



Administration Annual Report

Fiscal Year 2014 – 2015

June 30, 2015

Greetings:

The City of Waverly is a nonprofit local government entity providing essential operations and services to a citizen population of almost 10,000. There are approximately 70 full-time and an estimated 100 part-time employees working with an annual operating and capital budget of approximately \$26.5 Million. Areas of service include police, fire, ambulance, library, parks, golf course, swimming pool, cemetery, economic development, community development and zoning, finance, and administration and legislative. Other operations include engineering, airport, streets, water and waste water operations, sewer operations, solid waste collection, and recycling and yard waste.

The City of Waverly continues their efforts to complete a dry run project and complete updates to LOMR/CLOMR ratings, Cedar River Parkway from 4th Street SW to Hwy 3 east, citywide sidewalk improvements, pedestrian ramp reconstruction, golf pond renovations and trail system connectivity. Swimming pool renovations were completed spring of 2015.

CITY OF WAVERLY

Phil Jones
City Administrator

PJ/cg

Administration Department

Phil Jones, City Administrator, Carla Guyer, City Clerk, Valorie Northrup, Administrative Assistant and Bill Werger, City Attorney provide support to Council and City operations.

The Administration's responsibility is to effectively direct and manage City government operations in accordance with the policies and directives of the City Council. We are to advise the Council of community and operational needs and assist in development of ordinances, policies and procedures.

The Administration Department provides services and direction for the operation of seven departments. The Department is responsible for policy development, budgeting, regulatory compliance, and human resources.

Our work goes outside of our departmental walls. Coordination with other boards and commissions and directors in the other departments is vital to the effective progress of the "entire City."

City Council, Boards and Commissions and Staff accomplished great successes during fiscal year 2014/15 with such things as beginning the Dry Run Creek Improvements project, and beginning building the Public Services Center for Operations & Disaster Response, beginnings of a new downtown hotel, and the completion of the amphitheater. We are equally proud that municipal workers continue to provide first-rate services to all citizens. We challenge ourselves daily to maintain fiscal stability and to continue to look at multi-faceted budgeting philosophies and revenues.

FY 2014-15 OBJECTIVES:

1. Focus on strategic planning efforts with Mayor and City Council, Staff and citizens; then ensure the enactment of priorities and goals established through strategic planning, goal setting, and the annual budget processes;
2. Enhance the communication and discussion among Mayor, City Council, Staff, and the public through a variety of methods including work sessions, public information pieces, public speaking, and news media;
3. Analyze changing service demands and recommend organizational changes as needed across the various departments and services;
4. Monitor challenges and opportunities both inside and outside the organization for their impact on the City of Waverly;
5. Work to expand employment opportunities and public and private investment in the community, ultimately growing the tax base;
6. Enhance training opportunities for Mayor, City Council and Staff;
7. Continue efforts to make the City of Waverly a safe environment for people to live, visit and work.

Accomplishments

- Approval of all liquor and tobacco permits
- Approval of Cash Disbursements
- City of Waverly Budget
- City of Waverly Audit
- Budget Amendment
- Mayoral Appointments
- Proclamations
- Employee Highlights
- Guest Council
- Fire Chief Appointment
- Strategic Planning/Work Planning Sessions.
 - > Establishing the City of Waverly 2014 Goal Setting Report as Mayor and Council Goals and Priorities for the next 12 to 18 Months (September 15, 2014)
- Council Liaisons to Board and Commissions.
- Review of Waverly Light & Power Adopted Budget and Audit
- Approve payment of City Revenue Contingent Obligation for Wartburg-Waverly Sports and Wellness Center
- Adopt ordinances (17 were adopted in FY '14-15)
- Approving the 5 – Year Capital Improvement Program and the Waverly Municipal Airport's Federal Airport Improvements Program Pre-Application for FFY 2016 – 2020. (December 1, 2014)
- Adopt resolutions (171 were adopted in FY '14-15)
- Approve negotiated contract with City Unit.

Financial Matters

- Yearly Transfers
- Approving Street Finance Report FY 2013-14 (July 21, 2014)
- Accepting Certification Filed by the Finance Director to the Bremer County Auditor Detailing the Amount of New Loans, Advances and Indebtedness which Qualify for Payment from Tax Increment Revenues of the Waverly Urban Renewal Plan. (November 17, 2014)
- Finalizing Special Assessments for the Citywide Sidewalk Repairs 2014. (December 1, 2014)
- Adoption the Budget Fiscal Year 2015-16. (February 16, 2015)
- Approving an Engagement Agreement between the City of Waverly and Ahlers and Cooney, P.C. in its capacity as Bond Counsel for proceedings for not-to-exceed \$2,190,000 Sewer Revenue Bonds, Series 2015A. (February 16, 2015)
- Fixing date for a meeting on the proposition of the issuance of not to exceed \$2,190,000 Sewer Revenue Bonds, Series 2015A, of the City of Waverly, State of Iowa and providing for publication of notice thereof. (February 16, 2015)
- Instituting proceedings to take additional action for the issuance of not to exceed \$2,190,000 Sewer Revenue Bonds, Series 2015A. (March 2, 2015)
- Directing the advertisement for sale of \$2,070,000 Sewer Revenue Bonds, Series 2015A and approving electronic bidding procedures and official statement. (March 2, 2015)
- Declaring an official intent under treasury regulation 1.150-2 to issue debt to reimburse the city for certain original expenditures paid in connection with specified projects. (February 16, 2015)
- Approving an Engagement Agreement between the City of Waverly and Ahlers and Cooney P.C. in its capacity as Bond Counsel for proceedings for not-to-exceed \$1,950,000 Water Revenue Bonds, Series 2014B. (October 6, 2014)

- Resolution fixing date for a meeting on the proposition of the issuance of not to exceed \$1,950,000 Water Revenue Bonds, Series 2014B and providing for publication of notice thereof. (October 6, 2014)
- Instituting Proceedings to take additional action for the issuance of not to exceed \$1,950,000 Water Revenue Bonds, Series 2014B (October 20, 2014)
- Directing the advertisement for sale of \$1,870,000 (dollar amount subject to change) water revenue bonds, series 2014B and approving electronic bidding procedures and official statement. (November 3, 2014)
- Directing Sale of \$1,870,000 Water Revenue Bonds, Series 2014B (November 17, 2014)
- Appointing Wells Fargo Bank, National Association of Minneapolis, MN to serve as paying agent, bond registrar, and transfer agent, approving the paying agent and bond registrar and transfer agent agreement and authorizing the execution of the agreement. (December 1, 2014)
- Authorizing and providing for the issuance and securing the payment of \$1,870,000 Water Revenue Bonds, Series 2014B under the provisions of the city code of IA and Providing for a method of payment of the bonds. (December 1, 2014)
- Approving and Authorizing an Escrow Deposit with the finance director with respect to the \$770,000 Sewer Revenue Capital Loan Notes, Series 2008 of the City. (March 16, 2015)
- Directing sale of \$2,070,000 Sewer Revenue Bonds, Series 2015A. (March 16, 2015)
- Fixing date for a meeting on the proposition of the issuance of \$9,300,000 General Obligation Bonds and providing for publication of notice thereof. (March 16, 2015)
- Instituting proceedings to take additional action for the issuance of \$9,300,000 General Obligation Bonds of the City of Waverly. (April 6, 2015)
- Directing the advertisement for sale of \$8,770,000 General Obligation Bonds, Series 2015B and approving electronic bidding procedures and official statement. (April 20, 2015)
- Directing sale of \$8,770,000 General Obligation Bonds, Series 2015B. (May 4, 2015)
- Appointing Wells Fargo Bank, National Association of Minneapolis, Minnesota, to serve as paying agent, bond registrar, and transfer agent, approving the paying agent and bond registrar and transfer agent agreement and authorizing the execution of the agreement. (May 18, 2015)
- Authorizing and providing for the issuance of \$8,245,000 General Obligation Bonds, Series 2015B and Levying a tax to pay said bonds. (May 18, 2015)
- Naming Depositories for the City of Waverly. (June 15, 2015)

New Projects

- Approving Plans, Specifications, Form of Contract and Estimated Cost for the West Bremer Avenue Sidewalk Extension. (February 2, 2015)
- Awarding Contract for the West Bremer Avenue Sidewalk Extension. (February 16, 2015)
- Approving Contract, Bonds, and Certificate of Insurance from Boulder Contracting and authorizing the mayor to sign the contract for the West Bremer Avenue Sidewalk Extension. (March 16, 2015)

Customer Service for our Citizens

- Approving minor subdivision plat for Centennial Business Park. (July 21, 2014)
- Setting Fees for the Foot Golf Fees for 2014.(July 21, 2014)
- Approving a Special Provisional Use for a Religious Institution for property located at 1919 8th St SW and as requested by Cross Point Church. (August 18, 2014)
- Approving the minor subdivision plat for the creation of new parcels, Parcel1, Parcel 2, and Parcel 3 for property in the 800 block and on the west side of 12th St SE as a part of purchase of land from Stuart Mackey. (September 15, 2014)

- Approving the minor subdivision plat for the creation of new parcels, Parcel CC, Parcel DD, Parcel T and Parcel U for property in the 800 block 12th St SE for residential lot creation. (September 15, 2014)
- Replacing Resolution 89-8 allowing for the installation of a water meter for water consumption that won't enter the sanitary sewer system, providing for rates and charges therefore. (September 15, 2014)
- Approving and awarding bid for the Civic Center Retaining Wall Project. (October 6, 2014)
- Approving a Skate Park Replacement Equipment Proposal to Landscape Structures, Inc. (October 20, 2014)
- Approving a Professional Services Agreement for the 2nd ST NW Area Storm Sewer and Street Improvements (St Paul's church area) (July 21, 2014)
- Approving Plans, Specifications, Form of Contract, and Estimated Cost for the 2nd Street NW Area Storm Sewer & Street Improvements (St. Paul's Church Area). (February 2, 2015)
- Awarding Contract for the 2nd Street NW Area Storm Sewer & Street Improvements (St. Paul's Church Area). (February 16, 2015)
- Setting User Fees and Charges for the Leisure Services Department for 2015. (February 16, 2015)
- Approving Contract, Bonds and Certificate of Insurance from Denver Underground & Grading and authorizing the mayor to sign the contract for the 2nd St NW Area Storm Sewer & Street Improvements (St. Paul's Church Area). (March 16, 2015)
- Approving Plans, Specifications, Form of Contract and Estimated Costs for the Waverly Dog Park-Fencing Project. (February 2, 2015)
- Awarding Contract for the Waverly Dog Park Fencing Project. (February 16, 2015)
- Approving Contract, Bonds, and Certificate of Insurance from D & N Fence Co. for the Waverly Dog Park Fencing Project. (March 16, 2015)
- Awarding Contract for the Waverly Dog Park- Parking Lot Project and Citywide Asphalt Patching-Spring 2015. (March 16, 2015)
- Accepting the Waverly Dog Park Chain Link Fencing Project as Complete and Approving Final Payment. (April 20, 2015)
- Approving a Special Provisional Use for Rooftop Solar Panels located at 70 6th Avenue NW and as requested by Nestle Beverage Company. (February 16, 2015)
- Approving and Awarding Bid for the door entry replacement system for the Fire Station. (March 16, 2015)
- Approving a Special Provisional Use for an indoor recreational fitness club and wrestling camp boarding house in R-4 zoned property located at 350 1st Avenue NW. (March 16, 2015)
- Releasing Maintenance Guarantee for Fareway Stores, Inc. (March 16, 2015)
- Authorizing City of Waverly to sign a Rental Inspection Program Agreement with Bremer County to Facilitate Inspections on an As-Needed Basis. (April 6, 2015)
- Approving a Special Permit Request to allow for campsite and associated accommodations to house 1,500 campsites as requested by property owner of 34.59 acre property located on the NE corner of Tumbleweed Trail and Evans Street in NE Waverly in September 2016. (June 15, 2015)
- Approving a donation by the City of Waverly to the Waverly Heritage Days Committee. (June 15, 2015)

Economic Development

- Approving a Lease for City of Waverly owned Farmland to Dean Knapp for 35.30 acres located at Champions Ridge. (April 20, 2015)

City of Waverly Partnering

- Approving and Accepting a Dedication of Right-of-Way from Peace United Church of Christ. (July 21, 2014)
- Development agreement between the City of Waverly and Clayton Flaig. (July 21, 2014)
- Approving purchase of real estate from AmVets and receiving from The Greater Area Waverly Kiwanis Club and Waverly Softball Assoc their share of parcels 902258005 and 902258001. (August 4, 2014)
- Approving an agreement between the City of Waverly and Scott and Tammy McKenzie for an option to purchase their property located at 606 Crestwood Avenue (August 18, 2014)
- Approving a federal-aid agreement between the City of Waverly and Iowa Department of Transportation. (August 18, 2014)
- Authorizing the Vacation and Conveyance of Certain Streets and Alleys to Wartburg College. (September 8, 2014)
- Authorizing the Conveyance of Lots 2 and 3 Garners Addition to Waverly to Wartburg College and Accepting the Dedication of Realigned 5th Avenue NW. (September 8, 2014)
- Accepting the Dedication of Right of Way for 1st Ave NW between 8th Street NW and 9th Street NW, 8th Street NW and Wartburg Boulevard. (September 8, 2014)
- Setting a public hearing for the vacation and deeding of the City Alley Right-Of-Way to St Paul's Lutheran Church. (September 15, 2014)
- Approving Purchase of Property owned by Charles E Lee for the Waverly Low Rent Housing Agency. (September 22, 2014)
- Terminating a Cooperation Agreement and Payment in Lieu of Tax from Waverly Low-Rent Housing Agency for Waverly Homes. (December 15, 2014)
- Approving the vacation and deeding of the city alley right-of-way (16.5 foot wide alley in Block 31 of Harmon and LeValley's Addition Subdivision between 1st St NW and 2nd St NW) to St Paul's Lutheran Church. (October 6, 2014)
- Contract for services INRCOG and the City regarding the comprehensive solid waste management plan (7th Revision) (November 17, 2014)
- Releasing Maintenance Guarantee on the public infrastructure for the Eisenach Village development. (November 3, 2014)
- Authorizing the sale of Real Estate described as Lot 1, Block 7, Juhl's Third Addition to Steere Properties, L.L.C. (January 5, 2015)
- Agreement between the Iowa Economic Development Authority and the City of Waverly for the purpose of participating in the City Energy Management Program in Waverly (October 6, 2014)
- Creating a Community Energy Advisory Team (CEAT) for the Community Energy Management Program. (January 5, 2015)
- Authorizing the vacation and conveyance of 3rd Avenue NW from 12th Street NW to the East line of 8th Street NW to Wartburg College. (January 5, 2015)
- Setting a Public Hearing proposing the vacation and sale of 3rd Ave NW between 7th St NW and 8th St NW and the Alley Right-of-Way in Block 67 Knott Addition to Wartburg for the sum of \$5,227. (January 19, 2015)
- Authorizing the Vacation and Conveyance of 3rd Avenue NW between 7th Street NW and 8th Street NW and the alley right-of-way in Block 67 Knott Addition to Waverly, Iowa to Wartburg College for the Sum of \$5,227. (February 16, 2015)
- Accepting the dedication of detention area for High Point First Addition. (June 1, 2015)

Economic Development Efforts

- Approving temporary transfer of funds from the Waverly Municipal Electric Utility to the Waverly Municipal Communications Utility (August 18, 2014)
- Accepting the Waverly GMT Railroad Spur Line 2012 project and approving final pay request (December 15, 2014)
- Approving Plans, Specifications, Form of Contract and Estimated Cost for the 2nd Avenue SW Reconstruction and Babcock Woods Trail Extension project.(January 5, 2015)
- Awarding Contract for the 2nd Avenue SW Reconstruction and Babcock Woods Trail Extension 2015. (February 16, 2015)
- Approving Contract, Bonds and Certificate of Insurance from Heartland Asphalt and authorizing the mayor to sign the contract for the 2nd Avenue SW Reconstruction & Babcock Woods Trail Extension 2015 project. (March 16, 2015)
- Approving Contribution by the City of Waverly to the Waverly Area Veterans Post for a Shared Veterans Service Center in the amount of \$100,000. (October 20, 2014)
- Approving a Donation by the City of Waverly to the Waverly Area Veterans Post (WAVP) for a Shared Veterans Service Center. (March 2, 2015)

Downtown Development

- Agreement for Private Development between the City of Waverly and the Waverly Hotel Group, LLC through the Urban Renewal Act. (August 4, 2014)

Residential Growth

- Accepting the Public Services Center for Operations and Disaster Response- Site grading project and approving final pay request. (December 1, 2014)
- Awarding the Contract for the Public Services Center for Operations & Disaster Response-Building Package project.(January 5, 2015)
- Accepting Public Improvements for Stone Haven Plat IV, Phase 3.(January 5, 2015)
- Approving an agreement for material inspection and testing services with Chosen Valley Testing, Inc. for the Public Services Center for Operations and Disaster Response. (January 19, 2015)
- Approving contract, bonds, and certificate of insurance from Peters Construction for Operations and Disaster Response Building Package Project. (January 19, 2015)
- Committing City funds as a local match in support of its application for the Workforce Housing Tax Credit program through the IEDA for project Bremer Court Apartments project. (June 15, 2015)

Flood and Drainage Issues

- Approving a written offer to buy Real Estate by the City of Waverly from Frances and Robert Bast for the Dry Run Improvement Project 2014. (July 7, 2014)
- Approving the submission of the Dry Run Creek FEMA Conditional Letter of Map Revision application and \$4,400 application fee. (July 21, 2014)
- Approving written offer to buy Real Estate by the City of Waverly from Glenn and Terryne Meier for Dry Run Improvement Project. (August 4, 2014)
- Authorizing the purchase of 4 properties for the Dry Run Creek Flood Mitigation Project (September 8, 2014)
- Approving an agreement between the City of Waverly and Stuart Mackey regarding the Platting and Subdivision concerning Parcel CC, Parcel DD, Parcel T and Parcel U in the 800 block of 12th Street Southeast. (September 15, 2014)

- Approving a Real Estate Contract between the City of Waverly and Stuart S. Mackey and Valarie Biancalana. (October 6, 2014)
- Authorizing the purchase of temporary easements and partial acquisitions for the Dry Run Creek Flood Mitigation Project. (December 15, 2014)
- Approving a written offer to buy Real Estate by the City of Waverly from the Lorraine Gors heirs for the Dry Run Project. (December 15, 2014)
- Approving asbestos testing and abatement services with Cardno ATC of Waterloo, IA for the Dry Run Creek Improvements project.(January 5, 2015)
- Approving Addendum #1 to Cardno ATC Asbestos Testing and Abatement Services agreement for asbestos abatement services for the Dry Run Creek Improvement project. (February 2, 2015)
- Approving Plans, Specifications, Form of Contract and Estimated Costs for the Dry Run Creek Improvements project- 2014. (February 2, 2015)
- Approving the Purchase of Temporary Construction Easement from Wartburg College for the Dry Run Creek project. (February 16, 2015)
- Awarding Contract for the Dry Run Creek Improvements 2014. (February 16, 2015)
- Accepting a Quit Claim Deed from Wartburg College for Property Needed for the 20th Street NW Box Culvert Project. (February 16, 2015)
- Approving Contract, Bonds, and Certificate of Insurance from Peterson Contractors, Inc. for the Dry Run Creek Improvements 2014. (March 2, 2015)
- Approving a Professional Services Agreement for the Dry Run Creek Improvements 2014. (March 2, 2015)
- Approving and consenting to the memorandum of agreement among the US Army Corps of Engineers, Rock Island District, the Iowa State Historic Preservation Office and the Historic Preservation Commission Regarding the Dry Run Creek Flood Mitigation Project for the Section 404 permit. (March 23, 2015)

Environmental Issues

- Approving the submission of the REAP Grant application for Waverly AmVets area- Riverbank Restoration Reclamation 2015 project. (August 4, 2014)
- Approving a Resource, Enhancement and Protection (REAP) Grant Agreement for the AmVets Area Riverbank Reclamation 2015 Project. (November 3, 2014)
- Approving Plans, Specifications, Form of Contract and Estimated Cost for the AmVets Area Riverbank Restoration 2015 project. (March 2, 2015)
- Awarding Contract for the AmVets Area Restoration 2015 project. (March 16, 2015)
- Approving contract, bonds, and certificate of insurance from Skyline Construction for the AmVets Area Restoration 2015 project. (April 6, 2015)

Ongoing Projects, Studies and Activities

- Approving and Accepting a Dedication of Right-of-Way from Paul and Nancy Magnall. (July 7, 2014)
- Approving Addendum #1 to AHTS Architects Architectural Services Agreement for additional design services performed for the Shades of Rhythm Amphitheatre. (December 1, 2014)
- Awarding Contract for the Public Services Center for Operations and Disaster Response – Site Grading. (July 7, 2014)

- Approving Contract, Bonds and Certificate of Insurance for Public Services Center for Operations and Disaster Response- Site Grading (August 4, 2014)
- Accepting the Public Services Center for Operations and Disaster Response- Site grading project and approving final pay request. (December 1, 2014)
- Approving Addendum number 1 and Addendum number 2 to Water's Edge Aquatic Design, PLC's agreement dated September 10, 2014 for renovation of the existing outdoor municipal pool facility. (October 6, 2014)
- Approving Plans, Specifications, Form of Contract and Estimated Cost for the Outdoor Pool Renovations Project. (July 7, 2014)
- Rejecting the received bids for the Outdoor Pool Renovation Project (September 8, 2014)
- Approving Plans, Specifications and Form of Contract for the Rebid of the Outdoor Pool Renovation Project 2014 (November 17, 2014)
- Awarding Bid for the Outdoor Swimming Pool Project. (December 15, 2014)
- Approving the Contract, Bonds, and Insurance for the Outdoor Pool Renovation Project.(January 5, 2015)
- Approving Change Order No.1 for the Outdoor Pool Renovation project deducting the allowance for the slide maintenance and to add the alternate for overhead lighting. (January 5, 2015)
- Approving a Professional Services Agreement with WHKS & Co. for the 2015 Bridge Inspections. (February 2, 2015)
- Approving a Professional Services Agreement with VJ Engineering for the time and material costs not to exceed \$30,000 without additional Council approval for the 3rd Street SE Bridge. (March 16, 2015)
- Approving a FAA Application for Federal Assistance for the Airport Runway Rehabilitation 2014. (July 7, 2014)
- Approving a Federal Aviation Administration Grant Agreement for Federal Assistance for the Airport Runway Rehabilitation 2014. (September 8, 2014)
- Approving a Federal Aviation Administration Application for Federal Assistance SF-424. (June 15, 2015)
- Approving plans, specifications, form of contract and estimated cost for the Airport Runway Reconstruction project. (May 18, 2015)
- Awarding contract for the Waverly Municipal Airport Runway Reconstruction to Allied Manatts Group LLC of Charles City, IA contingent upon federal funding appropriations from the Federal Aviation Administration. (June 1, 2015)
- Approving the Acquisition of Property and Easements from James P. Janssen and Sandra S. Janssen for the Safety Zone Project at the Airport to the City of Waverly. (February 16, 2015)
- Approving a Federal Aviation Administration Application for Federal Assistance SF-424 for the Waverly Municipal Airport's Land Acquisition for the Runway Safety Zone project. (June 15, 2015)
- Accepting the Citywide Pedestrian Ramp Construction 2014 (September 8, 2014)
- Awarding Contract for the Citywide Pedestrian Ramp Construction 2015. (February 16, 2015)
- Approving Contract, Bonds, and Certificate of Insurance from Boulder Contracting and authorizing the mayor to sign the contract for the Citywide Pedestrian Ramp Construction. (March 16, 2015)
- Approving Plans, Specifications, Form of Contract and Estimated Costs for the Citywide Pedestrian Ramp Reconstruction 2015 Project. (February 2, 2015)
- Approving Bid for the Library Carpet Project.(March 16, 2015)
- To Establish Fair Market Value for the Acquisition of Interests in Certain Real Property for the Waverly Airport Safety Zone Expansion Project. (July 21, 2014)
- Approving an offer to buy property and easements by the City of Waverly from William Lowe for the Safety Zone Project at the airport. (December 15, 2014)

- Authorizing the purchase of Surface and Overhead Aviation Easement and property acquisition from Glen W. Burkle and Kathy A. Burkle for the Safety Zone Project at the airport. (June 15, 2015)
- Approving Plans, Specifications, Form of Contract and Estimated Cost for the Citywide Sidewalk Repairs 2014. (July 7, 2014)
- Awarding Contract for the Citywide Sidewalk Repairs 2014. (July 21, 2014)
- Approving Contract, Bonds and Certificate of Insurance from Feldman Concrete for the Citywide Sidewalk Repairs 2014 and authorize the Mayor to sign the contract. (August 18, 2014)
- Accepting the Citywide Sidewalk Repairs 2014 project and approving final pay request. (December 1, 2014)
- Establishing Preliminary Assessment Unit Price Values for 2015 Citywide Sidewalk Repairs and Installation. (March 2, 2015)
- Approving Purchase of Property owned by Stuart Mackey for Cedar River Parkway. (July 21, 2014)
- Authorizing City Staff to proceed in applying for an FY 2015 TIGER Discretionary Grant for the Cedar River Parkway Project. (April 20, 2015)
- Approving a Supplemental Agreement No. 2 with Stanley Consultants for the Cedar River Parkway (West) Improvements to increase the total not-to-exceed cost of the agreement for construction administration services. (April 6, 2015)
- Accepting the 4th Street NW Reconstruction 2014 and approving final pay request.(October 6, 2014)
- Accepting the 2014 Bituminous Seal Coat Program and Approving Final Payment. (September 8, 2014)
- Approving Plans, Specifications, Form of Contract and Estimated Cost for the 2015 Bituminous Seal Coat Program. (March 2, 2015)
- Awarding Contract for the 2015 Bituminous Seal Coat Program. (March 16, 2015)
- Approving contract, bonds, and certificate of insurance from Blacktop Service Co. for the 2015 Bituminous Seal Coat Program. (April 6, 2015)
- Approving and Awarding Bid for the Fall 2014 Asphalt Patching project to Kluesner Construction. (October 20,2014)
- Approving Plans and Specifications for the Golf Course Pond Project. (March 16, 2015)
- Approving bid for the Golf Course Pond Project. (May 4, 2015)
- Amending Resolution 13-80 regarding 2015 Subdivision Sidewalk Infill Program Criteria. (March 2, 2015)

Employees

- Continued Safety Training
- Creating an Emergency or Pressing Need Purchases Policy (September 8, 2014)
- Adopting policy for Mileage Reimbursement. (March 16, 2015)
- Adopting policy for Mobile Communications. (April 20, 2015)
- Adopting policy for Uniforms. (April 20, 2015)

Special Events

- Employee Christmas Party
- GOTR Festival
- Employee Recognition Dinner/Program
- Bremer County Fair
- Boards and Commission Appreciation Dinner
- Heritage Days
- Christmas on Main

The Administration Department continues to strive to provide their employees the tools needed for a safe environment. OSHA compliant safety programs equip City employees with those tools. We also try to keep abreast on policies that are conducive to a rewarding work environment.

Waverly is financially sound, economically healthy and poised to move forward into the future.

LEGAL & LEGISLATIVE

Over the course of fiscal year 2014 – 2015 the City of Waverly City Council voted on 171 different resolutions and 17 different ordinances, a summary

Under the direction of Mayor, Charles D. Infelt



and our City Council Members who lead our city.

Dan Lampe, 1st Ward and



David Reznicek, At-Large



Edith Waldstein, At-Large



Dan McKenzie, 2nd Ward



Wes Gade, 3rd Ward



Chris Neuendorf, 4th Ward



Tim Kangas, 5th Ward

Code Changes.

- Ordinance adding Chapter 23 to the Waverly Municipal Code Regarding Municipal Infractions.
- Ordinance Amending Section 100.14.4(2) of the Waverly Municipal Code pertaining to setbacks from property lines for hotels and motels from 50 foot yard setback to zero in C-3 district
- Ordinance replacing 105.8 Bicycle Section with a new section
- Ordinance Replacing Economic Development Commission Chapter 33 with a new Chapter 33 of the Waverly Municipal Code of Ordinances
- Ordinance revising and replacing with a new Chapter 49 Historic Preservation Commission
- Ordinance providing for rezoning from C-2 to M-2 for Schneider's Milling Inc. at 800 feet west of 39th St NE
- Ordinance amending Traffic Regulations establishing Two-way direction for an alley
- Ordinance adopting the "City Code of the City of Waverly, Iowa"
- Ordinance adding Chapter 91 Rental Housing Code to the Building Code Section of the Waverly City Code
- Ordinance amendment providing for Visual Barrier between Non-residential, Multifamily building use and Residential Uses
- Ordinance amending the Zoning Ordinance of Waverly, IA providing for rezoning from A-1 to R-1 for 9 acres on the southeast side of 2nd Avenue NE and 10th Street NE
- Ordinance providing for the rezoning from R-1 to C-2 for 1.3 acres on the south side of East Bremer Ave in the 3000 block
- Ordinance providing for rezoning from R-1 to R-3 for 2.7 acres on the northwest side of 2nd Ave NE and 10th St NE
- Ordinance amending the Zoning Ordinance of Waverly, IA providing for rezoning from A-1 to R-4 for 12.33 acres located on the southeast side of 4th Street SW and Cedar River Parkway
- Amending the Zoning Ordinance of Waverly, IA providing for rezoning from A-1 to C-2 for 1.75 acres located on the southeast side of 4th Street SW and Cedar River Parkway
- Ordinance amending Section 105.4.10 of the Waverly Municipal City Code Regarding Additional Parking Restrictions.