

Study Session Meeting Minutes

June 28, 2004 ~ 7:00 p.m.

A. CALL TO ORDER.

A Study Session of the Waverly City Council was held on June 28, 2004 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present were: Connie Rasmussen, Mel Kramer, Cyndi Ecker, Fred Ribich, Darrel Steege, and Gary Boorum. Absent: Gary Grace

1. Approve Agenda as Printed or Add Items for Discussion Only.

Moved By: Kramer

Seconded By: Ecker

That the agenda for this Council Meeting as prepared is hereby approved/amended as follows:

Yes: 6

No: 0

Absent: 1

2. Presentation of Plaque to Darrel Steege.

The Mayor and City Council presented Darrel Steege with a plaque for his service on the City Council.

3. Proclamation for Heritage Days.

Mayor Ackerman signed a proclamation declaring July 16-18 as Heritage Days. Donna Kay Oberheu thanked the Waverly businesses and community for their continued support of Heritage Days.

B. PUBLIC HEARING.

1. This was the date, time and place for a public hearing on the vacation of a storm drainage easement for the Centennial Oaks Golf Club Addition. Mayor Ackerman called for any oral or written comments and there were none. The hearing was declared closed and the following action was taken.

Moved By: Ribich

Seconded By: Steege

Resolution 04-57, A Resolution Authorizing the Vacation of Storm Drainage Easement between Lot 69 and Lot 70 for the Centennial Oaks Golf Club Addition to Waverly, Iowa is hereby approved.

Yes: 6

No: 0

Absent: 1

C. PUBLIC COMMENTS

D. TABLED ITEMS.

1. **Resolution 04-49, a Resolution Approving Construction Documents, Guarantee and Acquisition Plats for the New Wartburg Boulevard and 7th Street NW Corridor as Reflected in the Wartburg College Street Master Plan.**

Moved By: Kramer

Seconded By: Rasmussen

To remove Resolution 04-49 from the table.

Yes: 6

No: 0

Absent: 1

City Attorney Carney stated that the City had to go through the normal

bidding process to reconstruct 7th Street NW from 3rd to 5th Avenue NW. City Council will review plans next year for 7th Street NW reconstruction.

The original motion was then voted upon.

Yes: 6 No: 0 Absent: 1

E. **REGULAR SESSION.**

1. **Class B Beer Permit and Outdoor Service Application for Heritage Days.**

Moved By: Ribich

Seconded By: Boorum

The Class B Beer Permit and Outdoor Service Application for Heritage Days is hereby approved.

Yes: 6 No: 0 Absent: 1

2. **Pay Request from INRCOG for the Comprehensive Plan.**

Moved By: Kramer

Seconded By: Ribich

The Pay Request from INRCOG in the amount of \$562.50 for the Comprehensive Plan is hereby approved.

Yes: 6 No: 0 Absent: 1

3. **Pay Request from INRCOG for the Personnel Handbook.**

INRCOG is updating Federal and State Regulations in the City's Personnel Handbook. Staff will distribute the handbook for Council's review and approval.

Moved By: Ecker

Seconded By: Rasmussen

The Pay Request from INRCOG in the amount of \$537.50 for the Personnel Handbook is hereby approved.

Yes: 6 No: 0 Absent: 1

F. **STUDY SESSION.**

1. **Review of Request for Assistance for the Community Teen Youth Center.**

Lisa Burns and Dan McDonald were present to request assistance from the City. The Center received support from donations to pay for the first month's rent, deposit, and insurance. The purpose of the Center is to get youth off the street. Family day is Sunday so parents can participate in the Center's activities. Two BCA instructors are helping to teach teens the techniques of BCA pool. The Center offers party rentals, pool and foosball instruction, and recently started a band night. Future activities include arts and crafts, baseball or softball teams, and science project night. The Center is working with the Palace Theatre and Waverly Public Library on upcoming events. No alcohol or tobacco products are allowed in the Center and there is no age limit. The group will pass out flyers during parades and continue to investigate After School Alliance and United Way funding. Mr. McDonald stated that they will try to open by 3:00 p.m. in the fall. Council informed Ms. Burns and Mr. McDonald that they should go to the Waverly Light & Power

Board to request assistance with utilities. The Council also requested that the Center return with a specific request during the City's budget process. Council representation is required on Boards of City funded agencies. Discussion followed on the Waverly Area Development Group's Quality of Life Fund as a possible source. Ms. Burns informed the Council that she is applying for a 501-C3 status and will check with the Volunteer Action Center for further support.

2. **Review Feasibility Study for 1st Street SW Dry Run Creek Bridge Options.**

City Engineer Cherry reviewed the 1st Street SW Dry Run Creek Bridge options as outlined in the study. Replacement of the 1st Street SW Bridge with a structure that has an integral 10-foot sidewalk is more than three times the cost of a stand alone pedestrian bridge. When considering the remaining life in the 1st Street SW Bridge, the construction for the 60' x 10' pedestrian bridge is the most economical option at this time. The 1st Street Bridge appears to be in fair condition and could likely remain in service for another ten years. If a pedestrian bridge were constructed, then a new vehicle bridge would not need to include a walkway and would reduce the replacement cost by about \$75,000. Staff informed Duane Liddle that the City should maximize on the life of the existing 1st Street SW Bridge. Estimated cost of the Pedestrian Bridge is \$114,000 and \$20,000 for the trail through the Riverside Park. Staff will return with an engineering contract for said project.

3. **Quarterly Review of Strategic Planning Summary Report.**

The Council reviewed Strategic Planning priorities. City Administrator stated that he is working with a consultant on quality of services in the City organization. Council requested that they meet with the Hospital Board. City Engineer Cherry informed the Council that the bi-annual inspection will be conducted on the Green Bridge in the fall / winter. City staff rewelded plates on the deck and cleaned debris from the bridge. The Parks and Recreation Commission reviewed their planned use of the Capital Improvement Fund and will make recommendations to Council at a later date.

G. **BOARDS AND COMMISSIONS.**

1. Boards and Commissions.
2. Reports.
3. Communications.

- The Council thanked Tammy McKenzie for her participation as guest councilperson.
- The Council congratulated Dan Sinnwell on his 27th year working for the City of Waverly.

- Councilmember Steege thanked the Mayor and other Council members, City staff, 1st Ward residents and his wife for the support he received during his service on the City Council.
- Mayor Ackerman stated that 38 people recently moved to Waverly because of its quality of life. He also informed the Council that Waverly is the second fastest growing community in Northeast Iowa.

H. **ADJOURNMENT.**

Moved By: Steege

Seconded By: Ribich

That the City Council Meeting be adjourned.

Yes: 6

No: 0

Absent: 1

Council adjourned at 8:07 p.m.

Ivan J. Ackerman, Mayor

ATTEST:

Richard J. Crayne, City Administrator