

City of Waverly – Zoning Department Sign Permit Application

Job Address:										
Owner Information										
Owner Name:										
Address:			City:			State:		Zip:		
Phone Number:										
Contractor Information										
Contractor Name:										
Address:			City:			State:		Zip:		
Phone Number:										
Sign Information										
Date Applied:					Expected Installation Date:					
Type of Sign (check)					Is the Sign:		New	Replacement		
Billboard		Marquee			Roof		Surface Area:	Sign Length:		Sign Width:
Canopy		Monument			Temporary					
Combination		Pennant			Wall		Wall Area: (If attached)	Wall Length:		Wall Height:
Flash		Portable			Lighted					
Freestanding		Projecting			Other		Street Frontage: (in feet)			
If Other: Define Here										
Number of Existing Freestanding Signs on Site:					Total Area of Existing Freestanding Signs on Site:					
A picture of illustration of proposed sign is required, showing all dimensions. If applicable, please provide design wind load data.										
Sign Material					Location Information					
Face:					Clearance Above Sidewalk:					
Frame:					Projection from Building:					
Supports:					Zoning District:					
Site Plan <i>Show Location of sign plus any and all other signs, lot lines, buildings, streets, etc. Include dimensions. Use back if necessary.</i>							Permit Fee			
							Under 40 Sq. Ft. \$5			
							40 to 100 Sq. Ft. \$10			
							Over 100 Sq. Ft. \$25			
							Fee is double if installed Before permit is granted			
							Cash or Check Number:			
Signature of Applicant _____ Date _____					Approved by:			Date:		
					Permit Number:					

Revised 3-01-2011