

## Study Session Meeting Minutes

June 25, 2007 ~ 7:00 p.m.

### A. CALL TO ORDER.

A Study Session of the Waverly City Council was held on June 25, 2007 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present were: Cyndi Ecker, Gene Lieb, Gary Grace, Gary Boorum, Connie Rasmussen, Fred Ribich and Duane Liddle.

#### 1. Approve Agenda as Printed or Add Items for Discussion Only.

**Moved By: Ribich**

That the agenda for this Council Meeting as prepared is hereby approved.

**Yes: 7                      No: 0                      Absent: 0**

### B. TABLED ITEMS.

### C. CONSENT AGENDA.

#### 1. Pay Request from DB Acoustics for the Waverly Fire Station.

Pay Request from DB Acoustics in the amount of \$873.78 for the Waverly Fire Station.

**Moved By: Rasmussen**

Item 1 on the Consent Agenda is hereby approved.

**Yes: 7                      No: 0                      Absent: 0**

### D. REGULAR BUSINESS.

#### 1. Approval of 2006-2007 Yearly Transfers.

Finance Director Jack Bachhuber explained excess project funds are transferred back to where they come from and what is leftover is transferred to debt service. Bonds are issued for most capital projects with some smaller projects being financed through capital improvement funds.

**Moved By: Ribich**

The 2006-07 Yearly Transfers are hereby approved.

**Yes: 7                      No: 0                      Absent: 0**

#### 2. Approve Vehicle Purchase of Four Police Equipped Vehicles.

The old cars are usually put up for auction, however, Stivers Ford is interested in taking them as trade-ins.

**Moved By: Boorum**

The Purchase of four 2008 Ford Interceptor Police Equipped Vehicles from Stivers Ford (Waukee, Iowa) in the amount of \$86,374 with a payment day of July 1, 2008 is hereby approved.

**Yes: 7                      No: 0                      Absent: 0**

### E. STUDY SESSION.

#### 1. Presentation of Baseball/Softball Complex Petition.

Jamie Stensland, Emma Withers, Hannah Harms, Becca Cherry and John Stensland presented Mayor and Council with petitions in favor of a Baseball/Softball Complex holding approximately 793 signatures. She indicated that this was just a portion of the signatures and she would be collecting the outstanding petitions and bringing them to the Council in the near future. She also read an e-mail from Bremer County Fair Board President Roy Petersen in support of the project and a news article regarding the City of Shell Rock stating they will be receiving a C.A.T. Grant to build a ball diamond Mrs. Stensland added that this is possibly one way to raise money for a Waverly project.

Some other comments included:

- This site is the most cost efficient location;
- The project would enhance economic growth for the community;
- The ball diamonds were made one of the City's priorities at the latest Strategic Planning Session;
- Whether or not 8<sup>th</sup> Street SE could support the traffic flow of an additional recreation site;
- City Administrator Dick Crayne will prepare a plan outlining a strategy and criteria for a new baseball diamond complex.

#### 2. Review Assessment / Connection Fee Policy for the SE Water Main Loop 2008.

- City Engineer Mike Cherry stated the methodology to determine assessments is similar to previous projects;
- Councilmember Gene Lieb said that he thought it would be in the best interest of the residents to at least stub in for fire protection;
- There will be neighborhood informational meeting held in the near future;

- The water main corridor will be double checked for any existing assessment and connection fee boundaries;
- Annual testing would be required for those choosing to keep their well to ensure they have safe functioning wells;
- At this time there is no intent to require mandatory abandonment of existing well systems;
- If the property owner is connected and using City water within two years of project completion, they will receive a \$1,000 rebate.

3. **Quarterly Review of Strategic Planning Report.**

There seems to have been limited progress with the designated top, six priorities. The Public Works Facility and the Ball Diamond Facility need to show steady progress. The City lift station study showed no major flaws, however, we do need to be mindful of future repairs. City Engineer Mike Cherry will give the Council an update on efforts to secure federal and state funding on the 10<sup>th</sup> Avenue SE project during the July Study Session.

F. **BOARDS AND COMMISSIONS.**

1. **Boards and Commissions.**

2. **Reports.**

Waverly-Shell Rock Soccer Complex Use 2006 - Report  
Main Street Iowa Monthly Report - May, 2007

Waverly Area Development Group has hired Kelly Engelken as the new director.

3. **Communication.**

G. **VISITORS / PUBLIC COMMENTS.**

Bob Garrett inquired as to what is the responsibility of the City should a bridge be erected and a flood occurs due to the fact that water was being obstructed by the approaches to the bridge. The City has to meet federal and state criteria (FEMA, the Corps of Engineers, and the IDNR) for any bridge construction over major waterways.

Councilmember Gary Boorum stated that the diagonal parking along 1<sup>st</sup> Avenue NE between 2<sup>nd</sup> Street NE and 3<sup>rd</sup> Street NE is a hazard for the intersection of 3<sup>rd</sup> Street NE and 1<sup>st</sup> Avenue NE and also the intersection of 2<sup>nd</sup> Street NE and 1<sup>st</sup> Avenue NE and that he understood it was only to be temporary during construction of the 3<sup>rd</sup> Street NE Parking Lot. Police Chief Richard Pursell will bring a safety report back to Council.

Discussion followed on specifications for width in determining the difference between a sidewalk and a recreational trail. City Engineer Mike Cherry stated that the standard size for a recreational trail is now 10 feet wide.

Councilmember Duane Liddle asked where does it say that the zoning manager has the authority to make decisions on multi-lot deed agreements. Administrator Crayne said he thought the authority to make decisions on multi-lot agreements came from within the inherent authority of City administration but that he would check into the matter.

Guest Council Person Dr. Richard Shields expressed his gratitude for being asked to sit in on the meetings.

Council thanked Dr. Shields for being Guest Council Person.

H. **ADJOURNMENT.**

**Moved By: Boorum**

That the City Council Meeting be adjourned.

**Yes: 7**

**No: 0**

**Absent: 0**

**Council adjourned at 8:30 P. M.**

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**Ivan J. Ackerman, Mayor**

**Attest:**

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**Jo-Ellen Raap, City Clerk**