

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on September 17, 2007, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present: Cyndi Ecker, Gary Boorum, Fred Ribich, Connie Rasmussen, Gene Lieb and Duane Liddle. Absent: Gary Grace

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Ribich

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 6 No: 0 Absent: 1

2. **Minutes.**

Moved By: Ecker

The September 10, 2007 Council Meeting Minutes are hereby approved.

Yes: 6 No: 0 Absent: 1

Council welcomed Kelly Engelken as the Guest Councilperson for September.

B. PUBLIC HEARINGS.

C. VISITORS/PUBLIC COMMENTS.

Members of the Public only.

D. TABLED ITEMS.

1. **Approve Change Order to Engineering Services for 4th Street SW
Drainage, Grading and Sidewalk Improvements.**

Not ready to take action.

E. CONSENT AGENDA.

1. **Class C Liquor License for Blake's.**

Moved By: Rasmussen

Item 1 on the Consent Agenda is hereby approved.

Yes: 6 No: 0 Absent: 1

F. REGULAR BUSINESS.

1. **Third Reading of Ordinance 885, An Ordinance Approving New Solid
Waste Collection Accounts and Yard Waste Disposal Charge.**

Discussion followed on the balance in the Solid Waste account, cardboard collection and competitive rates. The City hauls all commercial solid waste except if volumes are too large.

Moved By: Ribich

Third Reading of Ordinance 885, An Ordinance Approving New Solid Waste Collection Accounts which Provide Two New Options for Commercial Customers and Establishes a User Fee for Disposal of Yard Waste Brush, Trees and Logs is hereby approved.

Yes: 6 No: 0 Absent: 1

2. **First Reading of Ordinance 886, An Ordinance Amending Chapter 18 (Parks & Recreation Director) of the Waverly Municipal City Code to Change All Wording from Parks and Recreation to Leisure Services.**
The ordinance amendment is just to change the name of the Parks & Recreation Department to the Leisure Services Department.
Administrator Crayne stated that he had sent the Council an analysis of the \$150,000 reduction from the department reorganization but definite figures would be evident in the 08-09 Budget.
Moved By: Boorum
First Reading of Ordinance 886, An Ordinance Amending Chapter 18 (Parks & Recreation Director) of the Waverly Municipal City Code to Change All Wording from Parks and Recreation to Leisure Services is hereby approved.
Yes: 6 No: 0 Absent: 1
3. **First Reading of Ordinance 887, An Ordinance Amending Chapter 36 (Parks & Recreation Commission) of the Waverly Municipal City Code to Change All Wording from Parks and Recreation to Leisure Services.**
The City's recreational services are run by Wartburg staff. Leisure Services Department includes the Swimming Pool, Cemetery, Golf Course, Ball Diamonds and Parks.
Moved By: Ecker
First Reading of Ordinance 887, An Ordinance Amending Chapter 36 (Parks & Recreation Commission) of the Waverly Municipal City Code to Change All Wording from Parks and Recreation to Leisure Services is hereby approved.
Yes: 6 No: 0 Absent: 1
4. **First Reading of Ordinance 888, An Ordinance Amending Chapter 47 (Golf Course Commission) of the Waverly Municipal City Code Regarding Secretary Duties and to Change All Wording from Parks & Recreation to Leisure Services.**
Moved By: Ribich
First Reading of Ordinance 888, An Ordinance Amending Chapter 47 (Golf Course Commission) of the Waverly Municipal City Code Regarding Secretary Duties and to Change All Wording from Parks & Recreation to Leisure Services is hereby approved.
Yes: 6 No: 0 Absent: 1
5. **First Reading of Ordinance 889, An Ordinance Amending the Zoning Ordinance of Waverly, Iowa, Providing for Rezoning of Certain Area from C-2 (Commercial District) and R-4 (Multiple-Family Residential – Transitional District) to R-2 (One and Two Family Residential District) of Said City (for the Rolling Hills Third Addition) and Setting a Public Hearing Date on said rezoning and Amendment of the Comprehensive Land Use Plan.**
Mayor Ackerman stated that judicial functions of governing bodies regarding rezoning requests does not include contacting affected property owners as stated in the Supreme Court Case in Dubuque County.
Moved By: Rasmussen
First Reading of Ordinance 889, An Ordinance Amending the Zoning Ordinance of Waverly, Iowa, Providing for Rezoning of Certain Area from C-2 (Commercial District) and R-4 (Multiple-Family Residential – Transitional District) to R-2 (One and Two Family Residential District) of Said City (for the Rolling Hills Third

Addition) and setting a Public Hearing Date, Time and Place of October 15, 2007 at 7:00 P. M. at City Hall on said Rezoning and Amendment of the Comprehensive Land Use Plan is hereby approved.

Yes: 6 No: 0 Absent:

6. **Change Order No. 1 for the Curb and Gutter Replacement – 2007 Project.**

After discussion of hairline cracks in the curb and gutter replacement Council considered the work done by the contractor acceptable and should not be rejected. Any leftover project funds would carry over until next year or be considered with other City project priorities.

Moved By: Boorum

Change Order No. 1 – Final Adjustment of Quantities for the Decreased Amount of \$3,301.20 to Mätt Construction for the Curb and Gutter Replacement – 2007 Project is hereby approved.

Yes: 6 No: 0 Absent: 1

7. **Resolution 07-84, A Resolution Finalizing the Curb and Gutter Replacement – 2007 Project and Approving Final Pay Request.**

Moved By: Ribich

Resolution 07-84, A Resolution Finalizing the Curb and Gutter Replacement – 2007 Project and Approving Final Pay Request in the Amount of \$16,498.80 to Mätt Construction of Sumner, Iowa is hereby approved.

Yes: 6 No: 0 Absent: 1

8. **Change Order No. 1 for the 16th Street SW Sidewalk Construction – 2007 Project.**

City Engineer Cherry stated that the telephone box was moved and concrete would be added later.

Moved By: Ecker

Change Order No. 1 – Final Adjustment of Quantities for the Increased Amount of \$2,837.30 to Mätt Construction for the 16th Street SW Sidewalk Construction – 2007 Project is hereby approved.

Yes: 6 No: 0 Absent: 1

9. **Resolution 07-85, A Resolution Finalizing the 16th Street SW Sidewalk Construction – 2007 Project and Approving Final Pay Request.**

Moved By: Rasmussen

Resolution 07-85, A Resolution Finalizing the 16th Street SW Sidewalk Construction – 2007 Project and Approving Final Pay Request in the Amount of \$4,487.83 is hereby approved.

Yes: 6 No: 0 Absent: 1

10. **Review and Approval of the Civic Center Office Remodel to Accommodate the Economic Development Department.**

Due to the downsizing of the Leisure Services Department, it was determined that the Economic Development Department would be located and share space with the Leisure Services Department. The changes include switching the Leisure Services offices to the north side of the area, removing interior windows to add wall space, removing the transaction windows, and making a transaction counter for Leisure Services Activities, converting the store room into a small

conference room, and changing the mail room area into a work station for the Economic Development Department.

Moved By: Ribich

The Civic Center Office Remodel Bid to Accommodate the Economic Development Department from Ramker Construction in the amount of \$14,920 is hereby approved.

Yes: 6 No: 0 Absent: 1

11. **Resolution 07-86, a Resolution Setting a Public Hearing for Notice of Intent to Commence a Public Improvement Project to Construct the SE Water Main Loop 2008 Project and to Acquire Property and Easement for the Project.**

City Engineer Cherry stated that the project will involve construction along the south side of the 18th Avenue SE. The City would repair that portion of 18th Avenue SE. The next step will be the public hearing to discuss property acquisition. There are seven parcels of property to be acquired owned by five parties.

Moved By: Ribich

Resolution 07-86, a Resolution Setting a Public Hearing Date of October 22, 2007 at 7:00 p.m. in the Council Chambers at City Hall for Notice of Intent to Commence a Public Improvement Project to construct the SE Water Main Loop 2008 Project and to Acquire Property and Easement for the Project is hereby approved.

Yes: 6 No: 0 Absent: 1

12. **Award Bid for Membrane Roof for Equipment Services Building.**

The membrane roof will lean to the rear of the building.

Moved By: Boorum

The Bid from Black Hawk Roof Co. of Cedar Falls, Iowa for the price of \$10,115 for a Membrane Roof for Equipment Services Building is hereby approved.

Yes: 6 No: 0 Absent: 1

13. **Approve Change Order No. 19 for the Waverly Fire Station.**

The Volunteer Fire Department are still raising funds for the museum reconstruction. The volunteers lease the land from the City for their museum.

Moved By: Boorum

Change Order No. 19 for the decreased amount of \$6,954.22 to Holland Contracting for the Waverly Fire Station.

Yes: 6 No: 0 Absent: 1

14. **Approval of August Cash Disbursements.**

Discussion followed on banners, shirts and signs purchased by the City.

Moved By: Ecker

The August Cash Disbursements are hereby approved.

Yes: 6 No: 0 Absent: 1

G. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**

Bremer-Waverly Law Enforcement Board Minutes-\$35,000 - \$40,000 netted income from prisoners for jail staff wages, and wiring sketches for switches were wrong.

Planning and Zoning Commission Minutes - Rolling Hills discussed.

2. **Reports.**

Building Trades Permit Issuance Monthly report– 5 new housing starts
Departmental Status Report – in Clerks report – Hotel/Motel Tax, TIF and Local
Option funds just show amounts received and disbursed.

Communications.

H. **CITY COUNCIL COMMENTS ON POLICY ISSUES.**

It will cost \$730,000 to construct the two new holes at the Golf Course.

Council congratulated Craig Mehmen on the improvements he has made to his building on Bremer Avenue.

Administrator Crayne requested that Council consider January 14, 2008 as goal setting date and to have Jeff Schott from the Institute of Public Affairs conduct said planning session. Council also requested input from directors.

Discussion followed on the utility bill drop-box.

10th Avenue South project – INRCOG is writing application for ICAAP funding.

Federal Earmark funding – 40 requests for funding and two are awarded. In 1972 the IDOT considered funding the 10th Avenue South project but rejected said funding when Avenue of the Saints became a priority.

Discussion followed on 12th Street NW storm sewer pipe.

I. **ADJOURNMENT.**

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 6

No: 0

Absent: 1

Council adjourned at 8:05 P. M.

Ivan J. Ackerman, Mayor

Attest:

Jo-Ellen Raap, City Clerk