Regular Meeting Minutes January 6, 2003 ~ 7:00 P.M.

A. CALL TO ORDER.

The regular meeting of the Waverly City Council was held on January 6, 2003, at 7:00 p.m. in the Council Chambers at City Hall. Mayor Ackerman presided. Council members present: Fred Ribich, Gary Boorom, Patsy Reed, Mel Kramer, Darrel Steege, Gary Grace and Cyndi Ecker. Absent: None

1. Approve agenda and addendum as printed.

> Moved By: Boorom Seconded By: Ribich

That the agenda for this Council meeting as prepared is hereby approved.

Yes: 7 No: 0 Absent: 0

2. Minutes.

> Moved By: Kramer Seconded By: Steege The December 16, 2002 Council minutes are hereby approved.

Yes: 7 No: 0 Absent: 0

3. **Guest Councilperson.**

Council welcomed Jim Willis as the Guest Councilperson for January.

4. Oath of Office.

> Mayor Ackerman administered the Oath of Office to Cyndi Ecker, Councilmember for Ward 3.

5. **Presentation of Plaque.**

> Mayor Ackerman presented a plaque to Jo Busch for her service on the Municipal Housing Commission.

В. **PUBLIC HEARINGS.**

This was the date, time and place for a Public Hearing on the 16th Avenue SW and 3rd Street SW Reconstruction Project. The Mayor called for any oral or written comments. Dennis Happel voiced his concerns with the thickness of pavement in said plans. Duane Liddle questioned whether semi truck traffic was addressed in the 16th Avenue Reconstruction. The hearing was declared closed and the following action was taken.

Seconded By: Boorom Moved By: Ribich

Resolution 03-07, a Resolution Approving the Plans, Specifications, Form of Contract, and Estimated Cost for the 16th Avenue SW and 3rd Street SW Reconstruction Project is hereby approved.

Yes: 7 No: 0 Absent: 0

C. **TABLED ITEMS.** Tabled item is not ready.

D. **VISITORS / PUBLIC COMMENTS.**

Staff informed Duane Liddle that the Local Option Sales Vote ballot addresses public safety capital improvements, streets and drainage.

Mike Young voiced his concerns with the increased water costs if the City entered into a softened water program with Central Iowa Rural Water Association.

E. CONSENT AGENDA.

- 1. Pay Request from Kehe Construction in the amount of \$28,186.50 for the Wastewater System Improvements
- Class C Liquor License for Joe's Knighthawk.

Moved By: Grace Seconded By: Kramer

Items 1-2 on the Consent Agenda are hereby approved.

Yes: 7 No: 0 Absent: 0

F. REGULAR BUSINESS.

1. Review of the City of Waverly Audit.

Jeff Peters of Williams and Company reviewed the highlights of the June 30. 2002 Audit.

2. Review of Proposal from Spinutech Web Designs on a Potential Individual City Website.

Administrator Crayne informed the Council that the City's current website is hosted by Waverly Light and Power. Mr. Crayne stated that staff have expressed concern with timeliness of information on the current site. If the City hosted its own site, City departments would be held accountable in providing current information. Spinutech Designs has provided the City with a website design proposal. The cost of said proposal is \$24,000.00 for design and implementation. The City and Waverly Light and Power have had discussions regarding modification of the community website. Said cost is approximately \$31,000.00. The City has discussed Spinutech's proposal with Waverly Light and Power and Waverly Area Development Group. Sheila Bishop reviewed Waverly Light and Power's role in the current community website. Carol Jahnke also informed Council that Waverly Area Development Group is involved in entering data into the lowa Community On-Line Network to provide Waverly community, building and building site information and Council consensus to continue work on developing City website.

3. Resolution 03-01, a Resolution of the City of Waverly City Council
Requesting the lowa Northland Regional Council of Governments to
include the City of Waverly in an Application through the lowa Emergency
Management Division of the Federal Emergency Management Agency in
Order to Secure Funding for the Update of the Local Hazard Mitigation
Plan.

Moved By: Kramer Seconded By: Grace

Resolution 03-01, a Resolution of the City of Waverly City Council Requesting the Iowa Northland Regional Council of Governments to include the City of Waverly in an Application through the Iowa Emergency Management Division of the Federal Emergency Management Agency in Order to Secure Funding for the Update of the Local Hazard Mitigation Plan is hereby approved.

Yes: 7 No: 0 Absent: 0

4. Resolution 03-02, a Resolution of the Waverly City Council Naming Sharon
Juon, the Executive Director of the Iowa Northland Regional Council of
Governments (INRCOG) as the Authorized Representative for the City on
Matters Pertaining the Hazard Mitigation Update Planning Grant.
Moved By: Boorom Seconded By: Ribich

Resolution 03-02, a Resolution of the Waverly City Council Naming Sharon Juon, the Executive Director of the Iowa Northland Regional Council of Governments (INRCOG) as the Authorized Representative for the City on Matters Pertaining the Hazard Mitigation Update Planning Grant is hereby approved.

Yes: 7 No: 0 Absent: 0

5. Resolution 03-03, a Resolution of the City Council of the City of Waverly
Committing Local Match for the Pre-Disaster Mitigation Grant Program.
Moved By: Steege Seconded By: Ecker

Resolution 03-03, a Resolution of the City Council of the City of Waverly Committing Local Match for the Pre-Disaster Mitigation Grant Program is hereby approved.

Yes: 7 No: 0 Absent: 0

6. Review of the Waverly Municipal Airport – 11/29 Runway Extension Project. Fred Krumweide expressed concerns with City funding and commercial uses of the Airport. The 11/29 runway improvements would involve land acquisition and grading for the widening and extension of the existing runway. Said improvements would accommodate heavier aircraft. The staff is asking Council for approval to begin the consultant process at an approximate cost of \$100,000. Bob Niederhauser stated that with continuation of airport improvements, the City is enhancing viability for Waverly's business life.

Moved By: Kramer Seconded By: Grace

Staff is hereby authorized to begin the consultant selection process for the Waverly Municipal Airport – 11/29 Runway Extension Project.

Yes: 6 No: 1(Boorom) Absent: 0

7. Resolution 03-04, a Resolution for the Adjustment of Current City Budget. City Budget forms have changed from last year to facilitate reporting under the Government Accounting Standards Board (GASB) Statement 34. Cities must convert to new state budget format. The Council expressed concerns with new format.

Moved By: Boorom Seconded By: Kramer

Resolution 03-04, a Resolution for the Adjustment of Current City Budget to comply with reporting under the Government Accounting Standards Board (GASB) is hereby approved.

Yes: 7 No: 0 Absent: 0

8. Resolution 03-05, a Resolution Authorizing Redemption of Outstanding
Special Assessment Public Improvement Capital Loan Notes Series 1999,
of the City of Waverly, Iowa, Dated June 1, 1999 and Directing Notice Be
Given.

Moved By: Reed Seconded By: Steege

Resolution 03-05, a Resolution Authorizing Redemption of \$580,000 Outstanding Special Assessment Public Improvement Capital Loan Notes Series 1999, of the City of Waverly, Iowa, Dated June 1, 1999 and Directing Notice be Given is hereby approved.

Yes: 7 No: 0 Absent: 0

9. Third Reading of Ordinance 798, an Ordinance Amending Chapter 105 of the Waverly Municipal Code Regarding One A.M. to Six A.M. Parking Restrictions.

Moved By: Steege Seconded By: Kramer

Third Reading of Ordinance 798, an Ordinance Amending Chapter 105 of the Waverly Municipal Code Regarding One A.M. to Six A.M. Parking Restrictions is hereby approved.

Yes: 7 No: 0 Absent: 0

10. Third Reading of Ordinance 795, an Ordinance Amending the Zoning
Ordinance of Waverly, Iowa Providing for Rezoning of Certain Area of Said
City (Area around 1st Avenue and 2nd Avenue NE).

Moved By: Boorom Seconded By: Grace

Third Reading of Ordinance 795, an Ordinance Amending the Zoning Ordinance of Waverly, Iowa Providing for Rezoning of Certain Area of Said City (Area around 1st Avenue and 2nd Avenue NE) is hereby approved.

Yes: 7 No: 0 Absent: 0

11. <u>Approve Change Order No. 2 for the 15th Street NW & 3rd Avenue NW and 17th Street NW & 4th Avenue NW Reconstruction Project.</u>

Moved By: Boorom Seconded By: Steege

Change Order No. 2 for the increased amount of \$4,838.00 for the 15th Street NW & 3rd Avenue NW and 17th Street NW & 4th Avenue NW Reconstruction Project is hereby approved.

Yes: 7 No: 0 Absent: 0

12. Resolution 03-06, a Resolution Finalizing the 15th Street NW & 3rd Avenue NW and 17th Street NW & 4th Avenue NW Reconstruction Project and Approving Final Pay Request.

Moved By: Reed Seconded By: Grace

Resolution 03-06, a Resolution Finalizing the 15th Street NW & 3rd Avenue NW and 17th Street NW & 4th Avenue NW Reconstruction Project and Approving Final Pay Request in the amount of \$22,116.42 to Heartland Asphalt is hereby approved.

Yes: 7 No: 0 Absent: 0

13. Mayoral Appointments.

Appointments will be made at the January 20th Council Meeting.

Wartburg TV will air an informational program on the Local Option Sales Tax Vote on Tuesday, January 14^{th} from 8:00-9:00 P. M.

G. BOARDS AND COMMISSIONS.

- 1. Boards and Commissions.
- 2. Reports.
- 3. Communications.

H.	Execu	utive Session. Moved By: Kramer To enter into executive sessi		Seconded By: Ribich		
		Yes: 7		o: 0	Absent: 0	
	Moved By: Kramer To reenter into open session					
		Yes: 7		o: 0	Absent: 0	
I.	<u>ADJO</u>	URNMENT. Moved By: Boord That the City Cour Yes: 7 Council adjourne	icil Meeting is No	o: 0		
				Mayor		
ATTES	ST:					
City C	lerk					