

Regular Meeting Minutes
February 19, 2007 ~ 7:00 p.m.

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on February 19, 2007, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present: Duane Liddle, Fred Ribich, Gene Lieb, Gary Boorum, Gary Grace and Cyndi Ecker. Absent: Connie Rasmussen.

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Ribich

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 6 No: 0 Absent: 1

2. **Minutes.**

Moved By: Ecker

The February 5, 2007 Council Meeting Minutes and the February 3 and February 10, 2007 Budget Meeting Minutes are hereby approved.

Yes: 6 No: 0 Absent: 1

3. **Employee Highlight.**

The Council congratulated Matt Tiedt on his employment with the City of Waverly.

B. PUBLIC HEARINGS.

C. TABLED ITEMS.

D. CONSENT AGENDA.

1. Pay Request from McClure Engineering, Co. in the amount of \$3,080.00 for the Sanitary Sewer Capacity Analysis.

2. Class C Beer Permit for Kwik Star East.

Moved By: Grace

Items 1-2 on the Consent Agenda are hereby approved.

Yes: 6 No: 0 Absent: 1

E. REGULAR BUSINESS.

1. **Review of the City of Waverly Audit.**

Jeff Peters of Williams & Co. stated the audit completion date was extended due to the gathering of extensive historical information needed to complete the statistical section of the audit. Mr. Peters informed Council that the City's audit was conducted in accordance with U. S. Government Auditing Standards. Ten new audit standards will be introduced next year and will require more time, and fees will increase. Mr. Peters reviewed the statement of activities relating to new revenue and changes in net assets for all accounts. The net balance in the general fund is \$1,433,531 and is where the City should be. He then reviewed the balances of the proprietary funds and special revenue funds. Mr. Peters also stated that Waverly has a large number of capital projects and is in good financial shape. GASB requirements have changed and require a history of governmental-wide financial data. One of the new standards will require Williams & Co. to take full responsibility of financial information until the audit is signed and mailed. The new risk assessment standards were established to prevent fraud. Mr. Peters noted some concerns on separation of duties but felt that the City has good internal control. City investments still remain conservative. The City's investment policy will be reviewed at a later date.

staff to negotiate with Coonrad Ford to drop their bid by \$400. If Coonrad Ford refuses then staff will bring back the proposal to Council.

Moved By: Ecker

Approve the Purchase of a 2007 4X4 ½-ton Pickup for Water Pollution Control Department and a 2007 4X2 ½-ton for Engineering Division from Coonrad Ford of Waverly, Iowa in the amount of \$33,500 is hereby approved on the condition that Coonrad Ford lowers their bid by \$400. If Coonrad refuses then staff will bring back said proposal to Council.

Yes: 6

No: 0

Absent: 1

19. **Resolution 07-21, A Resolution Approving Contract, Bonds & Insurance for 4th Avenue SW & 11th Street SW Reconstruction Project – 2007.**

Moved By: Liddle

Resolution 07-21, A Resolution Approving Contract, Bonds & Insurance for Heartland Asphalt for the contract amount of \$326,351.51 for the 4th Avenue SW & 11th Street SW Reconstruction Project – 2007 is hereby approved.

Yes: 6

No: 0

Absent: 1

20. **Review and Discussion of Single-Stream Recycling.**

City Engineer Cherry informed Council that just the loss of recycling revenue, new single-stream disposal costs, and the elimination of part-time staffing costs at the drop-off recycling center would total an estimated additional cost of \$14,000 per year for single-stream recycling. Closing the drop off center may result in utility savings. However purchasing new, larger recycling containers for residents could cost several hundred thousand dollars. There are additional services at the recycling center including cardboard collection from people outside the City, waste oil collection and Good Will services. Increasing the amount of material recycled may be accomplished through public awareness and opening the drop-off recycling center every Saturday. The cost of staffing the drop-off recycling center every Saturday with permanent part-time employees would cost the City an additional \$2,000 annually.

Councilmember Grace suggested that Wartburg College students work at the recycling center on Saturdays. Smaller communities tend to have single stream recycling but there are no statistics on their landfill costs. Our recycling center accepts all plastics and staff is trying to work on a program with contractors so the City can pick up their cardboard if they set it out in front of their work site. In drive-thru recycling centers there is a decrease during the cold weather because the centers are not heated. Council directed staff to start Saturday morning programming for the recycling center and see if there is an increase of recyclables. Council and staff will look at the program to see if single stream recycling can be implemented in the future.

21. **Approval of January Cash Disbursements.**

Moved By: Ribich

January Cash Disbursements are hereby approved.

Yes: 6

No: 0

Absent: 1

F. BOARDS AND COMMISSIONS.

1. **Boards and Commissions.**

2. **Reports.**

3. **Communications.**

G. VISITORS / PUBLIC COMMENTS.

City Attorney Carney reviews most City contracts.

H. EXECUTIVE SESSION.

Discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

Moved By: Ecker

To enter into closed session is hereby approved.

Yes: 6

No: 0

Absent: 1

Moved By: Ecker

To Re-enter into open session is hereby approved.

Yes: 6

No: 0

Absent: 1

I. **ADJOURNMENT.**

Moved By: Boorum

That the City Council Meeting be adjourned.

Yes: 6

No: 0

Absent: 1

Council adjourned at 9:17 P. M.

Ivan J. Ackerman, Mayor

Attest:

Jo-Ellen Raap, City Clerk