

**Regular Meeting Minutes  
September 8, 2003 ~ 7:00 P.M.**

**A. CALL TO ORDER.**

The regular meeting of the Waverly City Council was held on September 8, 2003 at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present: Gary Boorum, Patsy Reed, Cyndi Ecker, Fred Ribich, and Gary Grace. Absent: Mel Kramer and Darrel Steege

1. **Approve Agenda as Printed or Add Items for Discussion Only.**

**Moved By: Grace**

**Seconded By: Ribich**

That the agenda for this Council meeting as prepared is hereby approved.

**Yes: 5**

**No: 0**

**Absent: 2**

2. **Minutes.**

**Moved By: Ecker**

**Seconded By: Reed**

The August 18, 22, and 25, 2003 Council Meeting Minutes are hereby approved as amended: 8-18-03 minutes vote change to read Boorum voted no on Ordinance 814 Second Reading, misspelling of names on 8-22-03 and 8-25-03 minutes and remove (the word great) twice under Public Comments.

**Yes: 5**

**No: 0**

**Absent: 2**

3. **Guest Councilperson.**

The Council welcomed Jerry Keller as Guest Councilperson for September.

**B. PUBLIC HEARINGS.**

**C. TABLED ITEMS.**

**D. VISITORS / PUBLIC COMMENTS.**

- Staff informed Duane Liddle that there is no pending litigation against the City of Waverly.
- Council congratulated Officer Mike Leary on a police investigation.
- Raj Patel voiced his concerns with the 7% Hotel/Motel Tax on the November ballot. Mr. Patel stated he was not against the tax but felt that 2 or 3 percent tax would not impact customers as much.

**E. CONSENT AGENDA.**

1. Pay Request from West Fork Constructors in the amount of \$7,348.59 for the Dry Run Creek Improvements.
2. Pay Request from AHTS Architects in the amount of \$7,078.05 for the Kohlmann Park Improvements.
3. Pay Request from WHKS & Co. in the amount of \$10,672.75 for the Airport Improvement Program.
4. Pay Request from Rampart Corporation in the amount of \$22,246.82 for the Kohlmann Park Improvements Phase 1 - 2003.
5. Class B Liquor License for the Red Fox Inn.

- 6. Outdoor Service Area Application for Hy-Vee, Inc.
- 7. Class C Beer Permit for Casey's General Store.
- 8. Class C Liquor License for the Other Place II.

**Moved By: Ecker** **Seconded By: Boorum**

Items 1–8 on the Consent Agenda are hereby approved.

**Yes: 5** **No: 0** **Absent: 2**

**F. REGULAR BUSINESS.**

- 1. **Resolution 03-88, a Resolution Proposing to Vacate and Convey a Portion of an Alley to Duane and Renee Aschbrenner.**

City Attorney Carney stated the Aschbrenner's building is in the alley right-of-way and they are requesting purchase of that portion of the alley. Administrator Crayne also stated that other property owners might be interested in purchasing portions of the same alley

**Moved By: Grace** **Seconded By: Ribich**

Resolution 03-88, a Resolution Proposing to Vacate and Convey a Portion of an Alley to Duane and Renee Aschbrenner is hereby approved.

**Yes: 5** **No: 0** **Absent: 2**

- 2. **Approve Change Order No. 1r for the Asphalt Patching 2002 Project.**

Discussion followed on the amount of the change order and completion of the project.

**Suggested Motion.**

**Moved By: Ecker** **Seconded By: Ribich**

Change Order No. 1r for a net increase of \$18,461.62 for the Asphalt Patching 2002 Project is hereby approved.

**Yes: 5** **No: 0** **Absent: 2**

- 3. **Resolution 03-86, a Resolution Accepting Asphalt Patching 2002 Project and Approving Final Pay Request.**

**Moved By: Ribich** **Seconded By: Grace**

Resolution 03-86, a Resolution Accepting Asphalt Patching 2002 Project and Approving Final Pay Request in the amount of \$2,452.99 is hereby approved.

**Yes: 5** **No: 0** **Absent: 2**

- 4. **Third Reading of Ordinance 814, an Ordinance amending Chapter 105 of the Waverly Municipal Code regarding Speed Restrictions.**

Chief Simpson informed the Council that 25 m.p.h. on 8<sup>th</sup> Street SE will generate speeding tickets and complaints from citizens. Council was concerned with no shoulders on 8<sup>th</sup> Street SE and children biking to the soccer fields.

**Moved By: Ecker** **Seconded By: Reed**

Third Reading of Ordinance 814, an Ordinance amending Chapter 105 of the Waverly Municipal Code regarding Speed Restrictions is hereby approved.

**Yes: 4** **No: 1(Boorum)** **Absent: 2**

5. **Third Reading of Ordinance 815, an Ordinance amending Section 104.7A of the Waverly Municipal Code Prohibiting Hunting on the Rail Trail.**

**Moved By: Ribich**

**Seconded By: Ecker**

Third Reading of Ordinance 815, an Ordinance amending Section 104.7A of the Waverly Municipal Code Prohibiting Hunting on the Rail Trail is hereby approved.

**Yes: 5**

**No: 0**

**Absent: 2**

6. **Information and discussion on cycle billing and automatic meter reading (AMR) and request to proceed on investigating AMR information, costs, and scheduling for upcoming budgeting.**

The City of Waverly and Waverly Light and Power have been discussing cycle billing and Automatic Meter Reading regarding electric, sewer and water utilities. Cycle billing would consist of dividing Waverly into routes and completing the billing process each time the route is completed. Customers would receive their bills closer to the time the services were used and would reduce the time between when meters are read and bills are mailed.

Additional staff and equipment would be necessary. Automatic meter reading (AMR) is a technology widely used today in many cities in Iowa. This process is accomplished through the installation of a radio-based meter module on a new or existing electric or water meter. A vehicle-based radio device then collects the reads. The entire City is currently read by two meter readers in 14 days. All the meters could be read in one day with AMR. Benefits include elimination of access problems, employee safety, improved accuracy and reliability and reduce excess personnel costs. Growth in the City of Waverly is rapidly increasing. City and WLP staff will research vendor proposals and contact other communities that have initiated AMR technology.

7. **Resolution 03-87, a Resolution approving the Street Finance Report FY2002-03.**

**Moved By: Ribich**

**Seconded By: Boorum**

Resolution 03-87, a Resolution approving the Street Finance Report FY2002-03 is hereby approved.

**Yes: 5**

**No: 0**

**Absent: 2**

Councilmembers Ribich and Boorum updated the Council on the Remodel of the Law Enforcement Center. The Public Safety Board will review options at its next meeting. Options include rebidding or awarding to the next low bidder.

**G. BOARDS AND COMMISSIONS.**

1. **Boards and Commissions.**

2. **Reports.**

3. **Communications.**

**H. EXECUTIVE SESSION**

To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session – City Administrator Performance Evaluation.

**Moved By: Ribich**

**Seconded By: Grace**

Enter in Executive Session.

**Yes: 5**

**No: 0**

**Absent: 2**

**Moved By: Grace**

**Seconded By: Ribich**

Reenter into open session.

**Yes: 5**

**No: 0**

**Absent: 2**

**I. ADJOURNMENT.**

**Moved By: Boorum**

**Seconded By: Ribich**

That the City Council Meeting be adjourned.

**Yes: 5**

**No: 0**

**Absent: 2**

**Council adjourned at 8:50 P. M.**

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Mayor

ATTEST:

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City Clerk