

**A. CALL TO ORDER.**

The regular meeting of the Waverly City Council was held on June 5, 2006, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present: Gary Boorum, Duane Liddle, Gary Grace, Cyndi Ecker, Gene Lieb, Connie Rasmussen and Fred Ribich. Absent: None.

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

**Moved By: Grace**

**Seconded By: Ribich**

That the agenda for this Council meeting as prepared is hereby approved.

**Yes: 7**

**No: 0**

**Absent: 0**

2. **Minutes.**

**Moved By: Ecker**

**Seconded By: Lieb**

The May 6, 2006 Public Forum, May 15, 2006 and May 22, 2006 Council Meeting Minutes are hereby approved.

**Yes: 7**

**No: 0**

**Absent: 0**

3. **Guest Councilperson.**

Kara Groen will be welcomed next week as the Guest Councilperson for June.

**B. PUBLIC HEARINGS.**

**C. TABLED ITEMS.**

**D. CONSENT AGENDA.**

1. Pay Request from Kehe Construction, Co. in the amount of \$73,622.62 for the Wastewater Treatment Plant Improvements.

2. Pay Request from Cedar River in the amount of \$9,471.05 for the Cedar River.

3. Pay Request from Iowa Northland Regional Council of Governments in the amount of \$925.17 for the Housing Rehab.

4. Pay Request from Iowa Northland Regional Council of Governments in the amount of \$2,129.52 for the Lead Based Paint II.

5. Pay Request from Holland Contracting Corp. in the amount of \$110,554.00 for the Waverly Fire Station.

6. Pay Request from Gardner Architecture in the amount of \$2,150.00 for the Waverly Fire Station.

7. Class B Beer Permit for Hawk-Eye Pizza LLC (Pizza Hut).

**Moved By: Ribich**

**Seconded By: Rasmussen**

Items 1-7 on the Consent Agenda are hereby approved.

**Yes: 7**

**No: 0**

**Absent: 0**

Staff will ask INRCOG to give more detail on the Housing Rehab and Lead Based Paint II pay requests.

**Moved By: Ribich**

**Seconded By: Liddle**

8. Class C Liquor License for the Waverly Towne Tavern LLC DBA

The Fainting Goat is hereby approved excluding the outdoor service application.

**Yes: 7**

**No: 0**

**Absent: 0**

**E. REGULAR BUSINESS.**

1. **Resolution 06-44, A Resolution Adopting the National Incident Management System as the City of Waverly's System of preparing for and Responding to Emergencies.**

Kip Ladage, Bremer County Emergency Coordinator stated that emergency response to critical incidents requires integrated management and unified command of such incidents is recognized as the management model to maximize the public safety response. The National Incident Management System(NIMS), has been identified by the Federal Government as being the requisite emergency management system for all political subdivisions. Mr. Ladage reviewed compliance requirements. Local municipalities have to comply with said requirements by September 30, 2006 in order to apply for Federal Preparedness funding grants.

**Moved By: Boorum**

**Seconded By: Rasmussen**

Resolution 06-44, A Resolution Adopting the National Incident Management System as the City of Waverly's System of preparing for and Responding to Emergencies is hereby approved.

**Yes: 7**

**No: 0**

**Absent: 0**

2. **Resolution 06-45, A Resolution Accepting Sidewalk Improvements adjacent to the James Lindner and John Dutcher properties.**

**Moved By: Ribich**

**Seconded By: Rasmussen**

Resolution 06-45, A Resolution Accepting Sidewalk Improvements adjacent to the James Lindner and John Dutcher properties is hereby approved and directs additional increased construction costs to be paid by James Lindner in the amount of \$1,395.30 and John Dutcher in the amount of \$749.97.

**Yes: 7**

**No: 0**

**Absent: 0**

3. **Pay Request from Mike Dolan Concrete & Masonry, Inc. for the East Bremer Sidewalk Improvements – Dutcher & Lindner.**

**Moved By: Grace**

**Seconded By: Rasmussen**

Pay Request from Mike Dolan Concrete & Masonry, Inc. in the amount of \$8,292.87 for the East Bremer Sidewalk Improvements – Dutcher & Lindner is hereby approved.

**Yes: 7**

**No: 0**

**Absent: 0**

4. **Approve Change Order No. 1 for the 9<sup>th</sup> Avenue NW Reconstruction Project.**

**Moved By: Boorum**

**Seconded By: Ribich**

Change Order No. 1 from Heartland Asphalt, Inc. to add sewer main, water service and sewer service work to the 9<sup>th</sup> Avenue NW Reconstruction Project is hereby approved.

**Yes: 7**

**No: 0**

**Absent: 0**

5. **Resolution 06-46, A Resolution Approving Voluntary Assessment Agreements for the 9<sup>th</sup> Avenue NW Reconstruction Project.**

**Moved By: Ribich**

**Seconded By: Rasmussen**

Resolution 06-46, A Resolution Approving Voluntary Assessment Agreements for the 9<sup>th</sup> Avenue NW Reconstruction Project is hereby approved.

**Yes: 7**

**No: 0**

**Absent: 0**

6. **Approve Agreement Between the City of Waverly and Williams & Company, P. C. to Perform the Annual Audit of the City's Accounts.**  
 Finance Director Bachhuber contacted other cities and contracts range from \$13,000 to \$27,000. Travel expense is a factor because Williams and Co. brings staff to the City for three and a half days. This CPA firm has been performing the audit since 1999 and works closely with staff to submit, and be awarded the annual Certificate of Achievement in Financial Reporting from the GFOA. Mr. Bachhuber stated that CPA firms are reluctant to do financial reporting for municipalities due to stricter guidelines. Good auditing procedures help the City achieve better Moody ratings and lower bond interest rates.  
**Moved By: Ecker** **Seconded By: Ribich**  
 The Agreement Between the City of Waverly and Williams & Company, P. C. for a not to exceed amount of \$21,500, \$22,000, and \$22,500 for the next three fiscal years to Perform the Annual Audit of the City's Accounts is hereby approved.  
**Yes: 7** **No: 0** **Absent: 0**
7. **Review of Golf Course Equipment Financing Plan and Request for Approval.**  
 Council expressed their approval of First National Bank's quote for financing of golf course equipment over the next three years.  
**Moved By: Ribich** **Seconded By: Rasmussen**  
 The Agreement with 1<sup>st</sup> National Bank for the total amount of \$78,096.93 including interest is hereby approved.  
**Yes: 7** **No: 0** **Absent: 0**
8. **Approve Proposed Scope of Work for a Cedar Lane Shoulder Widening Project.**  
 Reconstruction of Cedar Lane has been discussed for many years and a necessary first step is to widen the roadbed. Material excavated from the 9<sup>th</sup> Avenue NW Reconstruction project is suitable for widening the roadway shoulder on the east side of Cedar Lane near the Waverly Ski Club property. The asphalt millings from the 9<sup>th</sup> Avenue NW Reconstruction project can be used for the surface of the shoulder. City Engineer Cherry informed Council that the City contacted property owners for their input and obtained construction easements. Mr. Cherry stated that if the property owners didn't agree with the suggested improvements the project would not have been proposed. Widening the roadway would provide the opportunity for additional improvements. The fill material from the 9<sup>th</sup> Avenue NW Reconstruction Project is free and the only cost to the City is for its placement and restoration of grass. Staff will work with an adjacent property owner to see if grading will affect his property.  
**Moved By: Rasmussen** **Seconded By: Lieb**  
 The proposed scope of work for the Cedar Lane Shoulder Widening Project including using fill material to widen the east side of Cedar Lane by the Waverly Ski Club property the City's cost only of placement and restoration of grass is hereby approved.  
**Yes: 7** **No: 0** **Absent: 0**

9. **Mayoral Appointments.**

**Moved By: Ecker**

**Seconded By: Rasmussen**

The following Mayoral Appointments are hereby approved:

Bill Westendorf to the Civil Service Commission

Larry Biddison to the Library Board

**Yes: 7**

**No: 0**

**Absent: 0**

10. **Action on Site Recommendation for a Future Public Services Facility.**

Councilmember Ribich questioned whether the Council still wanted to move forward with a new Public Service Facility. He suggested a three month grace period to gather information and to develop a financial plan. Discussion followed on the Tiedt site and the Comprehensive Land Use Plan regarding public buildings in a residential use area. Mr. Ribich was concerned with the Public Services facility slipping in priority and safety at the present site. The current site is inefficient and lacks storage for equipment. Councilmember Boorum stated that there is windshield time from rural sites and during the 99 flood event staff had to go around the City because equipment was stored on the east side of the river. Again he stated that there is no perfect site. Staff will work on a solid waste survey, and work toward a final site evaluation and get a financial plan in place for a Public Services Facility.

**Moved By: Liddle**

**Seconded By: Rasmussen**

The Tiedt Property as a site recommendation for a future Public Services Facility is deferred and removed from consideration at this time.

**Yes: 6**

**No: 1(Ribich)**

**Absent: 0**

**F. BOARDS AND COMMISSIONS.**

1. Boards and Commissions.

Golf Commission Minutes – good comments on the condition of the Golf Course

2. Reports.

3. Communications.

**G. VISITORS / PUBLIC COMMENTS.**

Sarah Meyer Ryerson reminded the TV audience to sign up for the Summer Reading Program at the Waverly Public Library.

Council agreed that Councilmember Ribich should move forward with the City Administrator's Evaluation process.

Discussion followed on the Comprehensive Land Use Plan.

Administrator Crayne will send letter to Centennial Oaks on their street manholes.

Wal-Mart has no plans to move fire hydrant by the telephone junction box between the Amerihost and the Welding Shop.

\$60,000 will be paid to Riggs Development after site work is completed.

**H. ADJOURNMENT.**

**Moved By: Boorum**

**Seconded By: Ribich**

That the City Council Meeting be adjourned.

**Yes: 7**

**No: 0**

**Absent: 0**

**Council adjourned at 8:14 P. M.**

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**Ivan J. Ackerman, Mayor**

**Attest:**

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**Richard J. Crayne, City Administrator**