



Waverly Zoning Department
 200 1st St. NE PO Box 616
 Waverly, IA 50677
zoning@waverlyia.com
 (319) 352-9208

Sign Permit Application

Job Address:										
Owner Information										
Owner Name:										
Address:			City:			State:		Zip:		
Phone Number:										
Contractor Information										
Contractor Name:										
Address:			City:			State:		Zip:		
Phone Number:					Email:					
Sign Information										
Date Applied:				Expected Installation Date:						
Type of Sign (check)				Is the Sign:		New		Replacement		
Billboard		Marquee		Roof		Surface Area:		Sign Length:		Sign Width:
Canopy		Monument		Temporary						
Combination		Pennant		Wall		Wall Area: (If attached)		Wall Length:		Wall Height:
Flash		Portable		Lighted						
Freestanding		Projecting		Other		Street Frontage: (in feet)				
If Other: Define Here										
Number of Existing Freestanding Signs on Site:				Total Area of Existing Freestanding Signs on Site:						
A picture of illustration of proposed sign is required, showing all dimensions. <i>If applicable, please provide design wind load data.</i>										
Sign Material					Location Information					
Face:					Clearance Above Sidewalk:					
Frame:					Projection from Building:					
Supports:					Zoning District:					
Site Plan <i>Show Location of sign plus any and all other signs, lot lines, buildings, streets, etc. Include dimensions. Use back if necessary.</i>							Permit Fee			
							Under 40 Sq. Ft. \$5			
							40 to 100 Sq. Ft. \$10			
							Over 100 Sq. Ft. \$25			
							Fee is double if installed Before permit is granted			
							Cash or Check Number:			
Signature of Applicant _____ Date _____					Approved by: _____			Date: _____		
					Permit Number: _____					

No refund will be issued once permit is issued.