mails plans to contractors.
Moved By: Lieb
Resolution 08-27, A Resolution Approving Contract, Bonds & Insurance for the 1st Street NW Municipal Parking Lot Improvements – 2007 to Heartland Asphalt of Mason City in the amount of \$136,851.85 is hereby approved.
Yes: 6 No: 0 Absent: 1
5. **Resolution 08-28, A Resolution Approving Contract, Bonds & Insurance for the Crestwood Park to Brookwood Park Trail Extension - 2007.**
Moved By: Ecker
Resolution 08-28, A Resolution Approving Contract, Bonds & Insurance for the Crestwood Park to Brookwood Park Trail Extension – 2007 to Heartland Asphalt of Mason City in the amount of \$126,940.95 is hereby approved.
Yes: 6 No: 0 Absent: 1
6. **Resolution 08-29, A Resolution Approving Contract, Bonds & Insurance for the 5th Avenue SW & 8th Street SW Reconstruction Project.**
The 5th Avenue SW & 8th Street SW Reconstruction Project 2008 involves the reconstruction of 5th Avenue SW from 4th Street SW to 8th Street SW and 8th Street SW from 2nd Avenue SW to 5th Avenue SW. The project will begin after Labor Day and there will be a standard 6" driver-over curb along 5th Avenue SW. The City used their Federal Funds for this year and last year for the 4th Avenue SW and 11th Street SW project. In 2009 the City will receive federal funds for 5th Street NW from Bremer Ave to 5th Avenue NW project. This project does include completion of sidewalks along 8th Street SW.
Moved By: Ribich
Resolution 08-29, A Resolution Approving Contract, Bonds & Insurance for the 5th Avenue SW & 8th Street SW Reconstruction Project to Heartland Asphalt of Mason City in the amount of \$370,067.00 is hereby approved.
Yes: 6 No: 0 Absent: 1
7. **Resolution 08-30 A Resolution Approving Transfer Agreement for Waverly's 2005 Federal Airport Entitlement Funds.**
The City can carryover Federal Airport Entitlement Funds for four years. Waverly has turned down \$543,000 Airport Entitlement Funds from the Federal Aviation Administration.

Moved By: Boorum

Resolution 08-30, A Resolution Approving Transfer Agreement for Waverly's 2005 Federal Airport Entitlement Funds in the amount of \$150,000 to City of LeMars, Iowa Municipal Airport is hereby approved.

Yes: 6

No: 0

Absent: 1

8. **Mayoral Appointments.**

Moved By: Ribich

The Mayoral Appointment of Karen Lehmann to the Historic Preservation Commission is hereby approved.

Yes: 6

No: 0

Absent: 1

G. STUDY SESSION.

1. **Review Final Traffic Study for the Technology Place & Oak Ridge Circle Realignment - 2008.**

The City has received the final traffic study and will distribute said study to businesses along the 4th Street SW corridor. The Study reveals that if the City and Iowa DOT agree to proceed with the realignment of Technology Place and Oak Ridge Circle, those improvements should include widening 4th Street SW to provide raised medians and left turn lanes. Initial improvement Options 4 and 5 of the traffic study would both provide acceptable traffic operations. The Technology Place and Oak Ridge Circle improvements would cost approximately \$2.1 million plus property acquisition and design costs. The City could receive U-Step funding totaling \$400,000 and TIF funding would support project costs. The intersection does not warrant traffic lights at this time but the City would like to get wiring installed for future traffic lights. City Engineer Cherry stated that after adjacent businesses receive their traffic studies they should submit their recommendations in writing. Veridian Representatives again stressed that they would prefer Option 4 Realignment of the traffic study. Other ideas were expressed for the realignment of Technology Place and Oak Ridge Circle. City Staff will meet with adjacent property owners to resolve their concerns and consider recommendations.

H. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**
2. **Reports.**
3. **Communications.**

I. CITY COUNCIL COMMENTS ON POLICY ISSUES.

Discussion followed on proposed bills in the State Legislature that do not favor local City government and the use of Tax Increment Financing.

J. ADJOURNMENT.

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 6

No: 0

Absent: 1

Council adjourned at 8:09 P. M.

Ivan J. Ackerman, Mayor

Attest:

Jo-Ellen Raap, City Clerk

