

**Regular Meeting Minutes
December 15, 2003 ~ 7:00 P.M.**

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on December 15, 2003 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present: Gary Boorum, Patsy Reed, Cyndi Ecker, Fred Ribich, Gary Grace, Mel Kramer and Darrel Steege. Absent: None

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

Moved By: Kramer

Seconded By: Ecker

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 7

No: 0

Absent: 0

2. **Minutes.**

Moved By: Boorum

Seconded By: Steege

The December 1, 2003 Council Meeting Minutes are hereby approved.

Yes: 7

No: 0

Absent: 0

3. **Employee Highlight.**

The Council congratulated Gene Rathje on his close to 2 years of service for the City of Waverly.

4. **Recognition of Councilmember Patsy Reed.**

Fellow Councilmember Fred Ribich presented a Certificate of Appreciation to Councilmember Patsy Reed. Councilmember Reed thanked the Mayor and Council, Waverly citizens, and City staff.

B. PUBLIC HEARINGS.

1. This was the date, time and place for a public hearing on the rezoning request for the area around 7th Avenue NW. The Mayor called for any written comments and there were none. The hearing was declared closed and the following action was taken.

Moved By: Grace

Seconded By: Ribich

Second Reading of Ordinance 821, an Ordinance Amending the Zoning Ordinance of Waverly, Iowa Providing for Rezoning of Certain Area of Said City (Area around 7th Avenue NW) from M-1, Light Industrial District to R-3, Multi-Family Residential District is hereby approved.

Yes: 7

No: 0

Absent: 0

2. This was the date, time and place for a public hearing on the rezoning request for the area around 8th Avenue SW. The Mayor called for any oral or written comments and there were none. The hearing was declared closed and the following action was taken.

Moved By: Steege

Seconded By: Grace

Second Reading of Ordinance 822, an Ordinance Amending the Zoning Ordinance of Waverly, Iowa Providing for Rezoning of Certain Area of Said City (Area around 8th SW) from C-2, Commercial District to R-1, Single Family Residential District, R-2, One and Two Family Residential District and C-2A, Commercial District is hereby approved.

Yes: 7

No: 0

Absent: 0

3. This was the date, time and place on the adoption of an update to the City of Waverly's existing Hazard Mitigation Plan. Clarissa Nicholson of Iowa Northland Regional Council of Governments informed the Council FEMA has imposed new guidelines and future receipt of FEMA funds before, during and after disasters will be contingent upon the City having updated their plan. The updated plan is good for 5 years. The hearing was closed and the following action was taken.
Moved By: Boorum **Seconded By: Ribich**
Resolution 03-130, a Resolution of the City Council, of the City of Waverly, Iowa, Adopting an Update of Their Existing Hazard Mitigation Plan for the City of Waverly is hereby approved.
Yes: 7 **No: 0** **Absent: 0**

C. TABLED ITEMS.

D. VISITORS / PUBLIC COMMENTS.

E. CONSENT AGENDA.

1. Pay Request from Yaggy Colby in the amount of \$7,000.00 for the West Area Traffic Study.
2. Pay Request from Yaggy Colby in the amount of \$660.00 for the East Bremer Avenue Sidewalk Improvements.
3. Class B Liquor License for the Red Fox.
Moved By: Ecker **Seconded By: Ribich**
Items 1–3 on the Consent Agenda are hereby approved.
Yes: 7 **No: 0** **Absent: 0**

F. REGULAR BUSINESS.

1. **Appointment of Fire Chief for Year 2004.**
Moved By: Boorum **Seconded By: Ribich**
The Appointment of Dave Nelson as Fire Chief for Year 2004 is hereby approved.
Yes: 7 **No: 0** **Absent: 0**
2. **Third Reading of Ordinance 824, an Ordinance Repealing Chapter 58 Regarding Vehicles for Hire and Enacting and Adopting New Provisions.**
Moved By: Kramer **Seconded By: Ecker**
Third Reading of Ordinance 824, an Ordinance Repealing Chapter 58 Regarding Vehicles for Hire and Enacting and Adopting New Provisions is hereby approved.
Yes: 7 **No: 0** **Absent: 0**
3. **Second Reading of Ordinance 823, an Ordinance Adopting the "City Code of Waverly, Iowa".**
Moved By: Ribich **Seconded By: Reed**
Second Reading of Ordinance 823, an Ordinance Adopting the "City Code of Waverly, Iowa" is hereby approved.
Yes: 7 **No: 0** **Absent: 0**

4. **Resolution 03-131, a Resolution Accepting the 7th Avenue Reconstruction Project and Approving Final Pay Request.**
Moved By: Ecker **Seconded By: Grace**
Resolution 03-131, a Resolution Accepting the 7th Avenue Reconstruction Project and approving final pay request from Heartland Asphalt in the amount of \$11,177.91 is hereby approved.
Yes: 7 **No: 0** **Absent: 0**
5. **Resolution 03-132, a Resolution Accepting the Asphalt Patching – Fall 2003 Project and Approving Final Pay Request.**
Moved By: Kramer **Seconded By: Boorum**
Resolution 03-132, a Resolution Accepting the Asphalt Patching – Fall 2003 Project and approving final pay request from Rampart in the amount of \$907.80 is hereby approved.
Yes: 7 **No: 0** **Absent: 0**
6. **Resolution 03-133, a Resolution Authorizing the Mayor to Sign and the City Administrator to Attest to an Agreement Between Bremer County, Iowa and the City of Waverly, Iowa Establishing Policies for Development of Land Within the Two-Mile Extraterritorial Area of Waverly.**
Staff discussed development areas 1, 2, and 3 within the two (2) mile extraterritorial jurisdictional agreement.
Moved By: Kramer **Seconded By: Boorum**
Resolution 03-133, a Resolution Authorizing the Mayor to Sign and the City Administrator to Attest to an Agreement Between Bremer County, Iowa and the City of Waverly, Iowa Establishing Policies for Development of Land Within the Two-Mile Extraterritorial Area of Waverly is hereby approved.
Yes: 7 **No: 0** **Absent: 0**
7. **Approval of Comprehensive Plan Task Force.**
Moved By: Ribich **Seconded By: Steege**
The Comprehensive Plan Task Force is hereby approved and shall include: Patsy Reed, Chair, two Planning & Zoning Commission members, Mike Trachta, Tara Harn, John Wuertz, Mel Kramer, Fred Ribich, Ike Ackerman, Kay Boeckmann, Dr. William Kelly, Jeff Plagge, Jim Block, Stan Slessor, Scott Ramker, Dennis or Rhonda Happel, John McKee, Kate Payne, Bruce Ecker, Sheila Bishop, Sue Taiber and City staff Jason Passmore, Mike Cherry, Dick Crayne and Tab Ray.
Yes: 7 **No: 0** **Absent: 0**
8. **Mayoral Appointments.**
Moved By: Grace **Seconded By: Boorum**
The following Mayoral Appointments are hereby approved:
 - Dave Rathe reappointed to the Parks and Recreation Commission
 - Ron Reusche reappointed to the Parks and Recreation Commission
 - Janet Withers reappointment to the Parks and Recreation Commission
 - Dave Klamfoth reappointed to the Golf Commission
 - Jim Murray reappointed to the Golf Commission
 - Steven Palmquist appointed to the Airport Commission
 - John Mohlis appointed to the Board of Electrical Examiners**Yes: 7** **No: 0** **Absent: 0**

9. **Council Liaisons to the Boards and Commissions.**

The Council Liaisons to the Commissions below are hereby approved:

- Parks and Recreation Commission - Ecker
- Golf Commission – Grace
- Board of Adjustments – Ribich
- Board of Appeals – Ackerman
- Board of Electrical Examiners – Ecker
- Board of Plumbing Examiners – Steege
- Planning & Zoning Commission – Grace
- RTC Board – Boorum
- Public Safety Board – Ribich & Boorum
- Public Safety Board (Alternate) - Kramer
- Historic Preservation Commission – Rasmussen
- Airport Commission - Steege
- Municipal Housing Commission – Ribich
- Telecommunications Commission – Grace
- Electric Utility Board of Trustees – Kramer
- Library Board – Ecker
- Waverly Area Development Group – Rasmussen
- Heritage Days – Boorum
- Tribute Committee – Boorum
- Soccer Association – Kramer
- Municipal Band – Rasmussen

10. **Approval of November Cash Disbursements.**

Moved By: Ecker

Seconded By: Ribich

The November Cash Disbursements are hereby approved.

Yes: 7

No: 0

Absent: 0

11. **Quarterly Review of Strategic Planning Report.**

Strategic Planning will take place on January 5, 2004. Discussion followed on the Big 6 completion, dry run and dam project and a future Public Works facility.

12. **Review Budget Options for FY04-05 and beyond.**

Administrator Crayne reviewed a memo sent to Council on long and short term budget strategies. Mr. Crayne informed the Council that declining valuations are a problem in the state along with reduced funding to property tax credits and returns of the bank franchise tax to cities. Some challenges include pay increases to Public Safety and City unit personnel, a possible 1% increase in Iowa Public Employment Retirement System for the next 4 years, employer increase to Municipal Fire and Police Retirement System and increase in health insurance for City personnel. Some basic strategies scheduled for review during budget are a wage freeze, possible reduction in staff, increased participation of health insurance premiums by employees. Also fee structures will be reevaluated so that golf course, swimming pool, cemetery and building and development departments can operate without subsidies. Other avenues for exploration are sharing or joint operation of regional services, and contracting out of services. Discussion followed on quality and control issues. The City needs to diversify and expand revenue sources by utilizing local option tax for public safety

equipment and using 50% of the Hotel/Motel Tax for the civic center/recreation center/cultural center purposes. Mr. Crayne stated that the City needs to study the development of charging for police and fire services. Councilmember Reed asked the Council and staff to create a formula for a Hospital subsidy to the City similar to that of Waverly Light and Power's. Roger Metzger voiced his concerns with said subsidy. Discussion followed on a wage freeze, reduction in City staff and morale issues.

G. BOARDS AND COMMISSIONS.

1. Boards and Commissions.
2. Reports.
3. Communications.

Discussion followed on a new stove and refrigerator at Fire Station.

H. ADJOURNMENT.

Moved By: Reed

Seconded By: Ribich

That the City Council Meeting be adjourned.

Yes: 7

No: 0

Absent: 0

Council adjourned at 8:22 p.m.