

Study Session Meeting Minutes

February 23, 2004 ~ 7:00 p.m.

A. **CALL TO ORDER.**

A Study Session of the Waverly City Council was held on February 23, 2004 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present were: Connie Rasmussen, Mel Kramer, Cyndi Ecker, Fred Ribich, Darrel Steege, Gary Grace and Gary Boorum. Absent: None

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Boorum

Seconded By: Grace

That the agenda for this Council Meeting as prepared is hereby approved.

Yes: 7

No: 0

Absent: 0

B. **PUBLIC COMMENTS.**

C. **STUDY SESSION.**

1. **Review of Plans and Specifications for Kohlmann Park Phase II.**

Parks & Recreation Director Ray was present to review plans for Kohlmann Park Improvements Phase 2. Phase 2 would involve construction of structures for the park including gazebos, restroom, shelter and landscaping. A new railing would be produced to replace the chain link railing on the sea wall. A restroom would be placed next to the river floodgate structure. Said structure will need a conditional use permit from the Board of Adjustment and DNR. Mr. Ray stated that there are other sites for the restroom. A small portable open shelter will be constructed where the log cabin is located. There will be 12 light fixtures along the path in the same style as the downtown street lighting. Discussion followed on installation of said lighting. A lookout gazebo will be placed at the north end of the park along the river. The gazebo will have ornate iron attributes on the uprights and along the roofline. Glass panels are planned for the roof to accentuate ironwork and for daytime illumination. The cost for the gazebo will be \$48,700.00. Director Ray stated that the gazebo would offer a great setting for weddings and picnics. Council discussed insurance costs, vandalism and weather issues regarding the gazebo. The project costs of \$157,660 include benches, drinking fountains, trash receptacles, picnic tables and landscaping. A gift catalog will be distributed asking for donations for benches, drinking fountains, trash receptacles, picnic tables and landscaping. A citizen can also donate \$25,000 for the gazebo and it would be dedicated in their honor. Gary Geerts of the Bremer County Fair Board asked if any Council members objected moving the Kohlmann Cabin to the Fairgrounds and the Council had no objections. Mr. Geerts stated that the cabin would be moved to the parking lot until the concrete pad could be installed.

2. **Strategy for Allocation of 50% Hotel/Motel Tax Revenues.**

Administrator Crayne stated that part of the budget strategy for FY04-05 was to use 50% Hotel/Motel Tax for General Fund revenues to offset less state aid in the General Fund and fund existing programs and activities. The other 50% is restricted by the Code of Iowa to fund recreation and tourism activities, events, facilities, etc. Council asked if the Waverly Area Development Group Tourism Board could meet with staff and brainstorm a strategy and marketing plan to promote tourism in Waverly. The City's Golf Commission requested that some of the revenues be used to promote the Waverly Municipal Course. Also funding of recreation center operations was mentioned as a use for said revenues. Discussion followed on whether a committee should look at short and long-term goals. Council also felt that some portion of the fund be used to participate in events and programs to promote Waverly. A possible golf package could be offered with the hotels and motels participating. Council directed staff to deposit revenues in a reserve account and requests for the funds will be judged on a case by case basis. The first payment to the City will be in June. Revenues can also be used for Civic Center improvements.

D. **BOARDS AND COMMISSIONS.**

1. Boards and Commissions.
2. Reports.
3. Communications.

Mayor and City Council thanked Ron Lundberg for his participation as Guest Councilperson.

E. **ADJOURNMENT.**

Moved By: Boorum

Seconded By: Ribich

That the City Council Meeting be adjourned.

Yes: 7

No: 0

Absent: 0

Council adjourned at 7:46 p.m.

Mayor

ATTEST:

City Clerk