CITY OF WAVERLY
200 First Street NE, PO Box 616, Waverly, IA 50677 • (319) 352-9208 • zoning@ci.waverly.ia.us

For Office Use Only

Stamp

Fee Paid: _____

Escrow Paid: _____

Variance

Land Use Application & Checklist

A variance may be granted to the strict application of any zoning standard which, if strictly applied, would result in unnecessary hardships or practical difficulties where the hardship or difficulty is characteristic of the land and not of the property owner. Variances may be granted with respect to the placement of structures on the land, to the size of such structures, and the like. Variances may not allow the establishment of a use in a district where such use is not permitted by ordinance.

Property Information

Street Address of Property_____P.I.D. Number_____

Legal Description
(Please attach description if lengthy)_____

Applicant (Applicant will receive all correspondence from the City)

Name_____

Address_____City_____State_____Zip _____

Phone (_____)_____Cell (_____)_____Email_____

Signature of Applicant_____Date_____

A detailed description of the variance requested, including reference to those provisions of the ordinance to which the variance applies (Please attach description if lengthy)

_____

_____

_____

_____

_____

_____

_____

_____

_____

A detailed statement as to the unique conditions of the property that make the variance desired, as well what loss of use the property owner will incur if the variance is not granted (Please attach statement if lengthy)

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Property Owner(s)

Name_____

Address_____City_____State_____Zip _____

Phone (_____)_____Cell (_____)_____Email_____

Affidavit of Ownership **(Application must be signed by all owners in fee title to which the permit shall apply)**

That I(we) am(are) the owner(s) of the property for which a land use approval is sought or have the lawful Power of Attorney therefore. **All signatures must be notarized.** If signing with Power of Attorney, a copy of the document giving you Power of Attorney must be attached to this application. If there are additional property owners, please attach a separate sheet to provide the above information.
All property owners must sign.

PRINT Name of property owner & PIN_____

Signature_____Date_____

STATE OF IOWA)
) ss. (Individual Notary)
COUNTY OF BREMER)

On this _____ day of _____, 20___, before me, a Notary Public, personally appeared _____

and _____, who signed the foregoing instrument and acknowledged said instrument to be their free act and deed.

_____
Notary Public

Stamp

ALL THE FOLLOWING INFORMATION **MUST** BE SUBMITTED.

_____Completed application signed by all owners, in fee title, of the property to which the variance shall apply.

_____The legal description and address of the property to which the variance shall apply.

_____Proof of ownership of the property to which the variance shall apply. (Only the property owner may apply for a variance, and all owners of record must sign the application and agree to the variance.)

_____A detailed description of the variance requested, including reference to those provisions of the ordinance to which the variance applies.

_____A site plan showing the relationship of the variance requested to adjacent property, site development standards, and other information having a bearing on the variance.

_____Application fees as established by the City Council.